

Course descriptions

TABLE OF CONTENTS

1. A-dVC-017/22	Active Participation in a Scientific Event Abroad (Published Abstract).....	2
2. A-dVC-018/22	Active participation in a scientific event in Slovakia (published abstract).....	4
3. A-dDA-007/22	Bachelor's Final Thesis Assessment Authorship.....	6
4. A-dDA-009/22	Bachelor's Final Thesis Supervision.....	8
5. A-dSZ-099/22	Dissertation Thesis Defence (state exam).....	10
6. A-dSZ-098/22	Doctoral Examination (state exam).....	12
7. A-dVC-013/22	Expert Article in a Non-Indexed Journal / Expert Chapter or Article (less than 36 000 signs).....	14
8. A-dVC-009/22	Expert Article in an Indexed Journal / Expert Monograph / Chapter or Article (minimum 36 000 signs).....	16
9. A-dVC-029/22	G: Young Scientists Grant Head Researcher.....	18
10. A-dVC-033/22	H: Member of the International Scientific Event Organizational Committee.....	20
11. A-dVC-039/22	Research stay abroad.....	22
12. A-dVC-005/22	Scientific Paper in a Non-Indexed Journal / Chapter or Article (less than 36 000 signs).....	24
13. A-dVC-003/22	Scientific Paper in an Indexed Journal / Scientific Monograph / Chapter or Article (minimum 36 000 signs).....	26
14. A-dVC-020/22	Scientific Review Published in a Non-Indexed Journal.....	28
15. A-dVC-019/22	Scientific Review Published in an Indexed Journal.....	30
16. A-dDA-008/22	Supervision of a Paper Presented at the Students' Research Conference.....	32
17. A-dDA-006/22	Teaching Activities - Course Assistance.....	34
18. A-dDA-005/22	Teaching Activities - Implementation of a Course.....	36
19. A-dDA-002/22	Teaching Text Authorship (less than 36 000 signs).....	38
20. A-dDA-001/22	University Textbook or Teaching Text Authorship (minimum 36 000 signs).....	40

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-017/22	Course title: Active Participation in a Scientific Event Abroad (Published Abstract)
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 15	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student prepares an abstract that is accepted by the organizers of the scientific event held abroad (conference, symposium, congress, etc.). The student participates in the scientific event, the costs associated with it being covered by grant funds—usually from the supervisor's project, or from a Comenius University grant for young researchers. At the scientific event, the student presents his/her paper, answers questions and participates in the discussion of other papers. On his/her return, he/she informs colleagues in the workplace about the results of the event and may publish a report on it. He/she will submit the abstract published during the event to the publication register. Scale of assessment (preliminary/final): 30/70 Scale of assessment (preliminary/final): 30/70	
Learning outcomes: The student demonstrates his/her ability to find a topic and to formulate an abstract attractive to the organizers of the scientific event and succeed with them in the competition. He/she will deepen his/her knowledge in the field and his/her scientific communication skills, and will strengthen and broaden his/her contacts in the professional community.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor regarding the preparation of the abstract, the paper, and its presentation. The procedure and timing are determined by the student himself/herself, taking into account the deadlines set by the organisers of the event.	
Recommended literature: The literature needed for the output will be determined in collaboration with the supervisor, taking into account the subject area and current state of research. Literature that is not available in the Academic Library or available through external information sources will be provided by purchasing at the initiative of the student or by using the interlibrary loan service.	
Languages necessary to complete the course: Slovak, English, other if necessary (conference languages)	

Notes:		
Past grade distribution Total number of evaluated students: 259		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 27.09.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-018/22	Course title: Active participation in a scientific event in Slovakia (published abstract)
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 7	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student prepares an abstract that is accepted by the organizers of the scientific event held in Slovakia (conference, symposium, congress, etc.). The student participates in the scientific event, the costs associated with it being covered by grant funds—usually from the supervisor's project, or from a Comenius University grant for young researchers. At the scientific event, the student presents his/her paper, answers questions and participates in the discussion of other papers. On his/her return, he/she informs colleagues in the workplace about the results of the event and may publish a report on it. He/she will submit the abstract published during the event to the publication register.	
Learning outcomes: The student demonstrates his/her ability to find a topic and to formulate an abstract attractive to the organizers of the scientific event and succeed with them in the competition. He/she will deepen his/her knowledge in the field and his/her scientific communication skills, and will strengthen and broaden his/her contacts in the professional community.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor regarding the preparation of the abstract, the paper, and its presentation. The procedure and timing are determined by the student himself/herself, taking into account the deadlines set by the organisers of the event.	
Recommended literature: The literature needed for the output will be determined in collaboration with the supervisor, taking into account the subject area and current state of research. Literature that is not available in the Academic Library or available through external information sources will be provided by purchasing at the initiative of the student or by using the interlibrary loan service.	
Languages necessary to complete the course: Slovak, English, other if necessary (conference languages)	
Notes:	

Past grade distribution		
Total number of evaluated students: 257		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 17.09.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dDA-007/22	Course title: Bachelor's Final Thesis Assessment Authorship
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 3	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student, in agreement with the head of the department and the supervisor, will write an assessment of a final bachelor thesis, the topic of which is related to the topic of his/her dissertation project. He/she will prepare the assessment responsibly, express and support the evaluation of the thesis as a whole and its individual parts, name the strengths and weaknesses and add recommendations for the author's further work on the final bachelor's thesis. Scale of assessment (preliminary/final): 0/100	
Learning outcomes: By writing an assessment for the final bachelor thesis, the student deepens his/her ability to make critical evaluative judgements and his/her argumentative competence. The work on the thesis report also contributes to the success of his/her dissertation project.	
Class syllabus: The course does not constitute a standard unit of higher education. The student shall immediately and in detail familiarize himself/herself with the thesis under review and shall send the review to the author of the thesis and to the thesis defense administrator (academic advisor) no later than five days prior to the defense.	
Recommended literature: The literature required for the assessment of the thesis is chosen by the student. When obtaining it, the student uses the funds of the Academic Library of Comenius University and external information sources.	
Languages necessary to complete the course: Slovak, English	
Notes:	

Past grade distribution		
Total number of evaluated students: 279		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 02.10.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dDA-009/22	Course title: Bachelor's Final Thesis Supervision
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 10	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: In agreement with the head of the department and the PhD supervisor, the PhD student is supervising the final thesis of the bachelor's study, the topic of which is related to the topic of his/her dissertation project. The PhD student is supervising the student's thesis methodologically, helps the author to conceptualize and design the research, and comments on the textual form. He/she participates in the preparation of the presentation and the thesis defence. Scale of assessment (preliminary/final): 50/50	
Learning outcomes: By supervising the final thesis of the bachelor's study, the PhD student deepens his/her ability of scientific work and develops his/her pedagogical competences.	
Class syllabus: The course does not constitute a standard unit of higher education. Supervising a thesis requires ongoing activity, meetings and consultations, as well as continuous reading and commenting on the author's texts, so that the author's energy and time are spent efficiently and the workload is spread appropriately over time.	
Recommended literature: The literature required for the thesis is selected by the PhD student in cooperation with the author of the thesis, taking into account the topic, the thematic area and the current research in it. The funds of the Academic Library of Comenius University and external information sources are used in its acquisition. Literature that is available neither in the Academic Library nor through external information sources will be provided by purchasing the publication or by using the interlibrary loan service.	
Languages necessary to complete the course: Slovak, English	
Notes:	

Past grade distribution		
Total number of evaluated students: 106		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 02.10.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

STATE EXAM DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF.Dek/A-dSZ-099/22	Course title: Dissertation Thesis Defence
Number of credits: 30	
Educational level: III.	
<p>Course requirements:</p> <p>A doctoral student may apply for permission to defend his/her dissertation if</p> <ol style="list-style-type: none"> a) he/she has obtained at least 150 credits (in a study programme for the proper completion of which the achievement of 180 credits is a prerequisite) or at least 210 credits (in a study programme for the proper completion of which the achievement of 240 credits is a prerequisite), (b) fulfils the conditions laid down in the individual study plan; and (c) has authored at least three scientific papers related to the topic of the doctoral thesis, two of which must be published and the third either published or accepted for publication. <p>A request for permission to defend the dissertation is submitted in writing to the Dean through the Doctoral Studies Office. The application shall be submitted at the latest five months before the end of the standard length of studies; if the doctoral student's studies exceed the standard length of studies, the application shall be submitted at the latest five months before the end of the academic year in which the defence is to take place.</p> <p>The application shall be accompanied by</p> <ol style="list-style-type: none"> a) the dissertation, (b) a summary of the main results of the dissertation, normally of two standard pages, c) copies of all publications and other elaborations, if they are not part of the dissertation; if the doctoral candidate attaches the output from the CU publication database, he/she does not need to submit copies of publications, d) a list of published works with full bibliographical data and unpublished scientific works and performances of the PhD student, as well as reviews of them and, where appropriate, testimonials about them, (e) a justification of the differences between the original dissertation and the submitted dissertation, if the doctoral candidate submits a new dissertation in the same field of doctoral study after an unsuccessful defence, f) confirmation from the editorial board of the acceptance of the scientific thesis for publication, if it is a scientific thesis accepted for publication. <p>The dissertation shall be assessed by three/three referees. At the end of the written assessment, the referee(s) shall comment on whether he/she recommends the thesis for defence and shall propose a pass or fail classification.</p> <p>The successful defence of the dissertation is the end of the doctoral studies. The defence of the dissertation is evaluated by the classification grade pass or fail. The overall result of the duly completed doctoral studies shall be graded as pass.</p> <p>If the doctoral candidate has been assessed with a failing grade at the dissertation defence, he/she shall be entitled to one revision period. A failing grade at the remedial term of the dissertation defence is a reason for exclusion from the studies.</p> <p>The dissertation defence and the announcement of its results are public.</p> <p>Scale of assessment (preliminary/final): 0/100</p>	

Learning outcomes:

The defence of the dissertation demonstrates the student's ability to think critically and to gather and evaluate information, as well as his/her readiness for independent scientific and creative activity in the field of research or development.

Class syllabus:

The dissertation defence takes place in the form of a scientific debate between the doctoral student, the dissertation opponents, the members of the examination committee and other participants about the knowledge gained and the contribution of the dissertation.

The procedure for the defence of the dissertation:

1. the chairperson of the examination committee will present the doctoral student's curriculum vitae, announce the essential information from the supervisor's report, an overview of the doctoral student's scientific works and their responses,
2. the doctoral candidate shall briefly state the essential content of his/her dissertation, its conception, results and contribution,
3. the opponents will present the essential content of their opinions,
4. the doctoral candidate gives his/her opinion on the evaluations, in particular comments on all suggestions and comments and answers questions,
5. the chairperson of the examination committee opens a discussion in which all participants in the defence may take part; the discussion verifies the correctness, validity, scientific originality and relevance of the knowledge contained in the thesis,
6. the doctoral candidate answers all questions during the discussion and takes a position on all suggestions and comments made by the participants of the dissertation defence,
7. the examination committee decides on the result of the defence in a closed session in the presence of the dissertation opponents and the supervisor,
8. the announcement of the result of the dissertation examination is made in the presence of the student(s) and is public.

State exam syllabus:**Recommended literature:**

not applicable

Last change: 02.10.2023

Approved by: prof. Mgr. Iveta Kajanová, CSc.

STATE EXAM DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF.Dek/A-dSZ-098/22	Course title: Doctoral Examination
Number of credits: 20	
Educational level: III.	
Course requirements: <p>PhD students in the full-time form of PhD studies shall register for the doctoral examination within 24 months of the beginning of their studies at the latest. A PhD student in the external form shall register no later than 30 months after the beginning of his/her studies. The period of interruption of studies shall not be included in the time limit for registration for the doctoral examination.</p> <p>The PhD candidate is obliged to submit a thesis for the doctoral examination together with the application for the doctoral examination. A condition for granting consent to take the doctoral examination is the acquisition of at least 60 credits, completion of the courses of the study part of the PhD studies in the composition determined by the study programme and the individual study plan, and the authorship of at least one scientific work related to the topic of the dissertation, which is published or accepted for publication at the time of submitting the application for the doctoral examination; a published scientific work, if published, or a manuscript thereof and a confirmation of acceptance for publication by the editors of the journal or publishing house shall be compulsory annexes to the application for the doctoral examination.</p> <p>The application for the doctoral examination with the annex and the written thesis shall be submitted in written form to the Dean through the Doctoral Studies Office. Details of the requirements for the application for the doctoral examination and the method of submission are published on the Faculty's website.</p> <p>The thesis for the doctoral examination includes</p> <ol style="list-style-type: none">the objectives of the dissertation,the theoretical foundations of the dissertation,the current state of knowledge on the dissertation topic,an analysis of the methodological approach to the dissertation topic; andthe state of the dissertation work in progress. <p>The thesis for the doctoral examination is assessed by an opponent, who draws up a written assessment and proposes its assessment with a pass or fail classification grade. The PhD student has the right to get acquainted with the assessment at the latest three working days before the date of the doctoral examination.</p> <p>The doctoral examination and the announcement of its results shall be public.</p> <p>The doctoral examination shall be evaluated as a whole with a pass or fail classification. The individual parts of the doctoral examination shall not be assessed separately. If a PhD student has been assessed as failing in the doctoral examination, he/she shall be entitled to one marking period. He/she may take the doctoral examination by at the earliest three months after the doctoral examination in which he/she failed, but at the latest by the end of the penultimate year of the standard length of the PhD studies. A failing grade in the doctoral examination shall be a reason for the PhD student's exclusion from studies.</p> <p>Scale of assessment (preliminary/final): 0/100</p>	

Learning outcomes:

The PhD student who passes the doctoral examination comprehensively handles the issues of the relevant scientific research area, while his/her theoretical and practical knowledge is based on the current state of knowledge. At the same time, he/she has a clear and justified conception of the dissertation project, which he/she has convincingly defended, while demonstrating that an adequate part of the work on the project has already been carried out.

Class syllabus:

1. The student shall attend the registered date of the doctoral examination according to the schedule set by the department and the departmental committee for the given study programme.
2. The dissertation examination consists of
 - a) a debate on the thesis for the doctoral examination and
 - b) a part in which the doctoral student has to demonstrate theoretical knowledge of a range of topics according to the focus of the dissertation topic.
3. The decision of the Examination Board on the result of the doctoral examination shall take place at a closed meeting of the Examination Board.
4. The announcement of the result of the doctoral examination shall take place in the presence of the student and shall be public.

State exam syllabus:

The content of the first part of the doctoral examination depends on the topic of the dissertation project.

The content of the second part is determined by the examination committee according to the focus of the PhD student's dissertation project, as a wide range of knowledge and scientific research related to the focus of the project.

Recommended literature:

not applicable

Last change: 02.10.2023

Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-013/22	Course title: Expert Article in a Non-Indexed Journal / Expert Chapter or Article (less than 36 000 signs)
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 10	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student will write an expert paper published or accepted for publication in a non-indexed journal or an expert monograph or a chapter/paper of less than 36 000 signs. In the case of a monograph or chapter/paper, the output must be published or accepted for publication in a reputable foreign or national journal or publishing house. The student will produce the output under the methodological guidance of the supervisor. The student shall have a clear and demonstrable authorial contribution to the output, the extent of which is expressed as a percentage. This percentage also becomes part of the record in the publication register. The number of credits shall be determined as the product of 35 x N, where N is a number less than or equal to 1 that expresses the doctoral student's share of authorship; if 35 x N is a decimal number, it shall be mathematically rounded to the nearest whole number. The definition of the scientific output of the publication activity is regulated by the Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic No. 397/2020, § 1, point 5. Violation of academic ethics results in the annulment of the credit evaluation. Completion of the course is without grade. Scale of assessment (preliminary/final): 0/100	
Learning outcomes: The student will demonstrate a comprehensive knowledge of the relevant field of research by writing the expert output. The outcome is a test of the student's ability to write a relevant text that raises clearly defined questions and issues. In the case of an output that is the work of several co-authors, the student will also deepen his/her ability to collaborate and coordinate the research activities.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor and, where appropriate, the editor of the output with regard to the focus, structure and method of preparation of the output. The process and timetable of the work is determined by the student, subject to the approval of the supervisor.	

Recommended literature:

The literature needed for the output will be determined in collaboration with the supervisor, taking into account the subject area and current state of research. Literature that is not available in the Academic Library or available through external information sources will be provided by purchasing at the initiative of the student or by using the interlibrary loan service.

Languages necessary to complete the course:

Slovak, English

Notes:**Past grade distribution**

Total number of evaluated students: 122

ABS	M	NEABS
100,0	0,0	0,0

Lecturers:

Last change: 27.09.2023

Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-009/22	Course title: Expert Article in an Indexed Journal / Expert Monograph / Chapter or Article (minimum 36 000 signs)
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 20	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student will write an expert paper published or accepted for publication in an indexed journal or an expert monograph or a chapter/paper of at least 36 000 signs. In the case of a monograph or chapter/paper, the output must be published or accepted for publication in a reputable foreign or national journal or publishing house. The student will produce the output under the methodological guidance of the supervisor. The student shall have a clear and demonstrable authorial contribution to the output, the extent of which is expressed as a percentage. This percentage also becomes part of the record in the publication register. The number of credits shall be determined as the product of 35 x N, where N is a number less than or equal to 1 that expresses the doctoral student's share of authorship; if 35 x N is a decimal number, it shall be mathematically rounded to the nearest whole number. The definition of the scientific output of the publication activity is regulated by the Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic No. 397/2020, § 1, point 5. Violation of academic ethics results in the annulment of the credit evaluation. Completion of the course is without grade. Scale of assessment (preliminary/final): 0/100	
Learning outcomes: The student will demonstrate a comprehensive knowledge of the relevant field of research by writing the expert output. The outcome is a test of the student's ability to write a relevant text that raises clearly defined questions and issues. In the case of an output that is the work of several co-authors, the student will also deepen his/her ability to collaborate and coordinate the research activities.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor and, where appropriate, the editor of the output with regard to the focus, structure and method of preparation of the output. The process and timetable of the work is determined by the student, subject to the approval of the supervisor.	

Recommended literature:

The literature needed for the output will be determined in collaboration with the supervisor, taking into account the subject area and current state of research. Literature that is not available in the Academic Library or available through external information sources will be provided by purchasing at the initiative of the student or by using the interlibrary loan service.

Languages necessary to complete the course:

Slovak, English

Notes:**Past grade distribution**

Total number of evaluated students: 9

ABS	M	NEABS
100,0	0,0	0,0

Lecturers:

Last change: 27.09.2023

Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-029/22	Course title: G: Young Scientists Grant Head Researcher
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 17	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: Obtaining a grant for young researchers - a UK grant, or under another grant scheme. Implementation of the supported research project, efficient use of funds, timely and proper accounting. Scale of assessment (preliminary/final): 50/50	
Learning outcomes: The student will develop the skills necessary to produce a clear, meaningful, competitive research project. The student will learn how to manage a project independently, both conceptually and practically, including economic and administrative processes.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor regarding the development of the project and its implementation. The progress and timetable of the work is determined by the student himself/herself, taking into account the deadlines set by the grant scheme in question.	
Recommended literature: The literature required for the elaboration and implementation of the project will be determined in cooperation between the student and the supervisor, taking into account the topic, the given thematic area and the current research in it. Literature that is not available in the Academic Library or available through external information sources will be provided by purchasing publications at the initiative of the student or through interlibrary loan services.	
Languages necessary to complete the course: Slovak, English	
Notes:	

Past grade distribution		
Total number of evaluated students: 43		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 02.10.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

COURSE DESCRIPTION

Academic year: 2026/2027		
University: Comenius University Bratislava		
Faculty: Faculty of Arts		
Course ID: FiF/A-dVC-033/22	Course title: H: Member of the International Scientific Event Organizational Committee	
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning		
Number of credits: 4		
Recommended semester:		
Educational level: III.		
Prerequisites:		
Course requirements: Active cooperation in the conceptual and practical preparation and implementation of an international scientific event in Slovakia or abroad. Scale of assessment (preliminary/final): 100/0		
Learning outcomes: The student will deepen his/her knowledge in the conceptual and practical preparation and implementation of a scientific event (conference, symposium, congress, etc.). He/she will broaden his/her contacts in the scientific community. Contribute his/her own personal input to the organisation of the scientific event.		
Class syllabus: The course does not constitute a standard unit of higher education. The timetable of work is determined by the main organizers of the scientific event. The student's engagement and its scope is subject to the approval of the supervisor.		
Recommended literature: not applicable		
Languages necessary to complete the course: Slovak, English, other if necessary (conference languages)		
Notes:		
Past grade distribution Total number of evaluated students: 85		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 02.10.2023		

Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-039/22	Course title: Research stay abroad
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 10	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: Implementation of research stay abroad for at least 2 weeks in accordance with the research stay plan approved by the supervisor, report from the research stay, confirmation from the host foreign institution on the completed mobility, and presentation of the course and results of the foreign research stay at the supervising department.	
Learning outcomes: The student has improved in planning, organization, and implementation of research, as well as in formulating its sub-objectives. He/she is better oriented in institutions whose professional activities are related to the subject of his/her research within the framework of doctoral studies, and is building a network of contacts in the corresponding field of research.	
Class syllabus: The subject is an individual stay at a foreign institution focused on solving a specific and well-defined research task. Before starting the mobility, the student will draw up a research stay plan, which generally includes: <ul style="list-style-type: none"> • the state of research to date within the framework of her/his doctoral research; • a definition of the research task and the aim of the stay in relation to doctoral research; • the rationale for choosing the foreign institution; • specific activities planned to achieve the aim of the stay; • timetable for the stay; • a description of any planned consultations; • expected outcomes of the research stay. The student's research stay plan shall be approved by the supervisor. Upon return from mobility, the student shall provide certificate from the host foreign institution. Depending on the predefined requirements she/he shall also provide confirmation from consultants. The student shall then draw up a mobility report and make a presentation at the supervising department on the course and results of the stay. The report and the presentation also serve as a basis for evaluating the course.	
Recommended literature: Individually, following the instructions of the thesis supervisor and focus of the dissertation topic.	

Languages necessary to complete the course:

Slovak; another language depending on the country where the foreign research stay is carried out and the requirements of the host institution.

Notes:**Past grade distribution**

Total number of evaluated students: 27

ABS	M	NEABS
100,0	0,0	0,0

Lecturers:

Last change: 12.05.2024

Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-005/22	Course title: Scientific Paper in a Non-Indexed Journal / Chapter or Article (less than 36 000 signs)
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 20	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student will write a scientific paper published or accepted for publication in a non-indexed journal or a monograph or a chapter/paper of less than 36 000 signs. In the case of a monograph or chapter/paper, the output must be published or accepted for publication in a reputable foreign or national journal or publishing house. The student will produce the output under the methodological guidance of the supervisor. The student shall have a clear and demonstrable authorial contribution to the output, the extent of which is expressed as a percentage. This percentage also becomes part of the record in the publication register. The number of credits shall be determined as the product of $35 \times N$, where N is a number less than or equal to 1 that expresses the doctoral student's share of authorship; if $35 \times N$ is a decimal number, it shall be mathematically rounded to the nearest whole number. The definition of the scientific output of the publication activity is regulated by the Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic No. 397/2020, § 1, point 5. Violation of academic ethics results in the annulment of the credit evaluation. Completion of the course is without grade. Scale of assessment (preliminary/final): 0/100	
Learning outcomes: The student will demonstrate a comprehensive knowledge of the relevant field of research by writing the scientific output. The outcome is a test of the student's ability to write a relevant scientific text that raises clearly defined questions and issues and brings new knowledge. In the case of an output that is the work of several co-authors, the student will also deepen his/her ability to collaborate and coordinate the research activities.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor and, where appropriate, the editor of the output with regard to the focus, structure and method of preparation of the output. The process and timetable of the work is determined by the student, subject to the approval of the supervisor.	

Recommended literature:

The literature needed for the output will be determined in collaboration with the supervisor, taking into account the subject area and current state of research. Literature that is not available in the Academic Library or available through external information sources will be provided by purchasing at the initiative of the student or by using the interlibrary loan service.

