Course descriptions

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STATE EXAM DESCRIPTION

Academic year: 2022/2023	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF.KKIV/A-boIS-900/15	**Course title:** Bachelor's Degree Thesis Defence
Number of credits: 12	
Educational level: I.	

Course requirements:

The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.

The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.

Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A

Bachelor thesis evaluation criteria:

1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.

2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.

3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.

4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.

5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.

6. Linguistic and stylistic level of work and formal adjustments.

The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.

Scale of assessment (preliminary/final): 100/0

Learning outcomes:
The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.

Class syllabus:
1. The student presents the bachelor's thesis in front of the committee for state exams, the opponent of the bachelor's thesis, and those present.
2. The student responds to comments and questions in the evaluations.
3. The student responds to the questions of the committee for state exams or the questions in a broader debate.

State exam syllabus:

Recommended literature:
• LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava:
Univerzita Komenského, 2016 [cit. 2016-10-09]. Available at: http://stella.uniba.sk/texty/
LL_pisanie_obhajoba_zaverecne_prace.pdf
• Vnútorný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave,
2015 [cit. 2021-09-09]. Available at: https://uniba.sk/fileadmin/ruk/
as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf
• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/

Languages necessary to complete the course:
Slovak

Last change: 14.03.2022

Approved by:

COURSE DESCRIPTION

Academic year: 2022/2023	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	
Course ID: FiF.KKIV/A-boIS-019/15	**Course title:** Bachelor's Degree Thesis Seminar

Educational activities:
 Type of activities: seminar
 Number of hours:
  per week: 1 **per level/semester:** 14
 Form of the course: on-site learning

Number of credits: 3

Recommended semester: 5.

Educational level: I.

Prerequisites:

Course requirements:
Written assignment in the credits assignment week of the semester: submission of selected parts of the bachelor's thesis, which meet the formal and content requirements for bachelor's theses given by the internal quality system of Comenius University (15 points). The following is evaluated: the formatting of the cover, title page, bibliographic reference of the abstract, table of contents, and five bibliographic references in the list of bibliographic references of the bachelor's thesis.
Grading scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A
The teacher will accept a maximum of two absences with documentation.
Scale of assessment (preliminary/final): 100/0

Learning outcomes:
After successfully completing the course, the student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics. The student masters the theory of citing and referencing used sources and has skills in creating bibliographic references and citations. The student understands the principles of what makes up the formal and content side of the bachelor's thesis depending on the internal quality system of Comenius University. He understands the causes of plagiarism, know its various types, and can avoid them. The student has sufficient information competencies to acquire, process, and interpret basic scientific literature.

Class syllabus:
1. Theory of citing and referencing used sources (basic terms, standards).
2. Creation of bibliographic references (standard, electronic, non-book documents).
3. Citation techniques.
4. Reference management software (types, functions, restrictions).
5. Academic ethics and integrity, plagiarism, types of plagiarism.
6. Main principles of creating a scientific text (creating both the content and formal sides, problems).
7. Formal adjustments of the thesis
8. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion).
9. Requirements for the thesis according to the internal quality system of Comenius University.
10. Basic requirements for submitting the thesis.

11. Basic requirements for the defence the thesis.
12. The most common problems of creating the thesis (using specific examples of submitted bachelor's theses).

Recommended literature:
• Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Available at: https://midas.uniba.sk/
• LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá
pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Available at: stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf
• LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri
písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Available at: https://uniba.sk/fileadmin/ruk/nasa_univerzita/ NU2020-21/201021_Nasa_univerzita_1_20-21.pdf
• Vnútorný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: https://uniba.sk/fileadmin/ruk/ as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf
• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/

Languages necessary to complete the course:
Slovak

Notes:

Past grade distribution
Total number of evaluated students: 69

A	B	C	D	E	FX
43,48	36,23	14,49	2,9	1,45	1,45

Lecturers: doc. Mgr. Lucia Lichnerová, PhD.

Last change: 23.06.2022

Approved by:

COURSE DESCRIPTION

Academic year: 2022/2023	

University: Comenius University Bratislava	

Faculty: Faculty of Arts	

Course ID: FiF.KKIV/A-boIS-026/15	**Course title:** Creating Multimedia and Websites 1

Educational activities:
  Type of activities: seminar
  Number of hours:
    per week: 2 **per level/semester:** 28
  Form of the course: on-site learning

Number of credits: 3

Recommended semester: 2.

Educational level: I.

Prerequisites:

Course requirements:
a) during the semester: 1. creating own website (50 points) - creating a website using HTML and CSS (not in the content management system), it is worked on continuously, the final version is submitted at the end of the semester, 2. assignments (15 points) - independent work on your own website, creation of designs (wireframe);
(b) during the examination period: written test (35 points).
The condition for admission to the exam is the achievement of min. 50% of each assignment. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Knowledge of English at the B1 level is required to work with the recommended literature.
Grading scale:
0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A
The exact dates and topics of the mid-term evaluation will be announced at the beginning of the semester. Exam dates will be published via AIS no later than the last week of the training section.
Scale of assessment (preliminary/final): 65/35

Learning outcomes:
Upon successful completion of this course, students are able to recognise and use elements, tags, commands and syntax and semantics for creating web pages, principles of linking to other places in an HTML document, to other pages within a website or to pages of other sites, format text, integrate graphics and multimedia elements and control the appearance of the site. They can edit, modify and transform existing HTML documents and CSS style to create specified outputs. Can correct HMTL and CSS syntax errors - write code that is correct in style and syntax. They are able to use the correct definitions, basic terminology and concepts in the field of web development, as well as the basics of website design project planning.