Languages necessary to complete the course:

Slovak, English

Notes:**Past grade distribution**

Total number of evaluated students: 287

ABS	M	NEABS
100,0	0,0	0,0

Lecturers:

Last change: 27.09.2023

Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-003/22	Course title: Scientific Paper in an Indexed Journal / Scientific Monograph / Chapter or Article (minimum 36 000 signs)
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 35	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student will write a scientific paper published or accepted for publication in an indexed journal or a monograph or a chapter/paper of at least 36 000 signs. In the case of a monograph or chapter/paper, the output must be published or accepted for publication in a reputable foreign or national journal or publishing house. The student will produce the output under the methodological guidance of the supervisor. The student shall have a clear and demonstrable authorial contribution to the output, the extent of which is expressed as a percentage. This percentage also becomes part of the record in the publication register. The number of credits shall be determined as the product of 35 x N, where N is a number less than or equal to 1 that expresses the doctoral student's share of authorship; if 35 x N is a decimal number, it shall be mathematically rounded to the nearest whole number. The definition of the scientific output of the publication activity is regulated by the Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic No. 397/2020, § 1, point 5. Violation of academic ethics results in the annulment of the credit evaluation. Completion of the course is without grade. Scale of assessment (preliminary/final): 0/100	
Learning outcomes: The student will demonstrate a comprehensive knowledge of the relevant field of research by writing the scientific output. The outcome is a test of the student's ability to write a relevant scientific text that raises clearly defined questions and issues and brings new knowledge. In the case of an output that is the work of several co-authors, the student will also deepen his/her ability to collaborate and coordinate the research activities.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor and, where appropriate, the editor of the output with regard to the focus, structure and method of preparation of the output. The process and timetable of the work is determined by the student, subject to the approval of the supervisor.	

Recommended literature:

The literature needed for the output will be determined in collaboration with the supervisor, taking into account the subject area and current state of research. Literature that is not available in the Academic Library or available through external information sources will be provided by purchasing at the initiative of the student or by using the interlibrary loan service.

Languages necessary to complete the course:

Slovak, English

Notes:**Past grade distribution**

Total number of evaluated students: 129

ABS	M	NEABS
100,0	0,0	0,0

Lecturers:

Last change: 27.09.2023

Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027		
University: Comenius University Bratislava		
Faculty: Faculty of Arts		
Course ID: FiF/A-dVC-020/22	Course title: Scientific Review Published in a Non-Indexed Journal	
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning		
Number of credits: 5		
Recommended semester:		
Educational level: III.		
Prerequisites:		
Course requirements: The student will write a scientific review, the subject of which is usually a scientific book - a monograph, a collection of papers, a critical edition of sources, etc. The review must be published or accepted for publication in a non-indexed journal. The student will prepare the output under the methodological guidance of the supervisor. The student has a clear and demonstrable authorship share of 100% in the output. Violation of academic ethics will result in invalidation of the credit evaluation. Completion of the course is without grade. Scale of assessment (preliminary/final): 0/100		
Learning outcomes: By writing a scientific review, the student deepens his/her ability to make critical evaluative judgments and his/her argumentative competence. In this way, the preparation of a scientific review also contributes to the successful course of the dissertation project.		
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor regarding the preparation of the abstract, the paper, and its presentation. The procedure and timing are determined by the student himself/herself.		
Recommended literature: The literature needed for the output will be determined by the student. Literature will be provided by the Academic Library or through external information sources.		
Languages necessary to complete the course: Slovak, English, other if necessary - language of the reviewed publication		
Notes:		
Past grade distribution Total number of evaluated students: 51		
ABS	M	NEABS
100,0	0,0	0,0

Lecturers:
Last change: 27.09.2023
Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dVC-019/22	Course title: Scientific Review Published in an Indexed Journal
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 8	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student will write a scientific review, the subject of which is usually a scientific book - a monograph, a collection of papers, a critical edition of sources, etc. The review must be published or accepted for publication in an indexed journal. The student will prepare the output under the methodological guidance of the supervisor. The student has a clear and demonstrable authorship share of 100% in the output. Violation of academic ethics will result in invalidation of the credit evaluation. Completion of the course is without grade. Scale of assessment (preliminary/final): 0/100	
Learning outcomes: By writing a scientific review, the student deepens his/her ability to make critical evaluative judgments and his/her argumentative competence. In this way, the preparation of a scientific review also contributes to the successful course of the dissertation project.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor regarding the preparation of the abstract, the paper, and its presentation. The procedure and timing are determined by the student himself/herself.	
Recommended literature: The literature needed for the output will be determined by the student. Literature will be provided by the Academic Library or through external information sources.	
Languages necessary to complete the course: Slovak, English, other if necessary - language of the reviewed publication	
Notes:	

Past grade distribution		
Total number of evaluated students: 63		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 27.09.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dDA-008/22	Course title: Supervision of a Paper Presented at the Students' Research Conference
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 5	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The PhD student, in agreement with his/her supervisor, conducts a thesis of the student of I., or (in justified cases) II. degree, which is subsequently presented at a student scientific conference. The thesis may be produced within the framework of a course that the PhD student is leading or has led. The PhD student guides the student methodologically, helping him/her to conceptualise and design the research and commenting on the textual form. He/she participates in the preparation of the presentation and the method of the thesis defense. Scale of assessment (preliminary/final): 50/50	
Learning outcomes: By conducting a thesis presented at a student scientific conference, the PhD student deepens his/her ability of conceptual scientific work and develops his/her pedagogical competences.	
Class syllabus: The course does not constitute a standard unit of higher education. Conducting student work requires ongoing activity, meetings and consultations, as well as continuous reading and commenting on the emerging text, so that the author's energy and time are spent efficiently and the workload is appropriately spread over time.	
Recommended literature: The literature required for the thesis is selected by the PhD student in cooperation with the author of the thesis, taking into account the topic, the thematic area and the current research in it. In the process of its acquisition, the funds of the Academic Library of Comenius University and external information sources are used.	
Languages necessary to complete the course: Slovak, English	
Notes:	

Past grade distribution		
Total number of evaluated students: 15		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 02.10.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dDA-006/22	Course title: Teaching Activities - Course Assistance
Educational activities: Type of activities: other Number of hours: per week: 2 per level/semester: 28 Form of the course: on-site learning, distance learning	
Number of credits: 5	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student cooperates in the administration of the course for Level I students or (in justified cases) Level II students. The focus of the course is directly related to the topic of his/her dissertation project. It may be a course that is not designated as a profile course in the programme of study; if it is a profile course, the student may only conduct the practicum. He/she participates in the preparation of the teaching in cooperation with the supervisor, and the supervisor is responsible for ensuring that his/her contribution to the conduct of the course is of an appropriate professional and didactic standard, as well as for the objectivity of the evaluation. The quality of the doctoral student's teaching is periodically assessed in a student survey and by the doctoral committee of the doctoral programme. Scale of assessment (preliminary/final): 50/50	
Learning outcomes: The student will deepen his/her knowledge and insight in the given field of research by pedagogical activity - cooperation in the course management. He/she will apply his/her experience from his/her own studies and develop his/her didactic skills. Teaching activity in an area directly related to the topic of his/her dissertation project serves as a space for hypothesis testing and deeper reflection on individual aspects of the topic, thus contributing to the successful course of the dissertation project.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor regarding the focus, structure and didactic aspect of the teaching activity. That part of the course outline and syllabus which is developed by the student is subject to the approval of his/her supervisor.	
Recommended literature: The literature required for the teaching activity will be determined in collaboration between the student and the supervisor, taking into account the subject area, current research in it, as well as the course syllabus and syllabus. Literature that is not available in the Academic Library or available through external information sources will be provided in advance by purchasing the publication at the initiative of the student or by using the interlibrary loan service.	

Languages necessary to complete the course: Slovak, English		
Notes:		
Past grade distribution Total number of evaluated students: 394		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 02.10.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dDA-005/22	Course title: Teaching Activities - Implementation of a Course
Educational activities: Type of activities: other Number of hours: per week: 2 per level/semester: 28 Form of the course: on-site learning, distance learning	
Number of credits: 7	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: The student independently conducts the course for students of level I or (in justified cases) level II. The focus of the course is directly related to the topic of his/her dissertation project. It can only be a course that is not designated as a profile course in the given study programme. The PhD student may also write a new elective course with the consent of the supervisor and the programme board. The preparation of the course is carried out in cooperation with the supervisor, and the supervisor is responsible for ensuring that the course is conducted at an appropriate professional and didactic level, as well as for the objectivity of the evaluation. The quality of the doctoral student's teaching is periodically assessed in a student survey and by the doctoral committee of the doctoral programme. Scale of assessment (preliminary/final): 50/50	
Learning outcomes: The student will deepen his/her knowledge and insight in the given field of research by independent pedagogical activity - course management. He/she will apply his/her experience from his/her own studies and develop his/her didactic skills. Pedagogical activity in the field directly related to the topic of his/her dissertation project serves as a space for hypothesis testing and deeper thinking about individual aspects of the topic, thus contributing to the successful course of the dissertation project.	
Class syllabus: The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor regarding the focus, structure and didactic aspect of the teaching activity. The course syllabus and course outlines are prepared by the student and approved in advance by the supervisor.	
Recommended literature: The literature required for the teaching activity will be determined in collaboration between the student and the supervisor, taking into account the subject area, current research in it, as well as the course syllabus and syllabus. Literature that is not available in the Academic Library or available through external information sources will be provided in advance by purchasing the publication at the initiative of the student or by using the interlibrary loan service.	

Languages necessary to complete the course: Slovak, English		
Notes:		
Past grade distribution Total number of evaluated students: 356		
ABS	M	NEABS
100,0	0,0	0,0
Lecturers:		
Last change: 02.10.2023		
Approved by: prof. Mgr. Iveta Kajanová, CSc.		

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dDA-002/22	Course title: Teaching Text Authorship (less than 36 000 signs)
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 8	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: <p>The student will prepare the above mentioned pedagogical output in the scope of at least 3AH (60 standard pages) under the methodological guidance of the supervisor. The output must be published or accepted for publication in a reputable foreign or domestic publishing house.</p> <p>The student has a clear and demonstrable authorial contribution to the output, the extent of which is expressed as a percentage. This percentage also becomes part of the record in the publication record. The number of credits shall be determined as the product of $8 \times N$, where N is a number less than or equal to 1 that expresses the doctoral student's share of authorship; if $8 \times N$ is a decimal number, it shall be mathematically rounded to the nearest whole number.</p> <p>According to Decree No 397/2020 of the Ministry of Education, Science, Research and Sport of the Slovak Republic, a teaching text or script is defined as a document of an educational nature which presents a systematised body and interpretation of knowledge. As a rule, it temporarily replaces a university textbook. The target group is a defined group of students. It complements textbooks and is necessary for the quality and effectiveness of educational activities.</p> <p>Violation of academic ethics will result in invalidation of the credit evaluation. Completion of the course is without grade.</p> <p>Scale of assessment (preliminary/final): 0/100</p>	
Learning outcomes: <p>The student will demonstrate a comprehensive knowledge of the given thematic unit and the relevant area of research by elaborating the above pedagogical output. He/she will also apply his/her didactic skills and experience from his/her own studies and from teaching first and possibly also second level students. The outcome is a test of the student's ability to critically select and summarise knowledge, to present it in a systematic and appropriate stylistic manner. In the case of an output that is the work of several co-authors, it will also deepen the student's ability to collaborate and coordinate.</p>	
Class syllabus: <p>The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor and, where appropriate, the editor of the output with</p>	

regard to the focus, structure and method of preparation of the output. The process and timetable of the work is determined by the student, subject to the approval of the supervisor.

Recommended literature:

The literature needed to produce the output will be determined in collaboration between the student and the supervisor, taking into account the subject area and current research in it. Literature that is not available in the Academic Library will be provided by the purchase of publications at the initiative of the student or through the interlibrary loan service.

Languages necessary to complete the course:

Slovak, English

Notes:

Past grade distribution

Total number of evaluated students: 22

ABS	M	NEABS
100,0	0,0	0,0

Lecturers:

Last change: 02.10.2023

Approved by: prof. Mgr. Iveta Kajanová, CSc.

COURSE DESCRIPTION

Academic year: 2026/2027	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF/A-dDA-001/22	Course title: University Textbook or Teaching Text Authorship (minimum 36 000 signs)
Educational activities: Type of activities: Number of hours: per week: per level/semester: Form of the course: on-site learning, distance learning	
Number of credits: 15	
Recommended semester:	
Educational level: III.	
Prerequisites:	
Course requirements: <p>The student will prepare the above mentioned pedagogical output in the scope of at least 3AH (60 standard pages) under the methodological guidance of the supervisor. The output must be published or accepted for publication in a reputable foreign or domestic publishing house.</p> <p>The student has a clear and demonstrable authorial contribution to the output, the extent of which is expressed as a percentage. This percentage also becomes part of the record in the publication record. The number of credits shall be determined as the product of $15 \times N$, where N is a number less than or equal to 1 that expresses the doctoral student's share of authorship; if $15 \times N$ is a decimal number, it shall be mathematically rounded to the nearest whole number.</p> <p>According to the Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic No.397/2020, a university textbook is defined as a didactic tool of higher education that presents a systematic set and interpretation of knowledge on one thematic unit, has a didactic purpose and relates to the study programme. The target group is a defined group of university students. It conveys the latest information in the field of research, has a clearly structured text, and contains a list of references and recommended reading.</p> <p>A teaching text or script is defined as a document of an educational nature that presents a systematic body and interpretation of knowledge. As a rule, it temporarily replaces a university textbook. The target group is a defined group of students. It complements textbooks and is necessary for the quality and effectiveness of educational activities.</p> <p>Violation of academic ethics will result in invalidation of the credit evaluation. Completion of the course is without grade.</p> <p>Scale of assessment (preliminary/final): 0/100</p>	
Learning outcomes: <p>The student will demonstrate a comprehensive knowledge of the given thematic unit and the relevant area of research by elaborating the above pedagogical output. He/she will also apply his/her didactic skills and experience from his/her own studies and from teaching first and possibly also second level students. The outcome is a test of the student's ability to critically select and summarise knowledge, to present it in a systematic and appropriate stylistic manner. In the case of an output</p>	

that is the work of several co-authors, it will also deepen the student's ability to collaborate and coordinate.

Class syllabus:

The course does not constitute a standard unit of higher education. The student cooperates with and follows the recommendations of the supervisor and, where appropriate, the editor of the output with regard to the focus, structure and method of preparation of the output. The process and timetable of the work is determined by the student, subject to the approval of the supervisor.

Recommended literature:

The literature needed to produce the output will be determined in collaboration between the student and the supervisor, taking into account the subject area and current research in it. Literature that is not available in the Academic Library or available through external information sources will be provided by purchasing the publication at the initiative of the student or by using the interlibrary loan service.

Languages necessary to complete the course:

Slovak, English

Notes:

Past grade distribution

Total number of evaluated students: 4

ABS	M	NEABS
100,0	0,0	0,0

Lecturers:

Last change: 02.10.2023

Approved by: prof. Mgr. Iveta Kajanová, CSc.