Class syllabus:
1. HTML - history, characteristics, rules of syntax and semantics, definition and structure of HTML document
2. HTML - basic tags
3. CSS (cascading style sheets) - history, characteristics, syntax and semantics, ways of writing CSS

4. CSS - basic tags
5. Basics of website planning and design, tools for editing HTML and CSS code
6. HTML document structuring - headers, headings, text formatting, relative and absolute links, lists
7. CSS GRID
8. Responsiveness - media query
9. Embedding multimedia (pictures, videos, maps)
10. Creating navigation
11. DIV - division of content into blocks
12. Tables

Recommended literature:
HARRIS, Andrew. 2008. HTML, XHTML, and CSS all-in-one desk reference for dummies. Hoboken: Wiley, 2008. 930 s. Dostupné na internete: http://site.ebrary.com/lib/uniba/Doc?id=10366654
SHAFER, Steven. 2010. HTML, XHTML, and CSS bible. Indianapolis: Wiley, 2010. 745 s. Dostupné na internete: http://it-ebooks.info/book/1396/
World Wide Web Consorcium tutorials. W3 schools – HTML. Dostupné na internete: http://www.w3schools.com/html/default.asp
World Wide Web Consorcium tutorials. W3 schools – CSS. Dostupné na internete: http://www.w3schools.com/css/default.asp
PÍSEK, Slavoj. HTML začíname programovat. Praha: Grada, 2014. 181 s. ISBN: 978-80-247-5059-0
Additional literature will be presented at the beginning and during the semester. Teacher presentations are available in Moodle and MS TEAMS.

Languages necessary to complete the course:
slovak and english

Notes:

Past grade distribution
Total number of evaluated students: 99

A	B	C	D	E	FX
33,33	19,19	8,08	8,08	14,14	17,17

Lecturers: Mgr. Katarína Buzová, PhD., prof. PhDr. Jaroslav Šušol, PhD.

Last change: 31.03.2022

Approved by:

COURSE DESCRIPTION

Academic year: 2022/2023	
University: Comenius University Bratislava	
Faculty: Faculty of Arts	

Course ID: FiF.KKIV/A-boIS-027/15	**Course title:** Excursion to a Foreign Library

Educational activities:
  Type of activities: excursion
  Number of hours:
    per week: 8 **per level/semester:** 112
  Form of the course: on-site learning

Number of credits: 3

Recommended semester: 2.

Educational level: I., II.

Prerequisites:

Course requirements:
excursion in a foreign library - 15 points
Students will receive an evaluation based on participation in the excursion (8 points) and participation in the organization of the excursion (7 points). Participation in the excursion is mandatory. Grading scale:
0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A
Note: fees associated with the excursion are paid by the student (trip, food, entrance fee)
Scale of assessment (preliminary/final): 100/0

Learning outcomes:
The student has knowledge of the origin, history and mission of the selected foreign library. He knows the processes and problems of library services and library management. He has knowledge of the existence, protection and digitization of historical collections in the selected library. He is able to confront the acquired knowledge with the current state of libraries of the same type in Slovakia and can draw relevant conclusions and recommendations.

Class syllabus:
1. Origin, history and mission of the library.
2. Library services, including electronic services, access to information resources.
3. Historical book collections. Protection. Restoration and conservation.
4. Digitization of documents. Digitization of cultural heritage.

Recommended literature:
website of the selected foreign library

Languages necessary to complete the course:
Slovak

Notes:

Past grade distribution Total number of evaluated students: 106					
A	B	C	D	E	FX
87,74	9,43	0,0	0,0	0,0	2,83

Lecturers: PhDr. Ľudmila Hrdináková, PhD., doc. Mgr. Lucia Lichnerová, PhD.

Last change: 23.06.2022

Approved by:

COURSE DESCRIPTION

Academic year: 2022/2023	

University: Comenius University Bratislava

Faculty: Faculty of Arts

Course ID: FiF.KKIV/A-boIS-024/15	**Course title:** Excursion to the Slovak National Library

Educational activities:
  Type of activities: excursion
  Number of hours:
    per week: 8 **per level/semester:** 112
  Form of the course: on-site learning

Number of credits: 3

Recommended semester: 2.

Educational level: I.

Prerequisites:

Course requirements:
Students will be evaluated based on participation in all lectures as part of the excursion in SNK and test. Personal participation is mandatory for the entire duration of the excursion.
Scale of assessment (preliminary/final): 100/0

Learning outcomes:
After successfull completion of excursion in the Slovak National Library in Martin and the Conservation and Digitization Centre of the Slovak National Library in Vrútky, students have knowledge in the areas of foundation, history and mission of the Slovak National Library, are familiar with the processes and problems of SNK services, historical collections and their protection, digitization of documents, services of the Slovak National Bibliography, etc.

Class syllabus:
 1. Establishment, history and mission of the Slovak National Library (SNK)
 2. SNK services, including electronic services, access to information sources
 3. Historical book collections. Protection. Restoration and preservation
 4. Digitisation of documents. Digitisation of cultural heritage
 5. Slovak National Bibliography
 6. Presentation of SNK projects
 7. Tour of the Slovak National Literary Museum
 8. Literary archive

Recommended literature:
Information from lectures, presentations, materials and website that will be presented as part of an excursion in the Slovak National Library.

Languages necessary to complete the course:
Slovak

Notes:

Past grade distribution

Total number of evaluated students: 101

A	B	C	D	E	FX
38,61	8,91	14,85	13,86	3,96	19,8

Lecturers: Mgr. Miroslava Pastierová, PhD.

Last change: 25.06.2022

Approved by: