

## Course descriptions

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## COURSE DESCRIPTION

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Course ID:</b><br>FiF.KMJL/A-bpMA-501/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Course requirements:</b><br>Written assignment in the credits assignment week of the semester: submission of selected parts of the bachelor's thesis, which meet the formal and content requirements for bachelor's theses given by the internal quality system of Comenius University (15 points). The following is evaluated: the formatting of the cover, title page, bibliographic reference of the abstract, table of contents, and five bibliographic references in the list of bibliographic references of the bachelor's thesis.<br>Grading scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A<br>The teacher will accept a maximum of two absences with documentation.<br>Scale of assessment (preliminary/final): 100/0                                                                                                                                                            |                                                          |
| <b>Learning outcomes:</b><br>After successfully completing the course, the student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics. The student masters the theory of citing and referencing used sources and has skills in creating bibliographic references and citations. The student understands the principles of what makes up the formal and content side of the bachelor's thesis depending on the internal quality system of Comenius University. He understands the causes of plagiarism, know its various types, and can avoid them. The student has sufficient information competencies to acquire, process, and interpret basic scientific literature.                                                                                                                                                                            |                                                          |
| <b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Theory of citing and referencing used sources (basic terms, standards).</li> <li>2. Creation of bibliographic references (standard, electronic, non-book documents).</li> <li>3. Citation techniques.</li> <li>4. Reference management software (types, functions, restrictions).</li> <li>5. Academic ethics and integrity, plagiarism, types of plagiarism.</li> <li>6. Main principles of creating a scientific text (creating both the content and formal sides, problems).</li> <li>7. Formal adjustments of the thesis</li> <li>8. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion).</li> <li>9. Requirements for the thesis according to the internal quality system of Comenius University.</li> <li>10. Basic requirements for submitting the thesis.</li> </ol> |                                                          |

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|-----|------|-----|
| 11. Basic requirements for the defence the thesis.<br>12. The most common problems of creating the thesis (using specific examples of submitted bachelor's theses).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |       |      |     |      |     |
| <b>Recommended literature:</b> <ul style="list-style-type: none"> <li>• Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Available at: <a href="https://midas.uniba.sk/">https://midas.uniba.sk/</a></li> <li>• LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Available at: <a href="https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf">stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf</a></li> <li>• LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Available at: <a href="https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf">https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf</a></li> <li>• Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a></li> <li>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/</a></li> </ul> |       |      |     |      |     |
| <b>Languages necessary to complete the course:</b><br>Hungarian Language (C2)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |      |     |      |     |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |      |     |      |     |
| <b>Past grade distribution</b><br>Total number of evaluated students: 41                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       |      |     |      |     |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | B     | C    | D   | E    | FX  |
| 75,61                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 17,07 | 4,88 | 0,0 | 2,44 | 0,0 |
| <b>Lecturers:</b> doc. Mgr. Zoltán Csehy, PhD., doc. PhDr. Anikó Dušíková, CSc., prof. PhDr. István Lanstyák, CSc., doc. Mgr. Katarína Misadová, PhD., doc. Orsolya Katalin Nádor, PhD., prof. Klára Sándor, DrSc., Mgr. Szilárd Sebők, PhD., Mgr. art. Pavol Száz, PhD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       |      |     |      |     |
| <b>Last change:</b> 01.04.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |       |      |     |      |     |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |       |      |     |      |     |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>Course ID:</b><br>FiF.KAA/A-bpAN-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <p><b>Course requirements:</b></p> <p>All matters pertaining to state examination are set out in Article 14 of the Study Regulations of the Faculty of Arts.</p> <p>In the bachelor study programmes, the state examination consists only of the defence of the bachelor's thesis. The student chooses the department as a training centre which corresponds to the discipline within which he/she wants to write the final thesis. He/she reports this choice by the deadline set by the department, provided that he/she is able to find a supervisor and a suitable topic in the relevant department.</p> <p>For the successful defence of the bachelor's thesis as the subject of the state examination in the bachelor degree programmes conducted at the Department of British and American Studies, students will receive credits according to the current study plan (currently 12 credits).</p> <p>Requirements for the admission to the defence are as follows:</p> <ul style="list-style-type: none"> <li>- fulfillment of the requirements of the study plan concerning the prescribed composition of courses and their credit value so that after awarding the credits for the state examination the student obtains the required number of credits for the bachelor's degree;</li> <li>- submission of the bachelor's thesis (electronically via the academic information system AIS) by the thesis submission deadline corresponding to the relevant state examination period according to the academic year schedule set by the faculty.</li> </ul> <p>The thesis is evaluated by the standard grading scale (0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A) by the supervisor of the thesis and the designated opponent in the assessment reports, which are available to the student no later than 3 working days before the state examination.</p> <p>The supervisor's report shall also include the percentage of compliance results from the originality check protocols (CRZP, Theses), which must be explicitly evaluated by the supervisor with the wording "the thesis shows/does not show signs of plagiarism".</p> <p>The bachelor's thesis will take the following form:</p> <p>The defence will consist of a thesis presentation (the student chooses the form of the defence, the PPT format can also be used) and the student's response to a broader theoretical question, which is assigned to the student by the supervisor upon the bachelor's thesis submission. The supervisor will include this question in the assessment report as one of the points of discussion for the defence; it will also be included in the defence report.</p> <p>The thesis presentation must:</p> <ul style="list-style-type: none"> <li>- Include a clearly articulated thesis statement,</li> <li>- have a clear and logical structure of argumentation and findings,</li> <li>- reflect a new perspective on the issue as a result of adequate and appropriate work with the findings gained through own research, the conclusions of which the student is able to present and formulate.</li> </ul> <p>The criteria for the evaluation (of the defence) of the bachelor's thesis at the Department of British and American Studies are as follows:</p> |                                                          |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| <ul style="list-style-type: none"> <li>- Quality of the bachelor's thesis (originality, significance of the analysis, clear formulation of the scientific problem and hypotheses under study, scope of the professional and scientific literature used),</li> <li>- the adequacy of the methodological approach to the topic under study, the analysis logically and coherently answers the research questions,</li> <li>- systematic and logical summary of the results of the analysis,</li> <li>- compliance with citation standards (MLA...),</li> <li>- language level of the presentation (academic language at least at B2 level),</li> <li>- quality of the presentation and communication skills.</li> </ul> <p>The evaluation of the thesis will include the areas below with the corresponding weighting (out of 100):</p> <p><b>PART A: CONTENT</b></p> <ul style="list-style-type: none"> <li>• Overall structure and organization (adequacy, scope, objectivity, coherence, cohesion) 15</li> <li>• Theoretical knowledge related to the research topic 15</li> <li>• Methodology (identifying concepts, research problems, aims, tasks, choosing adequate methods) 15</li> <li>• Analysis (quality, depth, complexity) 15</li> <li>• Originality and contribution (degree of originality, own contribution to knowledge) 10</li> </ul> <p><b>PART B: FORM</b></p> <ul style="list-style-type: none"> <li>• Adequate work with information sources (extent, structure, reliability, adequacy, compliance with a citation style) 15</li> <li>• Language and style 10</li> <li>• Typography and layout 5</li> </ul> <p>Scale of assessment (preliminary/final): 0/100 (%)</p> |
| <p><b>Learning outcomes:</b></p> <ul style="list-style-type: none"> <li>• Upon successful completion of the course, students will be familiar with the basic requirements for academic writing and with the rules of academic integrity.</li> <li>• They will have mastered the theory of working with sources and have the skills to compile correct bibliographic entries.</li> <li>• They will have understood the principles of writing a bachelor's thesis, both in terms of form and content, as laid out by the university's regulations.</li> <li>• They will have understood the causes of plagiarism, they will be able to recognize its types and know how to avoid it.</li> <li>• They will have sufficient research skills to obtain, process, and interpret sources.</li> <li>• They will have mastered the basics for writing a Master's thesis.</li> <li>• They will have a deep knowledge of the thesis topic and will be able to approach it both critically and creatively.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p><b>Class syllabus:</b></p> <ol style="list-style-type: none"> <li>1. The student presents the bachelor's thesis in front of the state examination committee, the supervisor and the opponent of the bachelor's thesis, and those present.</li> <li>2. The student responds to the comments and questions in the assessments.</li> <li>3. The student responds to the questions of the state examination committee or the questions in a broader debate.</li> <li>4. The student responds to the pre-given general question from the supervisor's assessment.</li> <li>5. A closed vote of the state examination committee on the evaluation of the bachelor's thesis defence.</li> <li>6. Announcement of the evaluation (of the thesis defence) of the bachelor's thesis.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p><b>State exam syllabus:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

**Recommended literature:**

BAZERMAN, Charles. The Informed Writer: Using Sources in the Disciplines. 3rd edition. Boston: Houghton Mifflin, 1989. ISBN 0-395-36901-0.

BLAIR, Lorrie. Writing a Graduate Thesis or Dissertation [online]. Brill, 2016. Dostupné na: EBSCOhost, [search.ebscohost.com/login.aspx?](https://search.ebscohost.com/login.aspx?direct=true&db=e000xww&AN=1171828&lang=sk&site=ehost-live&scope=site)

[direct=true&db=e000xww&AN=1171828&lang=sk&site=ehost-live&scope=site](https://search.ebscohost.com/login.aspx?direct=true&db=e000xww&AN=1171828&lang=sk&site=ehost-live&scope=site).

LICHNEROVÁ, Lucia. Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016. Dostupné na: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf)

Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015. Dostupné na: [https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)

WHITE, Barry. Mapping Your Thesis [online]. Camberwell, Vic: ACER Press, 2011. ISBN 9780864318237. Dostupné na: [https://search.ebscohost.com/login.aspx?](https://search.ebscohost.com/login.aspx?direct=true&db=e000xww&AN=384475&lang=sk&site=ehost-live&scope=site)

**Languages necessary to complete the course:**

Students must be proficient to at least CEFR level B2 to attend the bachelor's thesis defence.

**Last change:** 08.04.2022

**Approved by:**

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>Course ID:</b><br>FiF.KKSF/A-bpAR-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0 – 59%: FX, 60 – 67%: E, 68 – 75%: D, 76 – 83%: C, 84 – 91%: B, 92 – 100%: A.</p> <p>Bachelor thesis evaluation criteria:</p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> <li>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</li> <li>6. Linguistic and stylistic level of work and formal adjustments.</li> </ol> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> |                                                          |

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| Scale of assessment (preliminary/final): 0/100.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Learning outcomes:</b><br>Students know how to write technical texts while adhering to the principles of academic ethics, they are able to work originatively in the given field. They are skilled in collecting, elaborating and interpretation of the basic specialized literature, they are able to make use of it to solve potential practical problems. They can logically operate with the theoretical bases. They know the given field well and are capable of proper reasoning, reacting to remarks and answering questions related to the given topic.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Class syllabus:</b><br>1. The student presents the bachelor's thesis for the commission for the state examinations, oponent and the others present.<br>2. The student reacts to the assessments; comments on remarks and answers questions.<br>3. A discussion takes place, in which the student answers questions of the commission for the state examinations and the others present.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>State exam syllabus:</b><br>Depends on the topic of the bachelor's thesis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Recommended literature:</b> <ul style="list-style-type: none"> <li>• LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Available at: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a></li> <li>• Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a></li> <li>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/</a></li> </ul> |
| <b>Languages necessary to complete the course:</b><br>Slovak                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Last change:</b> 30.06.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KSF/A-bpBU-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A</p> <p>Bachelor thesis evaluation criteria:</p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> <li>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</li> <li>6. Linguistic and stylistic level of work and formal adjustments.</li> </ol> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> |                                                          |

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| Scale of assessment (preliminary/final): 0/100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Learning outcomes:</b><br>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.                                                                                                                                                                                                        |
| <b>Class syllabus:</b><br>1. Student presents the bachelor's thesis (app. 10 minutes) in front of the committee for state exams. A ppt presentation can be prepared, which is not necessary.<br>2. Presentation of the main points of the supervisor's and oponent's reviews, possibly also the questions arising from them.<br>3. The student's respond to comments and questions in the reviews.<br>4. The student responds to the questions of the committee for state exams or the questions in a broader debate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>State exam syllabus:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Recommended literature:</b><br>LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a> Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a> Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/</a> Literature according to the topic of the thesis. |
| <b>Languages necessary to complete the course:</b><br>Slovak and Bulgarian, or additionally also another language of the cultural area under study.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Last change:</b> 05.04.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Course ID:</b><br>FiF.KRom/A-bpFR-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <p><b>Course requirements:</b></p> <p>Submission of the Bachelor's thesis by the deadline specified in the timetable of the current academic year for the respective date of the state examination. The bachelor thesis is submitted in an electronic version via AIS. The thesis must comply with the parameters specified by the internal quality system of Charles University. The provisions of Article 14 of the Internal Regulation No. 5/2020 (Study Regulations of the Faculty of Arts of Charles University) shall apply to the assessment of the bachelor thesis. The thesis supervisor and the thesis opponent shall prepare a report on the thesis and propose a grade in the A-FX grading scale, which shall be available to the student at least 3 working days before the defence. 1. Contribution of the bachelor thesis, fulfillment of the objectives of the thesis in its assignment and fulfillment of the requirements for the content of the bachelor thesis given by the internal quality system of Charles University. The following are assessed: demonstration of knowledge and knowledge, ability to work creatively in the study programme, ability applied in collecting, interpreting and processing basic literature; in the case of a practically oriented bachelor thesis, also mastery of application of theoretical bases in practice and verifiability of hypotheses; 2. Originality of the thesis (the bachelor's thesis must not be plagiarised, must not infringe the author's the rights of other authors); the documentation for the defence of the bachelor thesis also includes protocols originality reports from the CRZP and Theses, on the results of which the thesis supervisor and the opponent comment in their reports; 3. Correctness and correctness of citation of used information sources, research results of other of other authors and authors' teams, correctness of the description of methods and working procedures of other authors the correctness of the methods used by other authors or author teams; 4. Compliance of the structure of the bachelor thesis with the prescribed structure defined by the internal system quality of the CU; 5. Respect of the recommended scope of the bachelor thesis (recommended scope of the bachelor thesis is usually 30-40 standard pages = 54,000 to 72,000 characters including spaces), adequacy of the scope The size of the thesis is judged by the supervisor of the thesis; 6. The linguistic and stylistic level of the thesis and formal editing. The student orally presents the content, achieved objectives and conclusions of the bachelor's thesis and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. Committee comprehensively evaluate the quality of the bachelor thesis, assess the manner and form of the defence and the ability to the student to respond adequately to the comments and questions in the thesis supervisor's reports and the opponent. The evaluation will be obtained from the arithmetic average of the evaluations from the supervisor's of the thesis supervisor, the thesis opponent and the evaluation of the examination committee. Scale of assessment (preliminary/final): Continuous/final evaluation scale: 0/100</p> |                                                          |
| <p><b>Learning outcomes:</b></p> <p>The student has mastered the basic requirements of writing a professional text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he/she graduated</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |

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| from the study programme, has adequate knowledge and knowledge of the subject matter. He/she is able to apply his/her skills in collecting, interpreting and processing the basic literature, or in its application in practice, or has the ability to solve a subtask related to the focus of the bachelor thesis. After a successful defence of the bachelor thesis, the student can logically deal with the theoretical background of the bachelor thesis problem and respond argumentatively to questions on the processed issue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Prezentovanie bakalárskej práce študentom pred komisiou pre štátne skúšky, oponentom bakalárskej práce a prítomnými.</li> <li>2. Reakcia študenta na pripomienky a otázky v posudkoch.</li> <li>3. Reakcia študenta na otázky komisie pre štátne skúšky a v diskusii.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>State exam syllabus:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Recommended literature:</b> <ul style="list-style-type: none"> <li>• LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a></li> <li>• Vnútorňý predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a></li> <li>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/</a></li> </ul> |
| <b>Languages necessary to complete the course:</b><br>French language, Slovak language                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Last change:</b> 30.05.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Course ID:</b><br>FiF.KKSF/A-bpGR-002/19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis. The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence. Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A Bachelor thesis evaluation criteria: 1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses. 2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations. 3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors. 4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University. 5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor. 6. Linguistic and stylistic level of work and formal adjustments. The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> <p>Scale of assessment (preliminary/final): 0/100%</p> |                                                          |
| <b>Learning outcomes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |

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| <p>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues. The student is able to demonstrate the ability to work creatively in classical philology with a focus on Greek language and culture. He has acquired practical language skills with theoretical knowledge of the Latin language and the culture of Greek.</p>                                                                                                                                         |
| <p><b>Class syllabus:</b></p> <p>1. The student presents the bachelor's thesis in front of the committee for state exams, the opponent of the bachelor's thesis, and those present. 2. The student responds to comments and questions in the evaluations. 3. The student responds to the questions of the committee for state exams or the questions in a broader debate.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p><b>State exam syllabus:</b></p> <p>Depends on the topic of the bachelor's thesis.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p><b>Recommended literature:</b></p> <ul style="list-style-type: none"> <li>• LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a></li> <li>• Vnútorý predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a></li> <li>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/</a></li> <li>• Literature recommended for compulsory and optional subjects and specialized literature on the topic of the bachelor's thesis.</li> </ul> |
| <p><b>Languages necessary to complete the course:</b></p> <p>Slovak</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p><b>Last change:</b> 10.04.2022</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p><b>Approved by:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Course ID:</b><br>FiF.KGNŠ/A-bpHO-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <p><b>Course requirements:</b></p> <p>Submission of the Bachelor's thesis by the deadline specified in the timetable of the current academic year for the respective date of the state examination. The bachelor thesis is submitted in an electronic version via AIS. The thesis must comply with the parameters specified by the internal quality system of Charles University. The provisions of Article 14 of the Internal Regulation No. 5/2020 (Study Regulations of the Faculty of Arts of Charles University) shall apply to the assessment of the bachelor thesis. The thesis supervisor and the thesis opponent shall prepare a report on the thesis and propose a grade in the grading scale A-FX, which shall be available to the student at least 3 working days before the defence.</p> <p>Criteria for evaluation of the bachelor thesis:</p> <ol style="list-style-type: none"> <li>1. Contribution of the Bachelor's thesis, fulfilment of the thesis objectives in the assignment and the requirements for the content of the Bachelor's thesis given by the internal quality system of the Charles University. The following are assessed: demonstration of knowledge and knowledge, ability to work creatively in the study programme, ability to collect, interpret and process the basic literature; in the case of a practically oriented bachelor thesis, also mastery of the application of theoretical assumptions in practice and the verifiability of hypotheses.</li> <li>2. Originality of the thesis (the bachelor's thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis includes originality protocols from the CRZP and Theses, the results of which are commented on by the supervisor of the final thesis and the opponent in their opinions.</li> <li>3. Correctness and correctness of citation of used information sources, research results of other authors and author teams, correctness of description of methods and working procedures of other authors or author teams.</li> <li>4. Compliance of the structure of the bachelor thesis with the prescribed structure defined by the internal quality system of Charles University.</li> <li>5. Compliance with the recommended scope of the bachelor thesis (the recommended scope of the bachelor thesis is usually 30 - 40 standard pages = 54 000 to 72 000 characters including spaces), the adequacy of the scope of the thesis is assessed by the supervisor of the thesis.</li> <li>6. The linguistic and stylistic level of the thesis and its formal layout. The student orally presents the content, achieved objectives and conclusions of the bachelor's thesis and answers questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee shall comprehensively evaluate the quality of the bachelor thesis, assess the manner and form of the defence and the student's ability to respond adequately to the comments and questions in the reports of the thesis supervisor and the opponent. The evaluation is obtained from the arithmetic average of the evaluations of the thesis supervisor, the thesis opponent and the evaluation of the examination committee.</li> </ol> <p>Scale of assessment (preliminary/final): 0/100</p> |                                                          |

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| <p><b>Learning outcomes:</b></p> <p>The student has mastered the basic requirements of writing a professional text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he/she graduated from the study programme, has adequate knowledge and knowledge of the subject matter. He/she is able to apply his/her skills in collecting, interpreting and excerpting the basic literature, or in applying it in practice, or has the ability to solve a sub-task related to the focus of the bachelor thesis. After a successful defence of the bachelor thesis, the student can logically deal with the theoretical background of the bachelor thesis problem and respond argumentatively to questions on the treated issue.</p>                                                                                                                                                                |
| <p><b>Class syllabus:</b></p> <ol style="list-style-type: none"> <li>1. Presentation of the bachelor's thesis to the students in front of the state examination committee, the opponent of the bachelor's thesis and the attendees.</li> <li>2. The student's response to comments and questions in the evaluations.</li> <li>3. Student's response to questions from the State Examination Committee and in discussion.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p><b>State exam syllabus:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p><b>Recommended literature:</b></p> <p>LIČNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a>.</p> <p>Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a>.</p> <p>Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/</a></p> |
| <p><b>Languages necessary to complete the course:</b></p> <p>Dutch (C1), Slovak (C1)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>Last change:</b> 02.04.2022</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p><b>Approved by:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KSF/A-bpCH-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A</p> <p>Bachelor thesis evaluation criteria:</p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> <li>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</li> <li>6. Linguistic and stylistic level of work and formal adjustments.</li> </ol> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> |                                                          |

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| Scale of assessment (preliminary/final): 0/100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Learning outcomes:</b><br>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.                                                                                                                                                                                                                 |
| <b>Class syllabus:</b><br>1. Student presents the bachelor's thesis (app. 10 minutes) in front of the committee for state exams. A ppt presentation can be prepared, which is not necessary.<br>2. Presentation of the main points of the supervisor's and oponent's reviews, possibly also the questions arising from them.<br>3. The student's respond to comments and questions in the reviews.<br>4. The student responds to the questions of the committee for state exams or the questions in a broader debate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>State exam syllabus:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Recommended literature:</b><br>LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a><br>Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a><br>Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/</a><br>Literature according to the topic of the thesis. |
| <b>Languages necessary to complete the course:</b><br>Slovak and Croatian, or additionally also another language of the cultural area under study.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Last change:</b> 05.04.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KKSF/A-bpLA-002/19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A</p> <p>Bachelor thesis evaluation criteria:</p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> <li>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</li> <li>6. Linguistic and stylistic level of work and formal adjustments.</li> </ol> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> |                                                          |

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| Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 0/100%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <p><b>Learning outcomes:</b></p> <p>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.</p> <p>The student is able to demonstrate the ability to work creatively in classical philology with a focus on Latin language and culture. He has acquired practical language skills with theoretical knowledge of the Latin language and the culture of Latin.</p>                                                                                         |
| <p><b>Class syllabus:</b></p> <ol style="list-style-type: none"> <li>1. The student presents the bachelor's thesis in front of the committee for state exams, the opponent of the bachelor's thesis, and those present.</li> <li>2. The student responds to comments and questions in the evaluations.</li> <li>3. The student responds to the questions of the committee for state exams or the questions in a broader debate.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p><b>State exam syllabus:</b></p> <p>It depends on the chosen topic of the bachelor thesis.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p><b>Recommended literature:</b></p> <ul style="list-style-type: none"> <li>• LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a></li> <li>• Vnútorý predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a></li> <li>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/</a></li> <li>• Literatúra odporúčaná k povinným a povinne voliteľným predmetom a špecializovaná literatúra k téme bakalárskej práce.</li> </ul> |
| <p><b>Languages necessary to complete the course:</b></p> <p>Slovak</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <p><b>Last change:</b> 10.04.2022</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p><b>Approved by:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KMJL/A-bpMA-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A</p> <p>Bachelor thesis evaluation criteria:</p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> <li>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</li> <li>6. Linguistic and stylistic level of work and formal adjustments.</li> </ol> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> |                                                          |

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| Scale of assessment (preliminary/final): 0/100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Learning outcomes:</b><br>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.                                                                                                                                                                      |
| <b>Class syllabus:</b><br>1. The student presents the bachelor's thesis in front of the committee for state exams, the opponent of the bachelor's thesis, and those present.<br>2. The student responds to comments and questions in the evaluations.<br>3. The student responds to the questions of the committee for state exams or the questions in a broader debate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>State exam syllabus:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Recommended literature:</b><br>• LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Available at: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a><br>• Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a><br>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/</a> |
| <b>Languages necessary to complete the course:</b><br>Hungarian Language (C2)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Last change:</b> 01.04.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KGNS/A-bpNE-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <p><b>Course requirements:</b></p> <p>Submission of the Bachelor's thesis by the deadline specified in the timetable of the current academic year for the respective date of the state examination. The bachelor thesis is submitted in an electronic version via AIS. The thesis must comply with the parameters specified by the internal quality system of Charles University. The provisions of Article 14 of the Internal Regulation No. 5/2020 (Study Regulations of the Faculty of Arts of Charles University) shall apply to the evaluation of the bachelor thesis. The thesis supervisor and the thesis opponent shall prepare a report on the thesis and propose a grade in the A-FX grading scale, which shall be available to the student at least 3 working days before the defence. 1. Contribution of the bachelor thesis, fulfilment of the objectives of the thesis in its assignment and fulfilment of the requirements for the content of the bachelor thesis given by the internal quality system of Charles University. The following are assessed: demonstration of knowledge and knowledge, ability to work creatively in the study programme, ability applied in collecting, interpreting and processing basic literature; in the case of a practically oriented bachelor thesis, also mastery of application of theoretical bases in practice and verifiability of hypotheses; 2. Originality of the thesis (the bachelor's thesis must not be plagiarized, it must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis includes originality protocols from the CRZP and Theses, the results of which are commented on by the supervisor of the final thesis and the opponent in their opinions; 3. Correctness and correctness of citation of used information sources, research results of other authors and author teams, correctness of description of methods and working procedures of other authors or author teams; 4. Compliance of the structure of the bachelor's thesis with the prescribed structure defined by the internal quality system of Charles University; 5. Respect of the recommended scope of the bachelor's thesis (the recommended scope of the bachelor's thesis is usually 30 - 40 standard pages = 54 000 to 72 000 characters including spaces), the adequacy of the scope of the thesis is assessed by the supervisor of the thesis; 6. The linguistic and stylistic level of the thesis and formal editing. The student orally presents the content, achieved objectives and conclusions of the bachelor's thesis and answers questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee shall comprehensively evaluate the quality of the bachelor thesis, assess the manner and form of the defence and the student's ability to respond adequately to the comments and questions in the reports of the thesis supervisor and the opponent. The evaluation is obtained from the arithmetic average of the evaluations of the thesis supervisor, the thesis opponent and the evaluation of the examination committee.</p> <p>Scale of assessment (preliminary/final): 0/100</p> |                                                          |
| <p><b>Learning outcomes:</b></p> <p>The student has mastered the basic requirements of writing a professional text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he/she graduated from the study programme, has adequate knowledge and knowledge of the subject matter. He/she</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |

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| is able to apply his/her skills in collecting, interpreting and excerpting the basic literature, or in applying it in practice, or has the ability to solve a sub-task related to the focus of the bachelor thesis. After a successful defence of the bachelor thesis, the student can logically deal with the theoretical background of the bachelor thesis problem and respond argumentatively to questions on the treated issue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Class syllabus:</b><br>1. Presentation of the bachelor's thesis to the students in front of the state examination committee, the opponent of the bachelor's thesis and the attendees. 2. The student's response to comments and questions in the evaluations. 3. Student's response to questions from the State Examination Committee and in discussion.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>State exam syllabus:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Recommended literature:</b><br>LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a> . Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a> . Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/</a> |
| <b>Languages necessary to complete the course:</b><br>german level C1, slovak                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Last change:</b> 03.04.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KRVŠ/A-bpRU-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A</p> <p>Bachelor thesis evaluation criteria:</p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> <li>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</li> <li>6. Linguistic and stylistic level of work and formal adjustments.</li> </ol> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> |                                                          |

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| Scale of assessment (preliminary/final): 0/100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Learning outcomes:</b><br>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.                                                                                                                                                                     |
| <b>Class syllabus:</b><br>1. The student presents the bachelor's thesis in front of the committee for state exams, the opponent of the bachelor's thesis, and those present.<br>2. The student responds to comments and questions in the evaluations.<br>3. The student responds to the questions of the committee for state exams or the questions in a broader debate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>State exam syllabus:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Recommended literature:</b><br>LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Available at: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a> .<br>Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a> .<br>Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/</a> |
| <b>Languages necessary to complete the course:</b><br>Russian, Slovak                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Last change:</b> 30.03.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Course ID:</b><br>FiF.KSJ/A-bpSK-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <p><b>Course requirements:</b></p> <p>Submission of the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The thesis must meet the parameters determined by the internal quality system of the Comenius University. The provisions of Article 14 of the Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts, Comenius University) apply to the bachelor's thesis evaluation. The supervisor of the final thesis and its opponent will prepare assessments of the bachelor's thesis and propose an evaluation in the A-FX grading scale, which the student has at his/her disposal min. 3 working days before the defence. Bachelor thesis evaluation criteria:</p> <p>The contribution of the bachelor's thesis, the fulfilment of the objectives of the thesis and the requirements for the content of the bachelor's thesis given by the internal quality system of the Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied to collecting, interpreting and processing of basic professional literature; in the case of a practically oriented bachelor's thesis, mastering the application of theoretical principles in practice and verifiability of hypotheses.</p> <p>Originality of the thesis (bachelor's thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses, to the results of which the thesis supervisor and the opponent express their opinions in their assessments.</p> <p>Correctness of citing the selected information sources, research results of other authors and author's collectives, correctness of description of methods and working procedures of other authors or author's collectives.</p> <p>Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of the Comenius University.</p> <p>Respecting the recommended range of the bachelor's thesis (the recommended range of the bachelor's thesis is usually 30 - 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the range of the thesis is assessed by the thesis supervisor.</p> <p>Linguistic and stylistic level of the thesis and formal layout.</p> <p>The student orally presents the content, achieved goals and conclusions of the bachelor's thesis and answers the questions and comments of the thesis supervisor, opponent, or members of the examination board. The commission will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of the defence and the student's ability to adequately respond to comments and questions in the assessments of the thesis supervisor and of the opponent.</p> <p>Part of the colloquial defence of the bachelor's thesis is also the answering of two questions that are related to the theoretical and methodological background of the thesis.</p> <p>The final evaluation will consider the evaluations from the supervisor's and opponent's assessment, the evaluation of the final thesis defence by the commission and the evaluation of answers to</p> |                                                          |

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| <p>two questions chosen by the commission. In the case of the Fx mark from the second part of the colloquial defence, the same final mark is given to the student.</p> <p>Scale of assessment (preliminary/final): 0/100</p> <p>Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 0/100</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <p><b>Learning outcomes:</b></p> <p>The student has mastered the basic requirements of writing a professional text in compliance with the rules of academic ethics, he/she is able to work creatively in the field of study in which he/she completed the study program, he/she has adequate knowledge and understanding of the selected issue. He/she can apply his/her skills to collecting, interpreting and processing of basic professional literature, or to their use in practice or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student can logically deal with the theoretical background of the bachelor's thesis and respond to the questions on the selected issues.</p>                                                                                                                                                                                                                                                                         |
| <p><b>Class syllabus:</b></p> <ol style="list-style-type: none"> <li>1. Presentation of the bachelor's thesis to students with the commission for state exams, opponents of the bachelor's thesis and others present.</li> <li>2. Student's response to comments and questions in the assessments.</li> <li>3. Student's response to the commission's questions and questions in the discussion.</li> <li>4. Student's response to two questions chosen by the commission.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p><b>State exam syllabus:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p><b>Recommended literature:</b></p> <p>- LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Available at: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a></p> <p>- Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a></p> <p>Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/</a></p> <p>Additional literature depends on the bachelor's thesis specialization.</p> |
| <p><b>Languages necessary to complete the course:</b></p> <p>Slovak</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <p><b>Last change:</b> 18.03.2022</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p><b>Approved by:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KRom/A-bpSP-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A</p> <p>Bachelor thesis evaluation criteria:</p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> <li>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</li> <li>6. Linguistic and stylistic level of work and formal adjustments.</li> </ol> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> |                                                          |

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| Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 0/100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Learning outcomes:</b><br>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.                                                                                                                                                               |
| <b>Class syllabus:</b><br>1. The student presents the bachelor's thesis in front of the committee for state exams, the opponent of the bachelor's thesis, and those present.<br>2. The student responds to comments and questions in the evaluations.<br>3. The student responds to the questions of the committee for state exams or the questions in a broader debate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>State exam syllabus:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Recommended literature:</b><br>LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a><br>• Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a><br>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/</a> |
| <b>Languages necessary to complete the course:</b><br>Slovak, Spanish                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Last change:</b> 30.05.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

## STATE EXAM DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KRom/A-bpTA-801/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Defence |
| <b>Number of credits:</b> 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A</p> <p>Bachelor thesis evaluation criteria:</p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> <li>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</li> <li>6. Linguistic and stylistic level of work and formal adjustments.</li> </ol> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p> |                                                          |

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| Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 0/100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Learning outcomes:</b><br>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.                                                                                                                                                               |
| <b>Class syllabus:</b><br>1. The student presents the bachelor's thesis in front of the committee for state exams, the opponent of the bachelor's thesis, and those present.<br>2. The student responds to comments and questions in the evaluations.<br>3. The student responds to the questions of the committee for state exams or the questions in a broader debate.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>State exam syllabus:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Recommended literature:</b><br>LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf">http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prace.pdf</a><br>• Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a><br>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/</a> |
| <b>Languages necessary to complete the course:</b><br>Slovak, Italian                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Last change:</b> 30.05.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

## COURSE DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Course ID:</b><br>FiF.KAA/A-bpAN-501/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Recommended semester:</b> 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Course requirements:</b><br>Continuous assessment:<br>- 20 % activity during the semester, regular participation in consultations<br>- 15 % compiling and submitting a preliminary annotated bibliography<br>- 15 % proposing and submitting a thesis outline which includes research questions and a preliminary thesis statement<br>- 50 % writing and submitting selected chapters of the bachelor's thesis which meet the formal and content requirements set out by the university's internal quality system<br>Grading scale: 0-60-68-76-84-92-100 % = FX-E-D-C-B-A<br>Max. 2 absences without documentation.<br>Academic dishonesty shall be penalized by a lower grade or a disciplinary complaint depending on how serious it is.<br>Deadlines and continuous assessment criteria shall be notified in the first week of the semester as required by the Study Regulations.<br>Continuous/Final assessment ratio: 100/0%<br>Scale of assessment (preliminary/final): 100/0 |                                                          |
| <b>Learning outcomes:</b><br>Upon successful completion of the course, students will be familiar with the basic requirements for academic writing and with the rules of academic integrity. They will have mastered the theory of working with sources and have the skills to compile correct bibliographic entries. They will have understood the principles of writing a bachelor's thesis, both in terms of form and content, as laid out by the university's regulations. They will have understood the causes of plagiarism, they will be able to recognize its types and know how to avoid it. They will have sufficient research skills to obtain, process, and interpret sources.                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Class syllabus:</b><br>1. Research, research methods, types of information sources, evaluation of the quality and relevance of information sources<br>2. The principles of sourcework, citing and documenting sources<br>3. Quoting and paraphrasing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |

4. Academic integrity, plagiarism, types of plagiarism
5. Compiling a bibliography (print, electronic, non-book documents)
6. Writing an academic text (content, form, problems)
7. The formal layout of a thesis
8. The main parts of a thesis: content, cohesion, writing (preface, abstract, introduction, conclusion)
9. Thesis requirements according to the university's system of quality
10. Submitting a thesis
11. Defending a thesis
12. The most frequent problems in theses (analysis of particular examples)

**Recommended literature:**

BAZERMAN, Charles. The Informed Writer: Using Sources in the Disciplines. 3rd edition. Boston: Houghton Mifflin, 1989. ISBN 0-395-36901-0.

BLAIR, Lorrie. Writing a Graduate Thesis or Dissertation [online].

Brill, 2016. Available at: EBSCOhost, search.ebscohost.com/login.aspx?

direct=true&db=e000xww&AN=1171828&lang=sk&site=ehost-live&scope=site.

LICHNEROVÁ, Lucia. Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016. Available at: stella.uniba.sk/texty/LL\_pisanie\_obhajoba\_zaverecne\_prac.pdf

Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015. Available at: [https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)

WHITE, Barry. Mapping Your Thesis [online]. Camberwell, Vic: ACER Press, 2011. ISBN 9780864318237. Available at: <https://search.ebscohost.com/login.aspx?direct=true&db=e000xww&AN=384475&lang=sk&site=ehost-live&scope=site>.

**Languages necessary to complete the course:**

B2 CEFR level English is a prerequisite for participation in this course.

**Notes:**

**Past grade distribution**

Total number of evaluated students: 230

| A     | B     | C    | D    | E    | FX  |
|-------|-------|------|------|------|-----|
| 76,52 | 12,61 | 3,48 | 3,48 | 2,61 | 1,3 |

**Lecturers:** Mgr. Simona Bajáková, Mgr. John Peter Butler Barrer, PhD., PhDr. Beáta Borošová, PhD., PhDr. Katarína Brziaková, PhD., Mgr. Marián Gazdík, PhD., Mgr. Lucia Grauzľová, PhD., Mgr. Michaela Hroteková, Mgr. Marián Kabát, PhD., doc. Mgr. Ivan Lacko, PhD., doc. PhDr. Daniel Lančarič, PhD., Mgr. Jozef Lonek, PhD., Mgr. Lucia Paulínyová, PhD., PhDr. Jozef Pecina, PhD., Mgr. Ivo Poláček, PhD., doc. Mgr. Alena Smiešková, PhD., M. A. Linda Steyne, PhD., doc. Mgr. Pavol Šveda, PhD., Mgr. Lucia Tonková, doc. Mgr. Eva Reid, PhD.

**Last change:** 04.04.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Course ID:</b><br>FiF.KKSF/A-bpAR-501/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>Recommended semester:</b> 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Course requirements:</b><br>Fulfilling homeworks and presenting progress and partial results of the work on the bachelor's thesis.<br>Scale: 100 % – 93 %: A, less than 93 % – 85 %: B, less than 85 % – 77 %: C, less than 77 % – 69 %: D, less than 69 % – 60 %: E, less than 60 %: Fx.<br>There is a maximum of 2 absences allowed, whose reason must be proved by an evidence. If more are needed, the student will agree to compensatory work. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment.<br>Scale of assessment (preliminary/final): 100/0.                                                                                                                                                                           |                                                          |
| <b>Learning outcomes:</b><br>Students know the published home and foreign literature related to the topic of the bachelor's thesis, they can correctly make use of information on the theoretical level, correctly interpret it, as well as criticize it if needed. They know the principles of writing a technical text, of correct citing and quoting sources. They can deduce and clearly formulate logical deductions. They have a set methodology of work and its outcomes are at an advanced level. They are ready to produce appropriate theses regarding both contents and form.                                                                                                                                                                                                                         |                                                          |
| <b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Familiarizing with formal requisites of the bachelor's thesis.</li> <li>2. Searching for informal sources.</li> <li>3. Critical approach; selection of trustworthy sources.</li> <li>4. Quoting techniques.</li> <li>5. The norm of quoting sources.</li> <li>6. Sorting of sources and their proper interpretation.</li> <li>7. Constituting and segmenting the contents.</li> <li>8. Forming the footnotes apparatus.</li> <li>9. Logical sequence; correct usage of linking elements, deduction of conclusions.</li> <li>10. Familiarizing with the transcription system and the specific problems of the transcription.</li> <li>11. Language culture and standardness of the text.</li> <li>12. Solving of individual problems.</li> </ol> |                                                          |

**Recommended literature:**

LACINÁKOVÁ, Mária. Návrh na vedecký systém prepisu z arabčiny podľa spisovnej normy a čiastočnú vokalizáciu. 1. diel: Arabský text bez ohľadu na slovenské syntaktické okolie.

In: Slovenská reč [online]. 2021, 86(1), 36 – 54. ISSN 1338-4279. Available at: <https://www.juls.savba.sk/ediela/sr/2021/1/sr21-1.pdf>

LACINÁKOVÁ, Mária. Návrh na vedecký systém prepisu z arabčiny podľa spisovnej normy a čiastočnú vokalizáciu. 2. diel: Arabský text vo vzťahu k slovenskému syntaktickému okoliu.

In: Slovenská reč [online]. 2021, 86(2), 173 – 191. ISSN 1338-4279. Available at: <https://www.juls.savba.sk/ediela/sr/2021/2/sr21-2.pdf>.

LACINÁKOVÁ, Mária. Návrh na vedecký systém prepisu z arabčiny podľa spisovnej normy a čiastočnú vokalizáciu. 3. diel: Čiastočná vokalizácia. In: Slovenská reč [online]. 2021, 86(3), 279 – 291. ISSN 1338-4279. Available at: <https://www.juls.savba.sk/ediela/sr/2021/3/sr21-3.pdf>

LICHNEROVÁ, L. Písanie a obhajoba záverečných prác [online]. Bratislava: Univerzita Komenského, 2016 [cit. 2016-10-09]. Available at: <http://stella.uniba.sk/texty/>

LL\_pisanie\_obhajoba\_zaverecne\_prace.pdf

Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave,

2015 [cit. 2021-09-09]. Available at: [https://uniba.sk/fileadmin/ruk/](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)

[as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)

Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/>

Further literature necessary to work on the thesis.

**Languages necessary to complete the course:**

Slovak, possibly other languages necessary to work on the thesis.

**Notes:****Past grade distribution**

Total number of evaluated students: 28

| A     | B    | C   | D    | E   | FX  |
|-------|------|-----|------|-----|-----|
| 92,86 | 3,57 | 0,0 | 3,57 | 0,0 | 0,0 |

**Lecturers:** Mgr. Jaroslav Drobný, PhD., doc. Mgr. Zuzana Gažáková, PhD., Mgr. Mária Lacináková, PhD.

**Last change:** 26.06.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Course ID:</b><br>FiF.KRom/A-bpFR-501/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Course requirements:</b><br>Written assignment in the credit week of the semester: submission of selected parts of your own bachelor's thesis that meet the formal and content requirements for bachelor theses given by the internal quality system of UK (15 points). The formal arrangement of the cover, title page, bibliographic reference of the abstract, table of contents and 5 bibliographic references in the list of bibliographic references of the bachelor thesis are evaluated.<br>Grading Scale:<br>15-14 p.: A<br>13-12 p.: B<br>11-10 p.: C<br>9-8 p.: D<br>7-6 pts: E<br>5-0 p.: FX<br>The instructor will accept a maximum of 2 excused absences.<br>Scale of assessment (preliminary/final): Evaluation of the subject (continuous/final) 100/0 |                                                          |
| <b>Learning outcomes:</b><br>After successful completion of the course, the student has mastered the basic requirements of writing a professional text in compliance with the rules of academic ethics. The student is familiar with the theory of citation and referencing sources and has skills in the creation of bibliographic references and citations. Understands the principles of construction the formal and substantive aspects of a bachelor thesis in relation to the internal quality system of the University. Understands the causes of plagiarism, knows the different types of plagiarism and knows how to avoid them. Has sufficient information competences to acquire, process and interpret basic literature.                                      |                                                          |
| <b>Class syllabus:</b><br>1.Theory of citing and referencing sources (basic terms, standards).<br>2. Creation of bibliographic references (classic, electronic, non-book documents).<br>3. Citation techniques.<br>4. Citation managers (types, functions, limitations).<br>5. Academic ethics and integrity, plagiarism, types of plagiarism.                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |

6. Main principles of professional text construction (content and formal construction, problems).
7. Formal editing of the thesis.
8. The main parts of the thesis: content, sequence of parts, production (preface, abstract, introduction, conclusion).
9. Requirements for the thesis according to the internal quality system of the University.
10. Basic requirements for the submission of final theses.
11. Basic requirements for thesis defence.
12. The most frequent problems of thesis production (on specific examples of submitted bachelor theses).

#### **Recommended literature:**

- Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Dostupné na: <https://midas.uniba.sk/>
- LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Dostupné na: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf)
- LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Dostupné tiež na: [https://uniba.sk/fileadmin/ruk/nasa\\_univerzita/NU2020-21/201021\\_Nasa\\_univerzita\\_1\\_20-21.pdf](https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf)
- Vnútorňý predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: [https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)
- Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/>

#### **Languages necessary to complete the course:**

French language, Slovak language

#### **Notes:**

#### **Past grade distribution**

Total number of evaluated students: 39

| A     | B   | C   | D   | E   | FX  |
|-------|-----|-----|-----|-----|-----|
| 100,0 | 0,0 | 0,0 | 0,0 | 0,0 | 0,0 |

**Lecturers:** prof. PhDr. Katarína Bednárová, PhD., doc. PhDr. Jana Truhlářová, CSc., Mgr. Stanislava Moyšová, PhD., Mgr. Zuzana Puchovská, PhD.

**Last change:** 27.05.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |
| <b>Course ID:</b><br>FiF.KKSF/A-bpGR-001/19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Recommended semester:</b> 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Course requirements:</b><br>Course requirements: Written assignment in the credits assignment week of the semester: submission of selected parts of the bachelor's thesis, which meet the formal and content requirements for bachelor's theses given by the internal quality system of Comenius University (15 points). The following is evaluated: the formatting of the cover, title page, bibliographic reference of the abstract, table of contents, and five bibliographic references in the list of bibliographic references of the bachelor's thesis. Grading scale: 100-93%: A 92-85%: B 84-77%: C 76-69%: D 68-61%: E 60-0%: FX The teacher will accept a maximum of two absences with documentation. Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 100%                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| <b>Learning outcomes:</b><br>After successfully completing the course, the student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics. The student masters the theory of citing and referencing used sources and has skills in creating bibliographic references and citations. The student understands the principles of what makes up the formal and content side of the bachelor's thesis depending on the internal quality system of Comenius University. He understands the causes of plagiarism, know its various types, and can avoid them. The student has sufficient information competencies to acquire, process, and interpret basic scientific literature. He/she has knowledge of primary and secondary literature on the topic outlined in his bachelor's work, the necessary parts and the formal side of the bc. work. Under the guidance of the supervisor, the student is able to formulate the content goals of the work, design work procedures that lead to the fulfillment of goals and solve partial tasks (work with primary and secondary literature). His/her competencies are reflected in the coherent chapter of the bc. the work he submits as part of the evaluation. |                                                          |
| <b>Class syllabus:</b><br>Class syllabus: <ol style="list-style-type: none"> <li>1. Theory of citing and referencing used sources (basic terms, standards).</li> <li>2. Creation of bibliographic references (standard, electronic, non-book documents).</li> <li>3. Citation techniques. Reference management software (types, functions, restrictions). Academic ethics and integrity, plagiarism, types of plagiarism.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |

4. Main principles of creating a scientific text (creating both the content and formal sides, problems).
5. Formal adjustments of the thesis. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion).
6. Requirements for the thesis according to the internal quality system of Comenius University. Basic requirements for submitting the thesis. Basic requirements for the defence the thesis. The most common problems of creating the thesis (using specific examples of submitted bachelor's theses).
- 7-11. Bachelor thesis topic. Heuristics. Primary and secondary sources, their analysis and processing methods.
12. Synthesis of knowledge - presentation of one chapter of the bachelor thesis and its reflection by teachers.

#### **Recommended literature:**

• Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Dostupné na: <https://midas.uniba.sk/> • LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Dostupné na: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf) • LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Dostupné tiež na: [https://uniba.sk/fileadmin/ruk/nasa\\_univerzita/NU2020-21/201021\\_Nasa\\_univerzita\\_1\\_20-21.pdf](https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf) • Vnútorný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: [https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf) • Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/> Primárna a sekundárna literatúra podľa témy záverečnej práce.

#### **Languages necessary to complete the course:**

Slovak

#### **Notes:**

#### **Past grade distribution**

Total number of evaluated students: 5

| A     | B   | C   | D   | E   | FX  |
|-------|-----|-----|-----|-----|-----|
| 100,0 | 0,0 | 0,0 | 0,0 | 0,0 | 0,0 |

**Lecturers:** doc. Mgr. Jana Grusková, PhD., Mgr. Barbora Machajdíkova, PhD., doc. Mgr. Marcela Andoková, PhD., doc. Mgr. Ľudmila Eliášová Buzássyová, PhD., Mgr. Ivan Lábaj, PhD.

**Last change:** 31.03.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Course ID:</b><br>FiF.KGNŠ/A-bpHO-502/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                          |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>Course requirements:</b><br>Continuous assessment - the seminar is conducted through individual consultations with the supervisor/work supervisor. Considering the specifics of the subject, the following are evaluated: systematic preparation of the bachelor thesis in accordance with the objectives set in the assignment, regular consultations with the supervisor of the final thesis and familiarisation of the supervisor of the final thesis with the progress on the agreed tasks, which include: studying the literature on the topic of the bachelor thesis and processing of sub-problems. A grade on the A-FX grading scale will be awarded by the thesis advisor based on completion of the individual requirements agreed upon at the beginning of the semester.<br>Violation of academic ethics will result in the cancellation of the points obtained in the relevant item of the assessment.<br>Scale of assessment (preliminary/final): 100/0 |                                                          |
| <b>Learning outcomes:</b><br>Upon successful completion of the course, the student has acquired basic skills in academic writing and has mastered the principles of academic ethics. He/she understands the principles of the construction of the formal and content of the bachelor's thesis according to the internal quality system of the University. Can formulate a research problem and research questions. Has sufficient information competences to excerpt, process and interpret basic secondary literature and primary material within the defined topic and the identified theoretical and methodological background.                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Defining the main and sub-objectives of the bachelor thesis.</li> <li>2. Information research on the bachelor thesis.</li> <li>3. Analysis, interpretation and critique of literature, historical sources and other historical and other sources of information on the topic of the bachelor thesis.</li> <li>4. Continuous and rigorous development of the citation apparatus for the bachelor thesis.</li> <li>5. Preparation of the structure of the bachelor's thesis in the context of its topic and the requirements for the structure of the bachelor's thesis given by the internal quality system of the Comenius University.</li> <li>6. Methodological definition of the topic: determination of the research problem, research questions.</li> </ol>                                                                                                                                       |                                                          |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |       |     |      |     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------|-----|------|-----|
| 7. Terminological definition of the bachelor thesis problem.<br>8. Development of the theoretical part of the bachelor thesis.<br>9. Processing of the practical part of the bachelor thesis.                                                                                                                                                                                                                                                                                                                                                                                                                          |      |       |     |      |     |
| <b>Recommended literature:</b><br>Selection of literature according to the chosen topic of the thesis and recommendations of the thesis supervisor<br>The current directive of the Rector of Comenius University on the basic requirements of final theses.<br>LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Available at: <a href="http://stella.uniba.sk/texty/LL_writing_defence_of_zaverecne_prac.pdf">stella.uniba.sk/texty/LL_writing_defence_of_zaverecne_prac.pdf</a> . |      |       |     |      |     |
| <b>Languages necessary to complete the course:</b><br>Dutch (level C1), Slovak (level C1)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |       |     |      |     |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |       |     |      |     |
| <b>Past grade distribution</b><br>Total number of evaluated students: 22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |      |       |     |      |     |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | B    | C     | D   | E    | FX  |
| 68,18                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 9,09 | 13,64 | 0,0 | 9,09 | 0,0 |
| <b>Lecturers:</b> Mgr. Benjamin Bossaert, PhD., doc. Mgr. Petra Milošovičová, PhD., doc. Mgr. Marketa Štefková, PhD., Mgr. Juultje Wolters                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |       |     |      |     |
| <b>Last change:</b> 16.06.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |       |     |      |     |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |       |     |      |     |

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Course ID:</b><br>FiF.KKSF/A-bpLA-001/19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Recommended semester:</b> 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Course requirements:</b><br>Course requirements:<br>Written assignment in the credits assignment week of the semester: submission of selected parts of the bachelor's thesis, which meet the formal and content requirements for bachelor's theses given by the internal quality system of Comenius University (15 points). The following is evaluated: the formatting of the cover, title page, bibliographic reference of the abstract, table of contents, and five bibliographic references in the list of bibliographic references of the bachelor's thesis.<br>Grading scale:<br>100-93%: A<br>92-85%: B<br>84-77%: C<br>76-69%: D<br>68-61%: E<br>60-0%: FX<br>The teacher will accept a maximum of two absences with documentation.<br>Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 100%/0%                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Learning outcomes:</b><br>After successfully completing the course, the student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics. The student masters the theory of citing and referencing used sources and has skills in creating bibliographic references and citations. The student understands the principles of what makes up the formal and content side of the bachelor's thesis depending on the internal quality system of Comenius University. He understands the causes of plagiarism, know its various types, and can avoid them. The student has sufficient information competencies to acquire, process, and interpret basic scientific literature.<br>He/she has knowledge of primary and secondary literature on the topic outlined in his bachelor's work, the necessary parts and the formal side of the bc. work. Under the guidance of the supervisor, the student is able to formulate the content goals of the work, design work procedures that lead to the fulfillment of goals and solve partial tasks (work with primary and secondary literature). His/ |                                                          |

her competencies are reflected in the coherent chapter of the bc. the work he submits as part of the evaluation.

**Class syllabus:**

Class syllabus:

1. Theory of citing and referencing used sources (basic terms, standards).
2. Creation of bibliographic references (standard, electronic, non-book documents).
3. Citation techniques. Reference management software (types, functions, restrictions). Academic ethics and integrity, plagiarism, types of plagiarism.
4. Main principles of creating a scientific text (creating both the content and formal sides, problems).
5. Formal adjustments of the thesis. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion).
6. Requirements for the thesis according to the internal quality system of Comenius University. Basic requirements for submitting the thesis. Basic requirements for the defence the thesis. The most common problems of creating the thesis (using specific examples of submitted bachelor's theses).
- 7-11. Bachelor thesis topic. Heuristics. Primary and secondary sources, their analysis and processing methods.
12. Synthesis of knowledge - presentation of one chapter of the bachelor thesis and its reflection by teachers.

**Recommended literature:**

- Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Dostupné na: <https://midas.uniba.sk/>
  - LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Dostupné na: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf)
  - LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Dostupné tiež na: [https://uniba.sk/fileadmin/ruk/nasa\\_univerzita/NU2020-21/201021\\_Nasa\\_univerzita\\_1\\_20-21.pdf](https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf)
  - Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: [https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)
  - Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/>
- Primárna a sekundárna literatúra podľa témy záverečnej práce.

**Languages necessary to complete the course:**

Slovak, Latin

**Notes:****Past grade distribution**

Total number of evaluated students: 1

| A     | B   | C   | D   | E   | FX  |
|-------|-----|-----|-----|-----|-----|
| 100,0 | 0,0 | 0,0 | 0,0 | 0,0 | 0,0 |

**Lecturers:** doc. Mgr. Ľudmila Eliášová Buzássyová, PhD., Mgr. Daniela Hrnčiarová, PhD., doc. Mgr. Andrej Kalaš, PhD., doc. Mgr. Marcela Andoková, PhD., doc. Mgr. Jana Grusková, PhD., Mgr. Ivan Lábaj, PhD., Mgr. Barbora Machajdíkova, PhD.

|                                |
|--------------------------------|
| <b>Last change:</b> 10.04.2022 |
| <b>Approved by:</b>            |

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| <b>Course ID:</b><br>FiF.KGNŠ/A-bpNE-502/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |
| <b>Course requirements:</b><br>Continuous assessment - the seminar takes place through individual consultations with the supervisor. With regard to the specifics of the course, the following are evaluated: systematic preparation of the bachelor's thesis in accordance with the objectives set out in the assignment, regular consultations with the thesis supervisor and acquaintance of the thesis supervisor with the progress on agreed tasks, including: study of the bachelor's thesis. The evaluation in the A-FX classification scale will be given by the supervisor of the final thesis on the basis of meeting the individual conditions agreed at the beginning of the semester. Classification scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item.<br>Scale of assessment (preliminary/final): 100/0 |                                                          |
| <b>Learning outcomes:</b><br>Upon successful completion of the course, the student has acquired basic skills in writing an academic text and has mastered the principles of academic ethics. Understands the principles of construction of the formal and content side of the bachelor's thesis depending on the internal quality system of Charles University. Can formulate a research problem and research questions. He has sufficient information competencies for excerpting, processing and interpretation of basic secondary literature and primary material within the defined topic and determined theoretical and methodological basis.                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Defining the main and partial goals of the bachelor thesis.</li> <li>2. Information survey on the issue of bachelor thesis.</li> <li>3. Analysis, interpretation and critique of professional literature, or. historical sources and others information sources on the issue of bachelor thesis.</li> <li>4. Continuous and consistent creation of citation apparatus for bachelor thesis.</li> <li>5. Compilation of the structure of the bachelor's thesis in the context of its topic and requirements for the structure of the bachelor's thesis given by the internal quality system of Charles University.</li> <li>6. Methodological definition of the topic: determination of research problem, research questions.</li> <li>7. Terminological definition of the bachelor's thesis.</li> </ol>                                                                                  |                                                          |

8. Processing of the theoretical part of the bachelor thesis.

9. Processing of the practical part of the bachelor thesis.

**Recommended literature:**

Selection of professional literature according to the chosen topic of the thesis and the recommendations of the thesis supervisor; Current directive of the Rector of Charles University on the basic requirements for final theses; LICHNEROVÁ, Lucia: Writing and defense of final theses: university scripts for students of Comenius University in Bratislava [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Available at: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf).

**Languages necessary to complete the course:**

german (level C1), slovak

**Notes:**

**Past grade distribution**

Total number of evaluated students: 77

| A     | B     | C    | D   | E   | FX  |
|-------|-------|------|-----|-----|-----|
| 67,53 | 22,08 | 7,79 | 2,6 | 0,0 | 0,0 |

**Lecturers:** PhDr. Zuzana Guldánová, PhD., PhDr. Erika Mayerová, PhD., Dr. Angelika Schneider, Mgr. Tomáš Sovinec, PhD., doc. PhDr. Jaroslav Stahl, PhD., Mgr. Miloslav Szabó, PhD., Mgr. Monika Šajánková, PhD., doc. Mgr. Jozef Tancer, PhD.

**Last change:** 22.06.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>Course ID:</b><br>FiF.KRVŠ/A-bpRU-501/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                          |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                          |
| <b>Course requirements:</b><br>Interim evaluation. Considering the specifics of the subject, the following are evaluated: systematic preparation of the bachelor thesis in accordance with the objectives set in the assignment, regular consultations with the supervisor of the thesis and familiarization of the supervisor of the thesis with the progress of the agreed tasks, which include studying the literature on the topic of the bachelor thesis and the processing of sub-problems. A grade on the A-FX grading scale will be awarded by the thesis supervisor based on the completion of the individual requirements agreed upon at the beginning of the semester.<br>Scale of assessment (preliminary/final): 100/0               |                                                          |
| <b>Learning outcomes:</b><br>After successful completion of the course, the student has mastered the basic requirements of writing a professional text in compliance with the rules of academic ethics. He/she understands the principles of construction of the formal and content of the bachelor's thesis depending on the internal quality system of Comenius University. Student can formulate a research problem and research questions. He/she knows how to draw up a research plan. Student has sufficient information competences to acquire, process and interpret the basic literature in the context of the defined topic and theoretical-methodological background.                                                                  |                                                          |
| <b>Class syllabus:</b><br>Theory of citing and referencing sources (basic terms, standards). Creation of bibliographic references (classic, electronic, non-book documents). Citation technics. Academic ethics and integrity. Requirements for the final thesis according to the internal quality system of the Comenius University. Basic requirements for the submission of final theses. Basic requirements for thesis defence. Definition of the main and sub-objectives of the bachelor thesis. Theoretical and methodological concept of the thesis. Methodology of problem processing. Analysis, interpretation and critique of literature, historical sources, and other sources of information on the problem of the bachelor's thesis. |                                                          |
| <b>Recommended literature:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |

Selection of literature according to the chosen topic of the thesis; Current directive of the Rector of Comenius University on the basic requisites of final theses; BIELIK, Lukáš et al. Slovník metodologických pojmov. Bratislava: Univerzita Komenského, 2016. ISBN 978-80-223-4276-6. LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Available at: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf). ZOUHAR, M., BIELIK, L. a Miloš KOSTEREC. Metóda: metodologické a formálne aspekty. Bratislava: Univerzita Komenského, 2017. ISBN 978-80-223-4352-7.

**Languages necessary to complete the course:**

Slovak, Russian

**Notes:**

**Past grade distribution**

Total number of evaluated students: 36

| A     | B     | C     | D    | E    | FX  |
|-------|-------|-------|------|------|-----|
| 61,11 | 16,67 | 11,11 | 5,56 | 5,56 | 0,0 |

**Lecturers:** doc. Mgr. Nina Cingerová, PhD., doc. Mgr. Irina Dulebová, PhD., prof. PhDr. Mária Kusá, CSc., Mgr. Jelena Ondrejkočová, PhD., doc. Mgr. Ivan Posokhin, PhD., prof. Feliks Shteinbuk, DrSc., Mgr. Lizaveta Madej, PhD.

**Last change:** 27.03.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Course ID:</b><br>FiF.KSJ/A-bpSK-502/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Course requirements:</b><br>Submission of partial output in the form of a comprehensive chapter of the bachelor's thesis.<br>Rating by scale:<br>A: 93-100%, excellent - excellent results,<br>B: 85-92%, very good - above average standard,<br>C: 76-84%, good - normal reliable work,<br>D: 68-75%, satisfactory - acceptable results,<br>E: 60-67%, sufficient - the results meet the minimum criteria,<br>Fx: 0-59%, insufficient - additional work required<br>Violation of academic ethics results in the cancellation of earned points in the relevant item.<br>Scale of assessment (preliminary/final): 100/0 |                                                          |
| <b>Learning outcomes:</b><br>The student can write a whole chapter of the bachelor thesis using adequate methods and relevant information sources, which they can critically evaluate and appropriately present the results and relevant conclusions.                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Class syllabus:</b><br>Theoretical-methodological concept of the thesis.<br>Methodology of processing the research topic.<br>Formal and compositional requirements of the final theses.<br>Presentation of results and relevant conclusions within the selected chapter.                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Recommended literature:</b><br>Selection of scholarly literature according to the chosen topic of thesis;<br>Current Directive of the Rector of the Comenius University on the essentials of the final thesis;<br>LICHNEROVÁ, Lucia. Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Dostupné na: <a href="http://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf">stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf</a>                                                     |                                                          |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |      |      |      |     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|------|------|-----|
| Závěrečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/</a>                                                                                                                                                                                                                                                   |       |      |      |      |     |
| <b>Languages necessary to complete the course:</b><br>Slovak or the language of the relevant language specialization                                                                                                                                                                                                                                                                                                                                                                                                                                                      |       |      |      |      |     |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       |      |      |      |     |
| <b>Past grade distribution</b><br>Total number of evaluated students: 65                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |       |      |      |      |     |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | B     | C    | D    | E    | FX  |
| 56,92                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 23,08 | 9,23 | 4,62 | 6,15 | 0,0 |
| <b>Lecturers:</b> doc. Mgr. Alena Bohunická, PhD., doc. Mgr. Gabriela Múcsková, PhD., Mgr. Katarína Muziková, PhD., prof. PhDr. Oľga Orgoňová, CSc., Mgr. Zuzana Popovičová Sedláčková, PhD., Mgr. Maryna Kazharnovich, PhD., Mgr. Miloš Horváth, PhD., doc. PhDr. Andrea Bokníková, PhD., doc. Mgr. Peter Darovec, PhD., Mgr. Marta Fülöpová, PhD., doc. Mgr. Dagmar Garay Kročanová, PhD., doc. PhDr. Zuzana Kákošová, CSc., Mgr. Marianna Koliová, PhD., Mgr. Matej Masaryk, PhD., Mgr. Matúš Mikšík, PhD., prof. PhDr. Miloslav Vojtech, PhD., Mgr. Jana Kišová, PhD. |       |      |      |      |     |
| <b>Last change:</b> 29.06.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |      |      |      |     |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |       |      |      |      |     |

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Course ID:</b><br>FiF.KRom/A-bpSP-501/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Course requirements:</b><br>Written assignment in the credits assignment week of the semester: submission of selected parts of the bachelor's thesis, which meet the formal and content requirements for bachelor's theses given by the internal quality system of Comenius University (15 points). The following is evaluated: the formatting of the cover, title page, bibliographic reference of the abstract, table of contents, and five bibliographic references in the list of bibliographic references of the bachelor's thesis.<br>Grading scale: A: 100-92; B: 91-84; C: 83-76; D: 75-68; E: 67-60; FX: 59-0<br>The teacher will accept a maximum of two absences with documentation.<br>Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 100/0                                                                                                                   |                                                          |
| <b>Learning outcomes:</b><br>After successfully completing the course, the student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics. The student masters the theory of citing and referencing used sources and has skills in creating bibliographic references and citations. The student understands the principles of what makes up the formal and content side of the bachelor's thesis depending on the internal quality system of Comenius University. He understands the causes of plagiarism, know its various types, and can avoid them. The student has sufficient information competencies to acquire, process, and interpret basic scientific literature.                                                                                                                                                                            |                                                          |
| <b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Theory of citing and referencing used sources (basic terms, standards).</li> <li>2. Creation of bibliographic references (standard, electronic, non-book documents).</li> <li>3. Citation techniques.</li> <li>4. Reference management software (types, functions, restrictions).</li> <li>5. Academic ethics and integrity, plagiarism, types of plagiarism.</li> <li>6. Main principles of creating a scientific text (creating both the content and formal sides, problems).</li> <li>7. Formal adjustments of the thesis</li> <li>8. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion).</li> <li>9. Requirements for the thesis according to the internal quality system of Comenius University.</li> <li>10. Basic requirements for submitting the thesis.</li> </ol> |                                                          |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |       |      |      |      |     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|------|------|-----|
| 11. Basic requirements for the defence the thesis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |      |      |      |     |
| 12. The most common problems of creating the thesis (using specific examples of submitted bachelor's theses).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |       |      |      |      |     |
| <b>Recommended literature:</b> <ul style="list-style-type: none"> <li>• Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Dostupné na: <a href="https://midas.uniba.sk/">https://midas.uniba.sk/</a></li> <li>• LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Dostupné na: <a href="https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf">stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf</a></li> <li>• LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Dostupné tiež na: <a href="https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf">https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf</a></li> <li>• Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: <a href="https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf">https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf</a></li> <li>• Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <a href="https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/">https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/</a></li> </ul> |       |      |      |      |     |
| <b>Languages necessary to complete the course:</b><br>Slovak, Spanish                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |       |      |      |      |     |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |       |      |      |      |     |
| <b>Past grade distribution</b><br>Total number of evaluated students: 53                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |      |      |      |     |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | B     | C    | D    | E    | FX  |
| 54,72                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 30,19 | 9,43 | 1,89 | 3,77 | 0,0 |
| <b>Lecturers:</b> doc. Mgr. Bohdan Ulašín, PhD., doc. Mgr. Silvia Bondarenko Vertánová, PhD., Mgr. Mirian Núñez López, doc. PhDr. Eva Palkovičová, PhD., Mgr. Mónica Sánchez Presa, PhD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |      |      |      |     |
| <b>Last change:</b> 10.04.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |       |      |      |      |     |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       |      |      |      |     |

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Course ID:</b><br>FiF.KRom/A-bpTA-501/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                          |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |
| <b>Course requirements:</b><br>Written assignment in the credit week of the semester: submission of selected parts of your own bachelor's thesis that meet the formal and content requirements for bachelor theses given by the internal quality system of UK (15 points). The formal arrangement of the cover, title page, bibliographic reference of the abstract, table of contents and 5 bibliographic references in the list of bibliographic references of the bachelor thesis are evaluated.<br>Grading Scale:<br>15-14 p.: A<br>13-12 p.: B<br>11-10 p.: C<br>9-8 p.: D<br>7-6 pts: E<br>5-0 p.: FX<br>The instructor will accept a maximum of 2 excused absences.<br>Scale of assessment (preliminary/final): Evaluation of the subject (continuous/final) 100/0 |                                                          |
| <b>Learning outcomes:</b><br>After successful completion of the course, the student has mastered the basic requirements of writing a professional text in compliance with the rules of academic ethics. The student is familiar with the theory of citation and referencing sources and has skills in the creation of bibliographic references and citations. Understands the principles of construction the formal and substantive aspects of a bachelor thesis in relation to the internal quality system of the University. Understands the causes of plagiarism, knows the different types of plagiarism and knows how to avoid them. Has sufficient information competences to acquire, process and interpret basic literature.                                      |                                                          |
| <b>Class syllabus:</b><br>1.Theory of citing and referencing sources (basic terms, standards).<br>2. Creation of bibliographic references (classic, electronic, non-book documents).<br>3. Citation techniques.<br>4. Citation managers (types, functions, limitations).<br>5. Academic ethics and integrity, plagiarism, types of plagiarism.                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |

6. Main principles of professional text construction (content and formal construction, problems).
7. Formal editing of the thesis.
8. The main parts of the thesis: content, sequence of parts, production (preface, abstract, introduction, conclusion).
9. Requirements for the thesis according to the internal quality system of the University.
10. Basic requirements for the submission of final theses.
11. Basic requirements for thesis defence.
12. The most frequent problems of thesis production (on specific examples of submitted bachelor theses).

#### **Recommended literature:**

- Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Dostupné na: <https://midas.uniba.sk/>
- LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Dostupné na: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf)
- LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Dostupné tiež na: [https://uniba.sk/fileadmin/ruk/nasa\\_univerzita/NU2020-21/201021\\_Nasa\\_univerzita\\_1\\_20-21.pdf](https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf)
- Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Dostupné na: [https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)
- Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Dostupné na: <https://fphil.uniba.sk/studium/student/bakalarske-a-magisterskestudium/zaverecne-prace/>

#### **Languages necessary to complete the course:**

Slovak, Italian

#### **Notes:**

#### **Past grade distribution**

Total number of evaluated students: 32

| A    | B     | C    | D    | E   | FX  |
|------|-------|------|------|-----|-----|
| 75,0 | 18,75 | 3,13 | 3,13 | 0,0 | 0,0 |

**Lecturers:** doc. Mgr. Pavol Štubňa, PhD., doc. PhDr. Ivan Šuša, PhD., PaedDr. Daniele Tomasello, PaedDr. Zora Cardia Jačová, PhD., doc. PhDr. Roman Sehnal, PhD.

**Last change:** 26.05.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Course ID:</b><br>FiF.KSF/bpBU-051/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Recommended semester:</b> 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Course requirements:</b><br>The seminar takes place in the form of regular consultations between the student and the thesis supervisor, where the student informs the thesis supervisor about the progress of research, obtaining research material and collecting scientific literature. A minimum of 5 consultations per semester (10 points) is required for completing the course. At the end of the semester, the students submit a basic bibliography (10 points), prepare the structure and the first chapter of the bachelor's thesis (10 + 10 points). Grading scale: A: 40-37 points B: 36-34 points C: 33-30 points D: 29 -27 points E: 26 -24 points Fx: less than 24 points Grading scale: A: 40-37 points B: 36-34 points C: 33-30 points D: 29 -27 points E: 26 -24 points Fx: less than 24 points<br>Violation of academic ethics will be punished, and the student will lose all the received points in the relevant part of the assessment.<br>Scale of assessment (preliminary/final): 100/0           |                                                          |
| <b>Learning outcomes:</b><br>After successfully completing the course, the students have mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics. They understand the principles of what makes up the formal and content side of the bachelor's thesis depending on the internal quality system of Comenius University. They have sufficient information competencies to acquire, process, and interpret basic scientific literature.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>Class syllabus:</b><br>During the consultations with the student, the thesis supervisor will discuss, among other things, the following topics: 1. Academic ethics and integrity, plagiarism, types of plagiarism. 2. Main principles of creating a scientific text (creating both the content and formal sides, problems). 3. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion). 4. Theory of citing and referencing used sources (basic terms, standards), citation techniques. 5. Creation of bibliographic references (standard, electronic, non-book documents). 6. Formal adjustments of the thesis. 7. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion). 8. Requirements for the thesis according to the internal quality system of Comenius University. 9. Possible modification of research and research methodology. 10. Basic requirements for submitting the thesis. |                                                          |

**Recommended literature:**

LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Available at: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf)

LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Also available at: [https://uniba.sk/fileadmin/ruk/nasa\\_univerzita/NU2020-21/201021\\_Nasa\\_univerzita\\_1\\_20-21.pdf](https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf)

GONDA, Vladimír. Ako napísať a úspešne obhájiť diplomovú prácu. Bratislava: Elita, 2003. ISBN 80-8044-076-X.

MEŠKO, Dušan, KATUŠČÁK, Dušan, FINDRA, Ján et al. Akademická príručka (3. vydanie). Martin: Osveta, 2013. ISBN 978-8080-633-92-9.

Vnútny predpis č. 7/2018 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-26-09]. Available at: [https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp\\_2018\\_07.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp_2018_07.pdf)

Vnútny predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: [https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)

Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Available at <https://midas.uniba.sk/>

Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit.2021-08-09]. Available at: <https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/>

Additional literature connected to the thesis.

**Languages necessary to complete the course:**

Slovak language and Bulgarian language.

**Notes:****Past grade distribution**

Total number of evaluated students: 0

| A   | B   | C   | D   | E   | FX  |
|-----|-----|-----|-----|-----|-----|
| 0,0 | 0,0 | 0,0 | 0,0 | 0,0 | 0,0 |

**Lecturers:** prof. PhDr. Mária Dobríková, CSc., Mgr. Miglena Mihaylova-Palanska, PhD., doc. Mgr. Martin Hurbanič, PhD.

**Last change:** 28.03.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Course ID:</b><br>FiF.KSF/bpCH-501/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Course title:</b><br>Bachelor's Degree Thesis Seminar |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 1 per level/semester: 14</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Number of credits:</b> 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                          |
| <b>Recommended semester:</b> 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                          |
| <b>Course requirements:</b><br>The seminar takes place in the form of regular consultations between the student and the thesis supervisor, where the student informs the thesis supervisor about the progress of research, obtaining research material and collecting scientific literature. A minimum of 5 consultations per semester (10 points) is required for completing the course. At the end of the semester, the students submit a basic bibliography (10 points), prepare the structure and the first chapter of the bachelor's thesis (10 + 10 points). Grading scale: A: 40-37 points B: 36-34 points C: 33-30 points D: 29 -27 points E: 26 -24 points Fx: less than 24 points Grading scale: A: 40-37 points B: 36-34 points C: 33-30 points D: 29 -27 points E: 26 -24 points Fx: less than 24 points<br>Violation of academic ethics will be punished, and the student will lose all the received points in the relevant part of the assessment.<br>Scale of assessment (preliminary/final): 100/0           |                                                          |
| <b>Learning outcomes:</b><br>After successfully completing the course, the students have mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics. They understand the principles of what makes up the formal and content side of the bachelor's thesis depending on the internal quality system of Comenius University. They have sufficient information competencies to acquire, process, and interpret basic scientific literature.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                          |
| <b>Class syllabus:</b><br>During the consultations with the student, the thesis supervisor will discuss, among other things, the following topics: 1. Academic ethics and integrity, plagiarism, types of plagiarism. 2. Main principles of creating a scientific text (creating both the content and formal sides, problems). 3. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion). 4. Theory of citing and referencing used sources (basic terms, standards), citation techniques. 5. Creation of bibliographic references (standard, electronic, non-book documents). 6. Formal adjustments of the thesis. 7. Main parts of the thesis: table of contents, sequence of parts, writing (preface, abstract, introduction, conclusion). 8. Requirements for the thesis according to the internal quality system of Comenius University. 9. Possible modification of research and research methodology. 10. Basic requirements for submitting the thesis. |                                                          |

**Recommended literature:**

LICHNEROVÁ, Lucia: Písanie a obhajoba záverečných prác: vysokoškolské skriptá pre študentov Univerzity Komenského v Bratislave [online]. Bratislava: Stimul, 2016 [cit. 2019-01-09]. Available at: [stella.uniba.sk/texty/LL\\_pisanie\\_obhajoba\\_zaverecne\\_prac.pdf](https://stella.uniba.sk/texty/LL_pisanie_obhajoba_zaverecne_prac.pdf)

LICHNEROVÁ, Lucia a Ľudmila HRDINÁKOVÁ. Ako dodržať akademickú etiku pri písaní vedeckých a odborných textov? In: Naša univerzita. 2020, roč. 67, č. 1, s. 62-65. ISSN (print) 1338-4163. Also available at: [https://uniba.sk/fileadmin/ruk/nasa\\_univerzita/NU2020-21/201021\\_Nasa\\_univerzita\\_1\\_20-21.pdf](https://uniba.sk/fileadmin/ruk/nasa_univerzita/NU2020-21/201021_Nasa_univerzita_1_20-21.pdf)

GONDA, Vladimír. Ako napísať a úspešne obhájiť diplomovú prácu. Bratislava: Elita, 2003. ISBN 80-8044-076-X.

MEŠKO, Dušan, KATUŠČÁK, Dušan, FINDRA, Ján et al. Akademická príručka (3. vydanie). Martin: Osveta, 2013. ISBN 978-8080-633-92-9.

Vnútný predpis č. 7/2018 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-26-09]. Available at: [https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp\\_2018\\_07.pdf](https://uniba.sk/fileadmin/ruk/legislativa/2018/Vp_2018_07.pdf)

Vnútný predpis č. 5/2020 [online]. Univerzita Komenského v Bratislave, 2015 [cit. 2021-09-09]. Available at: [https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a\\_Studijny\\_poriadok\\_FiF\\_UK.pdf](https://uniba.sk/fileadmin/ruk/as/2020/20200527/04a_Studijny_poriadok_FiF_UK.pdf)

Informačná a mediálna gramotnosť [online]. Filozofická fakulta UK; Akademická knižnica UK, 2015 [cit. 2020-08-13]. Available at: <https://midas.uniba.sk/>

Záverečné práce [online]. Univerzita Komenského v Bratislave, Filozofická fakulta, 2020 [cit. 2021-08-09]. Available at: <https://fphil.uniba.sk/studium/student/bakalarske-a-magisterske-studium/zaverecne-prace/>

Additional literature connected to the thesis.

**Languages necessary to complete the course:**

Slovak language and Croatian language.

**Notes:****Past grade distribution**

Total number of evaluated students: 0

| A   | B   | C   | D   | E   | FX  |
|-----|-----|-----|-----|-----|-----|
| 0,0 | 0,0 | 0,0 | 0,0 | 0,0 | 0,0 |

**Lecturers:** prof. Dr. Miroslav Dudok, DrSc., doc. Mgr. Pavel Krejčí, PhD., Mgr. Goran Marjanović, doc. PhDr. Zvonko Taneski, PhD.

**Last change:** 28.03.2022

**Approved by:**

## COURSE DESCRIPTION

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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                         |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |
| <b>Course ID:</b><br>FiF.KAA/A-bpSZ-027/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Course title:</b><br>Computer-Assisted Translating 1 |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |
| <b>Recommended semester:</b> 4., 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                         |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                         |
| <b>Antirequisites:</b> FiF.KAA/A-bpSZ-027/16 FiF.KAA/A-bpSZ-028/15 FiF.KAA/A-bpSZ-027/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |
| <b>Course requirements:</b><br>The course assumes that students have access to a computer running Windows 8 and higher or a Mac running Windows emulator. Continuous assessment of student performance in class during the semester (30% of the final grade). Assessment includes the student's ability to handle individual class assignments (working with translation software and glossaries) and homework that replicates class work using alternative texts. The course ends with a test, which consists of the translation of 1 standard page of text in translation software from Slovak into the language of the student. The test does not evaluate the translation aspect, but only the technical ability to work with the software. The test usually takes place in the last week of the semester and is available on-site and online. The final test makes up 70% of the evaluation. Classification scale: 100% - 91% - A 90% - 81% - B 80% - 71% - C 70% - 61% - D 60% - 51% - E 50% - 0% - FX Teachers accept a maximum of 2 absences with proven documents .<br>Scale of assessment (preliminary/final): 30% continuous evaluation, 70% final evaluation |                                                         |
| <b>Learning outcomes:</b><br>After completing the course, the student is able to work with translation software and can apply the acquired knowledge and principles not only on one, but also on several translation softwares. Skills include basic software skills - creating and working with translation memories, project and glossary management as well as advanced knowledge, including working with parallel texts, conversions of various input document formats, and project management of translation teams. Students will be able to identify and overcome potential technical difficulties and solve compatibility problems on their own. The graduate masters the basic principles of post-editing and working with machine translation from various providers.                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |
| <b>Class syllabus:</b><br>1. Working with a license and school VPN 2. Creating a project, the principle of operation of the translation memory 3. Uploading an additional document into the project, pre - translation 4. Working with tags, document editing after exporting from CAT 5. Creating a translation memory from parallel texts and exporting them 6. Working with glossaries; conversion of external glossary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                         |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |     |      |      |      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|------|------|------|
| and its import into the terminology database 7. Working with external sources of translation memories; memory conversion and its export via .tmx files 8. Translation of subtitles in the CAT tool, principles of working with .srt and .sub files 9. Project backup; receiving and sending project packages 10. Working on a joint online project 11. Machine translation plug-ins and APIs in CAT tools. 12. Post-editing exercises 13. Simulated test; clarification of possible issues                                                                                                                                                                                                                                                                                                                                                                                        |     |     |      |      |      |
| <b>Recommended literature:</b><br>Zuzana Kraviarová: Integrovaná výučba odborného prekladu in: Prekladateľské listy 3, Univerzita Komenského 2014. ISBN 978-80-223-3584-3 ; Barbora Vinczeová: Nástroje CAT na Slovensku, Belianum 2019. ISBN 978-80-557-1612-1; Anthony Pym, Alexander Prekrestenko, Bram Starink: Translation technology and its teaching (with much mention of localization), Intercultural Studies Group 2006. ISBN 978-84-611-1131-2; Anthony Pym: Exploring translation theories, Routledge 2014. ISBN 978-0-415-83791-0; GENE, Viveta, 2020. The Management and Training Challenges of Post-Editing Dostupné na internete: <a href="https://www.galaglobal.org/events/events-calendar/management-and-training-challenges-post-editing-part-1">https://www.galaglobal.org/events/events-calendar/management-and-training-challenges-post-editing-part-1</a> |     |     |      |      |      |
| <b>Languages necessary to complete the course:</b><br>Participation in the course presupposes command of Slovak at the level [C2] according to the Common European Framework of Reference for Languages (CEFR).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |     |      |      |      |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |     |     |      |      |      |
| <b>Past grade distribution</b><br>Total number of evaluated students: 421                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |     |      |      |      |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | B   | C   | D    | E    | FX   |
| 95,49                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1,9 | 0,0 | 0,24 | 0,24 | 2,14 |
| <b>Lecturers:</b> Mgr. Ivo Poláček, PhD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |     |     |      |      |      |
| <b>Last change:</b> 08.04.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |     |     |      |      |      |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |     |     |      |      |      |

## COURSE DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                         |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                         |
| <b>Course ID:</b><br>FiF.KAA/A-bpSZ-027/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Course title:</b><br>Computer-Assisted Translating 1 |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                         |
| <b>Recommended semester:</b> 3., 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                         |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                         |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                         |
| <b>Antirequisites:</b> FiF.KAA/A-bpSZ-027/16 FiF.KAA/A-bpSZ-028/15 FiF.KAA/A-bpSZ-027/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |
| <b>Course requirements:</b><br>The course assumes that students have access to a computer running Windows 8 and higher or a Mac running Windows emulator. Continuous assessment of student performance in class during the semester (30% of the final grade). Assessment includes the student's ability to handle individual class assignments (working with translation software and glossaries) and homework that replicates class work using alternative texts. The course ends with a test, which consists of the translation of 1 standard page of text in translation software from Slovak into the language of the student. The test does not evaluate the translation aspect, but only the technical ability to work with the software. The test usually takes place in the last week of the semester and is available on-site and online. The final test makes up 70% of the evaluation. Classification scale: 100% - 91% - A 90% - 81% - B 80% - 71% - C 70% - 61% - D 60% - 51% - E 50% - 0% - FX Teachers accept a maximum of 2 absences with proven documents .<br>Scale of assessment (preliminary/final): 30% continuous evaluation, 70% final evaluation |                                                         |
| <b>Learning outcomes:</b><br>After completing the course, the student is able to work with translation software and can apply the acquired knowledge and principles not only on one, but also on several translation softwares. Skills include basic software skills - creating and working with translation memories, project and glossary management as well as advanced knowledge, including working with parallel texts, conversions of various input document formats, and project management of translation teams. Students will be able to identify and overcome potential technical difficulties and solve compatibility problems on their own. The graduate masters the basic principles of post-editing and working with machine translation from various providers.                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |
| <b>Class syllabus:</b><br>1. Working with a license and school VPN 2. Creating a project, the principle of operation of the translation memory 3. Uploading an additional document into the project, pre - translation 4. Working with tags, document editing after exporting from CAT 5. Creating a translation memory from parallel texts and exporting them 6. Working with glossaries; conversion of external glossary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                         |

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| and its import into the terminology database 7. Working with external sources of translation memories; memory conversion and its export via .tmx files 8. Translation of subtitles in the CAT tool, principles of working with .srt and .sub files 9. Project backup; receiving and sending project packages 10. Working on a joint online project 11. Machine translation plug-ins and APIs in CAT tools. 12. Post-editing exercises 13. Simulated test; clarification of possible issues                                                                                                                                                                                                                                                                                                                                                                                        |     |     |      |      |      |
| <b>Recommended literature:</b><br>Zuzana Kraviarová: Integrovaná výučba odborného prekladu in: Prekladateľské listy 3, Univerzita Komenského 2014. ISBN 978-80-223-3584-3 ; Barbora Vinczeová: Nástroje CAT na Slovensku, Belianum 2019. ISBN 978-80-557-1612-1; Anthony Pym, Alexander Prekrestenko, Bram Starink: Translation technology and its teaching (with much mention of localization), Intercultural Studies Group 2006. ISBN 978-84-611-1131-2; Anthony Pym: Exploring translation theories, Routledge 2014. ISBN 978-0-415-83791-0; GENE, Viveta, 2020. The Management and Training Challenges of Post-Editing Dostupné na internete: <a href="https://www.galaglobal.org/events/events-calendar/management-and-training-challenges-post-editing-part-1">https://www.galaglobal.org/events/events-calendar/management-and-training-challenges-post-editing-part-1</a> |     |     |      |      |      |
| <b>Languages necessary to complete the course:</b><br>Participation in the course presupposes command of Slovak at the level [C2] according to the Common European Framework of Reference for Languages (CEFR).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |     |     |      |      |      |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |     |     |      |      |      |
| <b>Past grade distribution</b><br>Total number of evaluated students: 421                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |     |     |      |      |      |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | B   | C   | D    | E    | FX   |
| 95,49                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 1,9 | 0,0 | 0,24 | 0,24 | 2,14 |
| <b>Lecturers:</b> Mgr. Ivo Poláček, PhD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |     |     |      |      |      |
| <b>Last change:</b> 08.04.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |     |     |      |      |      |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |     |     |      |      |      |

## COURSE DESCRIPTION

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| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                          |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                          |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                          |
| <b>Course ID:</b><br>FiF.KŽ/A-bpSZ-026/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Course title:</b><br>Creative Writing |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                          |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                          |
| <b>Recommended semester:</b> 4., 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                          |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                          |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                          |
| <b>Course requirements:</b><br>The condition for passing the course is to get at least 60 % from whole assessment.<br>Grading scale: 100 – 92 %: A; 91 – 84 %: B; 83 – 76 %: C; 75 – 68 %: D; 67 – 60 %: E; 59 – 0 %: FX.<br>The active participation on the seminars, working on the exercises and activities aimed on the development of creative writing, regular production of own texts in the context of tasks, talking in discussions and reading of the main literature.<br>The condition of successful completion of the course is<br>a. to deliver 3 texts in the context of tasks during the semester. The texts will be evaluated from their content and formal aspects.<br>b. to deliver 1 text, which will be the evaluation (review, critics, essay) of literary text written by classmate. This text is not just the feedback for classmates, but also a proof of knowledge about presented topics during the semester.<br>(Author's texts are 75 % of assessment (3x25) and the evaluation is 25 % of assessment.)<br>The deadline and topics of the texts will be announced at the beginning of the semester.<br>The teacher will accept a maximum of two absences. Violation of academic ethics will be punished and the student will lose all the received points in the relevant assessment. Violation of academic ethics within this course means mainly plagiarism.<br>Scale of assessment (preliminary/final): Preliminary 100 % |                                          |
| <b>Learning outcomes:</b><br>After successfully completing the course, the students has knowledge about various genres and various styles of fiction (literature) and they are able to use this knowledge within the creation of their own texts. Students know creative work with the language and they are able to create various types of texts (in the context of tasks during the semester); they are also able to interpret and evaluate literary works with the help of basic stylistics approaches.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                          |
| <b>Class syllabus:</b><br>Creative writing<br>Fiction (art literature)<br>Scientific literature<br>Text in 21st century                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |       |       |       |      |      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|------|------|
| Marketing texts<br>Novel or soap opera?<br>Intertextuality<br>Román či telenovela?<br>Intertextualita in practice<br>Poetry and its genres<br>Prose and its genres<br>Games for developing the vocabulary<br>Character, lyrical subject, narrator, author<br>Time as an text attribute<br>Space (place) as an text attribute<br>Plot, sujet and story                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |       |       |      |      |
| <b>Recommended literature:</b><br>FOSTER, Thomas C.: Jak číst romány jako profesor. Brno: Host, 2014. ISBN 978-80-7294-929-8.<br>CULLER, Jonathan. Krátký úvod do literární teorie. Brno: HOST, 2015. ISBN 978-80-7491-233-7.<br>FOŘT, Bohumil. Literární postava. Praha: UČL, 2008. ISBN 978-80-85778-61-8.<br>NÜNNING, Ansgar. Lexikon teorie literatury a kultury. Brno: HOST, 2006. ISBN 80-7294-170-4.<br>POPOVIČ, Anton a kol.. Interpretácia umeleckého textu. Bratislava: Slovenské pedagogické nakladateľstvo, 1981.<br>TODOROV, Tzvetan. Poetika prózy. Praha: Triáda, 2000. ISBN 80-86138-27-5.<br>URBAN, Jozef. Utrpenie mladého poeta. Bratislava: Slovenský spisovateľ, 2002. ISBN 80-220-1121-5.<br>Further literature will be presented at the beginning of the semester and during the lessons. |       |       |       |      |      |
| <b>Languages necessary to complete the course:</b><br>slovak                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |       |       |       |      |      |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |       |       |       |      |      |
| <b>Past grade distribution</b><br>Total number of evaluated students: 81                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |       |       |       |      |      |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | B     | C     | D     | E    | FX   |
| 30,86                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 22,22 | 16,05 | 16,05 | 8,64 | 6,17 |
| <b>Lecturers:</b> doc. Mgr. Mária Stanková, PhD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |       |       |      |      |
| <b>Last change:</b> 01.02.2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |       |       |       |      |      |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |       |       |       |      |      |

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                        |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                        |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                        |
| <b>Course ID:</b><br>FiF.KSLLV/A-bpSZ-02/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Course title:</b><br>Editing and Editorial Training |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                        |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                        |
| <b>Recommended semester:</b> 3., 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                        |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                        |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                        |
| <b>Course requirements:</b><br>The course is completed by continuous assessment, part of the evaluation is the continuous elaboration of practically oriented editorial exercises and tasks during the semester and the final test at the end of the teaching part of the semester to verify knowledge and skills related to editorial and editorial work. In all parts of the evaluation, the student must achieve at least 60 percent success. Academic integrity violations will not be tolerated and will result in losing the achieved points.<br>Classification scale:<br>A: 100% - 93%<br>B: 92% - 85%<br>C: 84% - 77%<br>D: 76% - 69%<br>E: 68% - 60%<br>FX: 59% - 0% |                                                        |
| <b>Learning outcomes:</b><br>After completing the course, students will acquire basic theoretical knowledge and practical skills necessary for the editorial processing of texts of diverse character and focus (scientific and professional texts, popular science texts, literary texts, translation texts) and editorial work.                                                                                                                                                                                                                                                                                                                                             |                                                        |
| <b>Class syllabus:</b><br>Basics of editorial work;<br>Editing stages of text preparation;<br>Typographic standards;<br>Proofreading marks;<br>Linguistic and typographic proofreading of text and their principles; the most common text editing errors<br>Specifics of editorial editing of literary (artistic) text, scientific and professional text, popular science text and translation text;<br>Creation of registers, accompanying texts (editorial note, glossary of terms, explanations, note-taking apparatus, list of pictures and graphs), creation of covers;                                                                                                  |                                                        |

| <p>Creation of introductory pages and imprint page of the publication (mention of authorship and copyright, publication of publishing data, ISBN and ISSN);<br/>         Specifics of editorial processing of periodical and non-periodical publications.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |       |       |      |      |   |   |   |   |   |    |       |       |       |       |      |      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|------|------|---|---|---|---|---|----|-------|-------|-------|-------|------|------|
| <p><b>Recommended literature:</b><br/>         POKORNÝ, Milan - POKORNÁ, Dana: Redakční práce. Jak připravit text k publikování. Praha: Grada Publishing, a. s., 2011, ISBN 978-80-247-3773-7.<br/>         VAŠÁK, Pavel a kol.: Textologie a ediční praxe. Praha: Univerzita Karlova, 1993.<br/>         Kol.: Editor a text. Úvod do praktické textologie. Praha: Československý spisovatel, 1971.<br/>         Korekturní znaménka pro sazbu. Pravidla používání. ČSN 880410.<br/> <a href="http://old.typo.cz/wp-content/uploads/2009/09/korektorske-znacky.pdf">http://old.typo.cz/wp-content/uploads/2009/09/korektorske-znacky.pdf</a><br/> <a href="https://docplayer.cz/1944808-12-korekturni-znamenka-pro-sazbu-typografie.html">https://docplayer.cz/1944808-12-korekturni-znamenka-pro-sazbu-typografie.html</a><br/>         Pravidlá písania a úpravy písomností. Slovenská technická norma STN 016910. Bratislava : Slovenský ústav technickej normalizácie, 2011. Dostupné na: <a href="https://www.tezaurus.sk/stn_01_6910.pdf">https://www.tezaurus.sk/stn_01_6910.pdf</a>.<br/>         Pravidlá slovenského pravopisu. Bratislava: Veda, 2000. ISBN 80-224-0655-4. Dostupné na: <a href="https://www.juls.savba.sk/ediela/psp2000/psp.pdf">https://www.juls.savba.sk/ediela/psp2000/psp.pdf</a>.</p> |       |       |       |      |      |   |   |   |   |   |    |       |       |       |       |      |      |
| <p><b>Languages necessary to complete the course:</b><br/>         Slovak</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |       |       |      |      |   |   |   |   |   |    |       |       |       |       |      |      |
| <p><b>Notes:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |       |       |       |      |      |   |   |   |   |   |    |       |       |       |       |      |      |
| <p><b>Past grade distribution</b><br/>         Total number of evaluated students: 140</p> <table border="1"> <thead> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>FX</th></tr> </thead> <tbody> <tr> <td>17,14</td><td>26,43</td><td>25,71</td><td>15,71</td><td>9,29</td><td>5,71</td></tr> </tbody> </table>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |       |       |      |      | A | B | C | D | E | FX | 17,14 | 26,43 | 25,71 | 15,71 | 9,29 | 5,71 |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | B     | C     | D     | E    | FX   |   |   |   |   |   |    |       |       |       |       |      |      |
| 17,14                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 26,43 | 25,71 | 15,71 | 9,29 | 5,71 |   |   |   |   |   |    |       |       |       |       |      |      |
| <p><b>Lecturers:</b> prof. PhDr. Miloslav Vojtech, PhD.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |       |       |       |      |      |   |   |   |   |   |    |       |       |       |       |      |      |
| <p><b>Last change:</b> 18.06.2022</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |       |       |       |      |      |   |   |   |   |   |    |       |       |       |       |      |      |
| <p><b>Approved by:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |       |       |      |      |   |   |   |   |   |    |       |       |       |       |      |      |

## COURSE DESCRIPTION

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                              |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Course ID:</b><br>FiF.Dek/A-bpSZ-030/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Course title:</b><br>Introduction into Corpus Linguistics |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
| <b>Recommended semester:</b> 1., 3., 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                              |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                              |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                              |
| <b>Course requirements:</b><br>Active participation in the course, semester work.<br>Violation of academic ethics results in cancellation of points obtained in the relevant assessment item. Grading scale: • A 100% - 92% • B 91% - 84% • C 83% - 76% • D 75% - 68% • E 67% - 60% • FX 59% - 0%<br>Scale of assessment (preliminary/final): 50/50                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                              |
| <b>Learning outcomes:</b><br>Having passed the course, students are expected to get basic understanding of empirical approach to language study by means of text corpora, as well as be able to work with the NoSketch Engine and KonText corpus managers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                              |
| <b>Class syllabus:</b><br>1. Organizational issues, work data cloud (Google Docs), entering foreign-language text from computer keyboard<br>Basic concepts, empirical study of language, prescriptive and descriptive approach, text corpus as a source of information about language, corpus linguistics as a method and a subfield of linguistics<br>2. Types and methods of creation of corpora, corpus manager<br>Aranea corpus portal, NoSketch Engine corpus managers, basic queries<br>3. History of corpus linguistics, corpora available online<br>Word lists, frequency distributions, filtration<br>4. Lexical collocability, collocations, association measures<br>Comparing collocation candidate results for different statistical methods (T-core, MI, logDice)<br>5. Morphological and morphosynactic annotation, tagsets<br>Querying morphological data, regular expressions<br>6. The CQL language<br>Syntactically motivated corpus queries<br>7. The Slovak National Corpus (SNC)<br>Queryin SNC via metadata, trends<br>8. Parallel corpora<br>Querying parallel corpora (SNC and InterCorp) |                                                              |

9. Preparation for own corpus project

10. Work of corpus project

**Recommended literature:**

Benko, Vladimír – Anna Butašová a kolektív: Webové korpusy Aranea. Učebnica pre učiteľov cudzích jazykov, prekladateľov, tlmočníkov, filológov a študentov filologických odborov.

Bratislava: Univerzita Komenského, 2019, 181 s. ISBN 9788022346634.

Pořízka, Petr: Tvorba korpusů a vytěžování jazykových dat. Metody, modely, nástroje. Olomouc: Univerzita Palackého, 2016. 290 s. ISBN: 9788087895177.

Šulc, Michal: Korpusová lingvistika: První vstup. Praha: Univerzita Karlova, 1999, 94 s. ISBN 80-7184-847-6.

Webové stránky:

<http://unesco.uniba.sk/>

<http://korpus.sk/>

<http://korpus.cz/>

<https://www.clarin.si/noske/index-en.html>

[http://en.wikipedia.org/wiki/Corpus\\_linguistics](http://en.wikipedia.org/wiki/Corpus_linguistics)

**Languages necessary to complete the course:**

Slovak

**Notes:**

**Past grade distribution**

Total number of evaluated students: 30

| A     | B    | C    | D   | E   | FX    |
|-------|------|------|-----|-----|-------|
| 76,67 | 3,33 | 3,33 | 0,0 | 0,0 | 16,67 |

**Lecturers:** Ing. Vladimír Benko, PhD.

**Last change:** 15.07.2022

**Approved by:**

## COURSE DESCRIPTION

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                              |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                              |
| <b>Course ID:</b><br>FiF.Dek/A-bpSZ-030/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Course title:</b><br>Introduction into Corpus Linguistics |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                              |
| <b>Recommended semester:</b> 2., 4., 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                              |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                              |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                              |
| <b>Course requirements:</b><br>Active participation in the course, semester work.<br>Violation of academic ethics results in cancellation of points obtained in the relevant assessment item. Grading scale: • A 100% - 92% • B 91% - 84% • C 83% - 76% • D 75% - 68% • E 67% - 60% • FX 59% - 0%<br>Scale of assessment (preliminary/final): 50/50                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                              |
| <b>Learning outcomes:</b><br>Having passed the course, students are expected to get basic understanding of empirical approach to language study by means of text corpora, as well as be able to work with the NoSketch Engine and KonText corpus managers.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                              |
| <b>Class syllabus:</b><br>1. Organizational issues, work data cloud (Google Docs), entering foreign-language text from computer keyboard<br>Basic concepts, empirical study of language, prescriptive and descriptive approach, text corpus as a source of information about language, corpus linguistics as a method and a subfield of linguistics<br>2. Types and methods of creation of corpora, corpus manager<br>Aranea corpus portal, NoSketch Engine corpus managers, basic queries<br>3. History of corpus linguistics, corpora available online<br>Word lists, frequency distributions, filtration<br>4. Lexical collocability, collocations, association measures<br>Comparing collocation candidate results for different statistical methods (T-core, MI, logDice)<br>5. Morphological and morphosynactic annotation, tagsets<br>Querying morphological data, regular expressions<br>6. The CQL language<br>Syntactically motivated corpus queries<br>7. The Slovak National Corpus (SNC)<br>Queryin SNC via metadata, trends<br>8. Parallel corpora<br>Querying parallel corpora (SNC and InterCorp) |                                                              |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |      |      |     |     |       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|-----|-----|-------|
| 9. Preparation for own corpus project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |      |     |     |       |
| 10. Work of corpus project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |      |     |     |       |
| <b>Recommended literature:</b><br>Benko, Vladimír – Anna Butašová a kolektív: Webové korpusy Aranea. Učebnica pre učiteľov cudzích jazykov, prekladateľov, tlmočníkov, filológov a študentov filologických odborov. Bratislava: Univerzita Komenského, 2019, 181 s. ISBN 9788022346634.<br>Pořízka, Petr: Tvorba korpusů a vytěžování jazykových dat. Metody, modely, nástroje. Olomouc: Univerzita Palackého, 2016. 290 s. ISBN: 9788087895177.<br>Šulc, Michal: Korpusová lingvistika: První vstup. Praha: Univerzita Karlova, 1999, 94 s. ISBN 80-7184-847-6.<br>Webové stránky:<br><a href="http://unesco.uniba.sk/">http://unesco.uniba.sk/</a><br><a href="http://korpus.sk/">http://korpus.sk/</a><br><a href="http://korpus.cz/">http://korpus.cz/</a><br><a href="https://www.clarin.si/noske/index-en.html">https://www.clarin.si/noske/index-en.html</a><br><a href="http://en.wikipedia.org/wiki/Corpus_linguistics">http://en.wikipedia.org/wiki/Corpus_linguistics</a> |      |      |     |     |       |
| <b>Languages necessary to complete the course:</b><br>Slovak                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |      |     |     |       |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |      |     |     |       |
| <b>Past grade distribution</b><br>Total number of evaluated students: 30                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |      |     |     |       |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | B    | C    | D   | E   | FX    |
| 76,67                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 3,33 | 3,33 | 0,0 | 0,0 | 16,67 |
| <b>Lecturers:</b> Ing. Vladimír Benko, PhD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |      |     |     |       |
| <b>Last change:</b> 15.07.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      |      |     |     |       |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |      |     |     |       |

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                      |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                      |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                      |
| <b>Course ID:</b><br>FiF.KSF/A-bpSZ-040/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Course title:</b><br>Introduction into Phraseology and Idiomatics |
| <b>Educational activities:</b><br><b>Type of activities:</b> lecture<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                      |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                      |
| <b>Recommended semester:</b> 4., 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                      |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                      |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                      |
| <b>Course requirements:</b><br>During the semester, participation in lectures is required.<br>In the examination period, a final test is required.<br>The student may have a maximum of two absences during the semester and must achieve at least 60% success in the final test.<br>Grading scale:<br>A: 100 % – 92%<br>B: 93% – 85%<br>C: 84% – 76%<br>D: 77% – 68%<br>E: 69% – 60%<br>FX: 59% – 0 %<br>The dates of the final test will be published no later than the penultimate week of the instruction period. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant part of the assessment.<br>Scale of assessment (preliminary/final): 100/0 |                                                                      |
| <b>Learning outcomes:</b><br>After completing the course, the students are familiar with the individual structural types of Slovak phrasemes of a verbal and sentence nature and with the possibilities of their interpretation in terms of phraseological equivalence with a focus on translation practice. They know the principles of using phrasemes in a text. They are familiar with phraseological schools and history as well as essential publications of Slovak phraseology and phraseography.                                                                                                                                                                                                         |                                                                      |
| <b>Class syllabus:</b><br>1. Phraseology versus idioms. Phraseology schools.<br>2. The meaning of idiomatic phrases.<br>3. Denotative meaning of idiomatic phrases.<br>4. Principles of the origin and use of phraseology in a text.<br>5. Phraseme. Phraseotexteme. Basic definitions.<br>6. Basic properties (parameters) of phrasemes.                                                                                                                                                                                                                                                                                                                                                                        |                                                                      |

7. Phraseological motivation and interlingual motivation.
8. Basic construction types of Slovak phrasemes.
9. Classification of phrasemes by the origin and basis of origin.
10. History of Slovak phraseology and phraseography.
11. Variability of phrasemes and their modifications.
12. Phraseological equivalence and translation practice.

**Recommended literature:**

DOBŘÍKOVÁ, Mária, ed. Frazeologické štúdie VI. Hudobné motívy vo frazeológii. Bratislava: Univerzita Komenského v Bratislave, 2014.

DOBŘÍKOVÁ, Mária, ed. Percepčia nadprirodzena vo frazeológii. Bratislava: Univerzita Komenského v Bratislave, 2019.

MLACEK, Jozef. Slovenská frazeológia. Bratislava: Slovenské pedagogické nakladateľstvo, 1976. MLACEK, Jozef, ĎURČO, Peter et al. Frazeologická terminológia. Bratislava, 1995.

Available at: [http://www.juls.savba.sk/ediela/frazeologicka\\_terminologia/](http://www.juls.savba.sk/ediela/frazeologicka_terminologia/)

MLACEK, Jozef. Tvary a tváre frazém v slovenčine. Bratislava: STIMUL, 2007. ISBN 978-80-89236-

21-3.

ZÁTURECKÝ, Adolf Peter. Slovenské príslovia, porekadlá, úslovia a hádanky. Bratislava: Slovenský Tatran, 2005. ISBN 80-222-0527-3.

Presentations, i.e. topics of the individual lectures will be available in MS Teams.

**Languages necessary to complete the course:**

Slovak language.

**Notes:**

Priority for course enrollment is given to 2nd and 3rd year Bachelor's students.

**Past grade distribution**

Total number of evaluated students: 397

| A     | B     | C     | D     | E    | FX   |
|-------|-------|-------|-------|------|------|
| 33,75 | 22,67 | 21,91 | 14,86 | 5,29 | 1,51 |

**Lecturers:** prof. PhDr. Mária Dobříková, CSc.

**Last change:** 05.04.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                    |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                    |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                    |
| <b>Course ID:</b><br>FiF.KSJ/A-bpSZ-052/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Course title:</b><br>Lexicology for Translators |
| <b>Educational activities:</b><br><b>Type of activities:</b> lecture / seminar<br><b>Number of hours:</b><br><b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14<br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                    |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                    |
| <b>Recommended semester:</b> 4., 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                    |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                    |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                    |
| <b>Antirequisites:</b> FiF.KSJ/A-AbpSZ-08/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                    |
| <b>Course requirements:</b><br>Continuous preparation for seminars and completing exercises (random checks), continuous written homeworks specified in the course program at the beginning of the semester, two preliminary theoretical-practical tests (specification of homeworks and deadlines takes places at the beginning of the semester). Preliminary outputs do not have a correction date. The teacher will accept a maximum of two documented absences. The evaluation is carried out according to this classification scale: A (100 % - 92 %), B (91 % - 84 %), C (83 % - 76 %), D (75 % - 68 %), E (67 % - 60 %). Credits will be granted to the student who has obtained at least an E as the final grade. A breach of academic ethics will result in the cancellation of the evaluation result of the relevant item.<br>Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 100/0 |                                                    |
| <b>Learning outcomes:</b><br>The student is able to operatively apply knowledge from langue lexicology in practical oral and written communication. He/she adopted approaches to vocabulary as an image of the national culture in contextual conditionality. He/she is able to evaluate interlexical equivalents and interferences and employ this finding in his own translation activity. He/she masters the lexical potential of national language and can effectively draw on it in translatin or interpretation.                                                                                                                                                                                                                                                                                                                                                                                                         |                                                    |
| <b>Class syllabus:</b><br>Subject and terminology of lexicology. Chapters from word semantics and word-formation. Approaches to vocabulary from the perspective of users needs; suprasemantics (aspects of standardized and unstandardized vocabulary, vocabulary from the perspective of origin, time, style). Confrontational lexicology. Practical and theoretical lexicography; aspects of creating and using Slovak lexicographic sources. Dynamic tendencies in synchronic vocabulary, focused on lexical innovation.                                                                                                                                                                                                                                                                                                                                                                                                    |                                                    |
| <b>Recommended literature:</b><br>ORGOŇOVÁ, O. – BOHUNICKÁ, A.: Lexikológia slovenčiny. Učebné texty a cvičenia. 2. vydanie. Praha: Columbus 2012. ISBN 978-80-87588-18-5; 1. vydanie (Bratislava: Univerzita                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                    |

Komenského, 2011); Available at: [https://fphil.uniba.sk/fileadmin/fif/katedry\\_pracoviska/ksj/publikacie/OOAB\\_lexikologia.pdf](https://fphil.uniba.sk/fileadmin/fif/katedry_pracoviska/ksj/publikacie/OOAB_lexikologia.pdf)  
DOLNÍK, J.: Lexikológia. 1. vyd. Bratislava: Univerzita Komenského, 2003; 2. vyd. 2007. ISBN 80-223-1733-0  
FURDÍK, J.: Slovenská slovotvorba. 1. vyd. Prešov : Náuka 2004. ISBN 80-89038-28-X  
HORECKÝ, J. a kol.: Dynamika slovnej zásoby súčasnej slovenčiny. 1. vyd. Bratislava: Veda 1989.  
MLACEK, J.: Slovenská frazeológia. 2. vyd. Bratislava: SPN 1984.  
POPOVIČOVÁ SEDLÁČKOVÁ, Z.: Slang v mládežníckom diskurze. Bratislava: Univerzita Komenského v Bratislave 2013. ISBN 978-80-223-3475-4  
More materials are made available to students by the teacher according to his/hers current selection

**Languages necessary to complete the course:**

slovak

**Notes:**

Time burden - 4c = 100h - 120h  
- completion of educational activities (L,S): 26h  
- continuous preparation for lessons: 26 h  
- homeworks: 7h  
- term paper: 15h  
- preparation for final test exam: 20h

**Past grade distribution**

Total number of evaluated students: 525

| A     | B    | C     | D     | E    | FX   |
|-------|------|-------|-------|------|------|
| 11,05 | 21,9 | 27,62 | 16,76 | 14,1 | 8,57 |

**Lecturers:** prof. PhDr. Oľga Orgoňová, CSc., Mgr. Zuzana Popovičová Sedláčková, PhD.

**Last change:** 21.03.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                  |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                  |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                  |
| <b>Course ID:</b><br>FiF.KSJ/A-AbpSZ-20/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Course title:</b><br>Orthoepy and Orthography |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                  |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                  |
| <b>Recommended semester:</b> 2., 4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                  |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                  |
| <b>Course requirements:</b><br>Preparation of preliminary assignments, 1 presentation, 1 seminar paper (dates will be specified in the course programme at the beginning of the semester)/proofreading of an assigned text, (30%)<br>Final written exam in the 12th – 13th week of the semester (70%)<br>Grading scale: 100 % – 92 % = A, 91 % – 85 % = B, 84% – 77 % = C, 76 % – 67 % = D, 66 % – 60 % = E.<br>In order to successfully complete the course, the student must get at least 60 % for the final exam. There are no correction dates for preliminary checks. Max. two documented absences are allowed. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item.<br>Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 100 % preliminary |                                                  |
| <b>Learning outcomes:</b><br>After completing the course, the student has theoretical knowledge of orthoepy and orthography, he/she understands the principles of the pronunciation and spelling standards and he/she can assess the correctness of orthoepy and orthography implementation into language structures.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                  |
| <b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. The basics of the orthoepy theory.</li> <li>2. The phonetic background of orthoepy.</li> <li>3. The orthoepy of prosodic attributes.</li> <li>4. Problematic orthoepy phenomena.</li> <li>5. The dynamics of the acoustic aspect of language and the orthoepy standard.</li> <li>6. Phonetic and orthoepic adaptation of foreign expressions.</li> <li>7. The principles and rules of spelling.</li> <li>8. Problematic spelling phenomena.</li> <li>9. Writing capital letters.</li> <li>10. The use of a comma.</li> <li>11. Writing words separately and together.</li> <li>12. Proofreading texts.</li> </ol>                                                                                                                                                           |                                                  |

**Recommended literature:**

1. KRÁL, Ábel.: Pravidlá slovenskej výslovnosti. Bratislava: SPN, 1996. ISBN 80-08-00305-7.
2. SIČÁKOVÁ, Ľudmila. Fonetika a fonológia pre elementaristov. Prešov: Náuka, 2002. ISBN 80-89-03815-8.
3. Pravidlá slovenského pravopisu. 4. nezmenené vydanie. Bratislava: VEDA, 1998. ISBN 80-224-0532-9
4. KRÁL, Ábel. Z problematiky slovenskej ortoepie a ortografie - o reforme slovenského pravopisu. In: Slovenská reč, roč. 69, č. 5 - 6, 2004, s. 193 - 301. ISSN 0037-6981.
5. DUDOK, Miroslav. Slovenský pravopis: Od "chyby" k "pravidlu", s. 34 - 39. In: Dynamické tendencie v slovenskom pravopise. Bratislava: Veda, 2009. ISBN 978-80-224-1106-6.

From the language sections (Kultúra slova magazines - selection of texts focused on orthography and orthoepy) + contemporary selection. Selected contemporary articles and studies from linguistic journals, anthologies and other professional literature in printed and electronic form.

**Languages necessary to complete the course:**

Slovak

**Notes:****Past grade distribution**

Total number of evaluated students: 393

| A     | B    | C     | D     | E    | FX   |
|-------|------|-------|-------|------|------|
| 20,36 | 20,1 | 25,45 | 16,79 | 9,92 | 7,38 |

**Lecturers:** Mgr. Zuzana Popovičová Sedláčková, PhD.

**Last change:** 21.03.2022

**Approved by:**

## COURSE DESCRIPTION

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                    |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                    |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                    |
| <b>Course ID:</b><br>FiF.KSJ/A-AbpSZ-06/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Course title:</b><br>Practical Grammar of the Slovak Language 2 |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                    |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                    |
| <b>Recommended semester:</b> 3., 5.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                    |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                    |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                    |
| <b>Course requirements:</b><br>a) Preparation and hand-in of preliminary assignments on subjects selected by the lecturer (60 %),<br>b) Active participation in seminars by offering relevant inputs in the discussion (40 %). Continuous preparation for seminars and preparation of exercises, preliminary written homework will be specified in the course programme at the beginning of the semester.<br>There are no correction dates for preliminary checks. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item.<br>Credits are granted only if the student has gained at least 60% in the preliminary evaluation.<br>Two documented absences are allowed.<br>Exact dates and subjects of preliminary evaluation will be announced at the beginning of the semester.<br>Grading scale:<br>A: 100 - 92 %<br>B: 91 - 84 %<br>C: 83 - 76 %<br>D: 75 - 68 %<br>E: 67 - 60 %<br>FX: 59 - 0 %<br>Scale of assessment (preliminary/final): 100 % preliminary<br>Scale of assessment (preliminary/final): 100 % preliminary |                                                                    |
| <b>Learning outcomes:</b><br>After completing the course, the student has knowledge of grammar used in utterances, he/she understands the functions of grammatical phenomena in communication units and is able to assess the grammatical correctness of phrases.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                    |
| <b>Class syllabus:</b><br>The stylistic potential of nominal grammatical categories.<br>The stylistic potential of verbal grammatical categories.<br>Selected issues of using adjectives and adverbs in the Slovak language.<br>Selected issues of using numerals in the Slovak language.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                    |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |       |       |       |       |      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|------|
| Morphosyntactic structures from a stylistic point of view.<br>Communication (illocutionary) functions of utterances.<br>Complex grammatical analysis of phrases and utterances.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |       |       |       |       |      |
| <b>Recommended literature:</b><br>DOLNÍK, Juraj, BAJZÍKOVÁ, Eugénia. Textová lingvistika. Bratislava: Stimul, 1998. ISBN 80-85697-78-5.<br>IVANOVÁ, Martina. Syntax slovenského jazyka. 2., uprav. a dopl. vyd. Prešov: Vydavateľstvo Prešovskej univerzity, 2016 [cit. 2021-10-25]. ISBN 978-80-555-1753-7. Also available at: <a href="https://www.pulib.sk/web/kniznica/elpub/dokument/Ivanova4">https://www.pulib.sk/web/kniznica/elpub/dokument/Ivanova4</a><br>MISTRÍK, Jozef. Štylistika. Bratislava: SPN, 1997. ISBN 80-08-02529-8.<br>ORAVEC, Ján, BAJZÍKOVÁ, Eugénia a Juraj FURDÍK. Súčasný slovenský spisovný jazyk. Morfológia. Bratislava: SPN, 1984.<br>ORAVEC, Ján, BAJZÍKOVÁ, Eugénia. Súčasný slovenský spisovný jazyk. Syntax. 2. vyd. Bratislava: SPN, 1986.<br>Selected contemporary articles and studies from linguistic journals, anthologies and other specialized literature in printed and electronic form. Students will be informed about additional literature at the beginning of and during the semester. |       |       |       |       |      |
| <b>Languages necessary to complete the course:</b><br>slovak                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |       |       |       |       |      |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |       |       |       |       |      |
| <b>Past grade distribution</b><br>Total number of evaluated students: 1425                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |       |       |       |      |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | B     | C     | D     | E     | FX   |
| 10,74                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 20,91 | 28,84 | 19,37 | 13,75 | 6,39 |
| <b>Lecturers:</b> Mgr. Katarína Muziková, PhD., Mgr. Miloš Horváth, PhD.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |       |       |       |      |
| <b>Last change:</b> 02.03.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |       |       |       |       |      |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |       |       |       |       |      |

## COURSE DESCRIPTION

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                           |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                           |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                           |
| <b>Course ID:</b><br>FiF.KSJ/A-AbpSZ-22/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Course title:</b><br>Stylistic Interpretation of Texts |
| <b>Educational activities:</b><br><b>Type of activities:</b> seminar<br><b>Number of hours:</b><br><b>per week: 2 per level/semester: 28</b><br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                           |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                           |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                           |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                           |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                           |
| <b>Antirequisites:</b> FiF.KSJ/A-AbpSZ-22/15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                           |
| <b>Course requirements:</b><br>a) Active work in class, participating in the discussion according to the topics in the current program.<br>b) Written stylization work (the topic will be determined at the beginning of the semester) and its submission no later than in the 12th week of the teaching part of the semester.<br>c) Presentation on a specified topic (topics will be specified at the beginning of the semester). Preliminary outputs do not have a correction date. The teacher will accept a maximum of two documented absences. The evaluation is carried out according to this classification scale: A (100 % - 92 %), B (91 % - 84 %), C (83 % - 76 %), D (75 % - 68 %), E (67 % - 60 %). Credits will be granted to the student who has obtained at least an E as the final grade. A breach of academic ethics will result in the cancellation of the evaluation result of the relevant item.<br>Scale of assessment (preliminary/final): Scale of assessment (preliminary/final): 100/0 |                                                           |
| <b>Learning outcomes:</b><br>The graduate is able to use various stylistic concepts to consciously identify the bearers of stylistic values, interpret their effects and adequately take the results of interpretation into account in translation, create their own monologue and dialogical texts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                           |
| <b>Class syllabus:</b><br>Systemic stylistics – interpretation of phonic, lexical, grammatical stylemes in terms of translation.<br>Expressive conception of style – initial ideas and application of expression system of F. Miko in interpretation of stylistic effect of the text<br>Interactional stylistics<br>Pragmastylistics – functional use of courtesy and noncourtesy in stylization of communication units<br>Individual and irrational style in private and public communication units<br>Creativity and stylistics.                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                           |
| <b>Recommended literature:</b><br>MIKO, F.: Text a štýl. Bratislava: Smena, 1970. (vybrané kapitoly) MISTRÍK, J.: Štylistika. 3. vyd. Bratislava: SPN, 1997. ISBN 800-80-252-98,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                           |

ORGOŇOVÁ, O. - BOHUNICKÁ, A.: Interakčná štylistika. Bratislava: Univerzita Komenského v Bratislave, 2018. ISBN 978-80-223-4566-8.  
 QUENEAU, R.: Stylistická cvičení. Dvojjazyčné vydání. Volvox Globator 2012. ISBN 978-80-720-785-30.  
 Linguistic journals Slovenská reč, Kultúra slova a Jazykovedný časopis (available online at [juls.savba.sk](http://juls.savba.sk)). More materials are made available to students by the teacher according to his/hers current selection.

**Languages necessary to complete the course:**

Slovak

**Notes:**

Time burden: 3c = 75h

Completion of educational activities (2S): 26h

Continuous preparation for the course: 25h

Preparation of presentation and stylization paper: 24h

**Past grade distribution**

Total number of evaluated students: 50

| A    | B    | C    | D   | E   | FX  |
|------|------|------|-----|-----|-----|
| 48,0 | 38,0 | 12,0 | 2,0 | 0,0 | 0,0 |

**Lecturers:** Mgr. Zuzana Popovičová Sedláčková, PhD.

**Last change:** 22.03.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                             |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                             |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                             |
| <b>Course ID:</b><br>FiF.KGNŠ/A-bpSZ-042/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Course title:</b><br>Terminology in translation practice |
| <b>Educational activities:</b><br><b>Type of activities:</b> lecture / seminar<br><b>Number of hours:</b><br><b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14<br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                             |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                             |
| <b>Recommended semester:</b> 6.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                             |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                             |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                             |
| <b>Recommended prerequisites:</b><br>-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                             |
| <b>Course requirements:</b><br>a) the student actively participates in seminar discussions during the semester, continuously studies the materials assigned by the instructor - 10 points<br>b) continuously creates a collection of references to terminological sources in his/her language combination, which he/she submits in the form of a list of links to the instructor at the end of the semester - 10 points<br>b) in the second half of the semester, the student presents his/her own terminology project - 50 points<br>c) in the examination period, the student takes a short written test on terminology theory in the MS TEAMS or MOODLE platform - 30 points<br>To pass the course, the student must obtain at least 60% in each component of the course assessment.<br><b>Grading Scale:</b><br>100-90: A<br>89-80: B<br>79-72: C<br>71-66: D<br>65-60: E<br>59-0: FX<br>The instructor will accept a maximum of 2 absences with documentation. Exam dates will be posted via AIS no later than the last week of class.<br>Scale of assessment (preliminary/final): 70/30 |                                                             |
| <b>Learning outcomes:</b><br>After completing the course, the student has knowledge of the properties of the term, terminological systems and relationships between terms. At the same time, the student has a picture of how terminology is analysed, processed and managed in translation practice. The student knows the most important terminological resources in his/her language combination and is familiar with terminology management technologies that can be used in the translation process. The student is able to develop his/her own terminology project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                             |

**Class syllabus:**

1. Introduction to terminology, basic concepts
2. Term - the basic unit of terminology
3. Conceptual system of terminology
4. Relations between terms
5. Definiteness of the term and interpretation of meaning
6. Equivalence in terminology
7. Principles of terminological work for translators, terminological standards and resources
8. Important terminological databases and their use in translation (IATE, TERMIUM, Slovak Terminological Portal), presentations of terminological projects
9. Technologies for terminology analysis and management, presentations of terminology projects
10. Term abstraction and equivalence, term alignment, terminology project presentations
11. Glossary creation in the translation process
12. Summary and repetition of the seminar content

**Recommended literature:**

COTSOES. Recommendations for terminology work. Bern: MediaCenter of the Confederation, 2002. ISBN 3-907871-07-3. dostupné online: [https://termcoord.eu/wp-content/uploads/2013/08/COTSOES\\_EN.pdf](https://termcoord.eu/wp-content/uploads/2013/08/COTSOES_EN.pdf)

Directorate-General for Translation, Terminology Coordination: Why is Terminology your Passion? European Union, 2015. ISBN 978-92-823-5369-1. doi:10.2861/52396. dostupné online: <https://termcoord.eu/wp-content/uploads/2013/08/Updated-version-bookletII.pdf>

Maslias R. Terminology in the Changing World of Communication. 2017. dostupné online: [https://termcoord.eu/wp-content/uploads/2017/07/Terminology\\_in\\_the\\_changing\\_world\\_of\\_communication.pdf](https://termcoord.eu/wp-content/uploads/2017/07/Terminology_in_the_changing_world_of_communication.pdf)

Ali Khan, S., 2016. The Distinction between Term and Word: A Translator and Interpreter Problem and the Role of Teaching Terminology. Procedia Social and Behavioral Sciences, [Online]. 232 ( 2016 ) 696 – 704, 9. Available at: <https://www.sciencedirect.com/science/article/pii/S1877042816313283?via%3Dihub>

S doplnkovou literatúrou budú študenti oboznámení počas výučby.

**Languages necessary to complete the course:**

Slovak (C1), English (B1)

**Notes:****Past grade distribution**

Total number of evaluated students: 0

| A   | B   | C   | D   | E   | FX  |
|-----|-----|-----|-----|-----|-----|
| 0,0 | 0,0 | 0,0 | 0,0 | 0,0 | 0,0 |

**Lecturers:** doc. Mgr. Marketa Štefková, PhD.

**Last change:** 08.06.2022

**Approved by:**

## COURSE DESCRIPTION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| <b>Academic year:</b> 2022/2023                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                |
| <b>University:</b> Comenius University Bratislava                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                |
| <b>Faculty:</b> Faculty of Arts                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                |
| <b>Course ID:</b><br>FiF.KSLLV/A-bpSL-07/22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Course title:</b><br>Theory of Literature 2 |
| <b>Educational activities:</b><br><b>Type of activities:</b> lecture / seminar<br><b>Number of hours:</b><br><b>per week:</b> 2 / 2 <b>per level/semester:</b> 28 / 28<br><b>Form of the course:</b> on-site learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                |
| <b>Number of credits:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                |
| <b>Recommended semester:</b> 2., 4.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                |
| <b>Educational level:</b> I.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                |
| <b>Prerequisites:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                |
| <b>Course requirements:</b><br>a. During the semester (50 points): for preparation and active attendance of seminars 20 points, two absences allowed; 30 points for written assignment (essay or seminar paper). Requirement for admission to final exam in January: obtaining at least 30 points.<br>b. During exam term: final exam – 50 points. The exam consists of content discussed on lectures and seminars.<br>Violation of academic principles will lead to nullifying points obtained in the respective part of evaluation.<br>Grading scale: 100 – 92 points: A; 91 – 84 points: B; 83 – 76 points: C; 75 – 68 points: D; 67 – 60 points: E; 59 – 0 points: FX.<br>Scale of assessment (preliminary/final): 50/50 |                                                |
| <b>Learning outcomes:</b><br>The student will furthermore develop knowledge of theory of literature. Therefore, he/she will be capable of better understanding of the essence of artistic literature and its functions, the branches of theory of literature, the theory of literary communication and the theory of a literary work. In this way, the student will become even more competent in expertly grasping artistic literature; in its complex interpretation. These competencies are an important part of the process of translation.                                                                                                                                                                              |                                                |
| <b>Class syllabus:</b><br>1. Interpretation of literary text. Origin and meaning of the term interpretation. Interpretation in the model of literary communication. Typology of interpretation.<br>2. Layers and dimensions of literary text. Specifics of interpretation of intermedial functioning of literary text.<br>3. Intertextuality and metatextuality.<br>4. Metaphor and invoked world. Metaphor, its origin and typology.<br>5. Combining metaphor with metonymy, combining different types of metaphor in poetry or prose. “Traditional” and avantgarde metaphor.<br>6. Rhyme, assonance, consonance. Types of rhyme. Functions of rhyme.<br>7. Time in poetry and prose.<br>8. Space in poetry and prose.      |                                                |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |       |       |     |      |       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------|-----|------|-------|
| 9. Literary character. Character and chronotope. Types of literary characters.<br>10. Silence as a way of communication.<br>11. Composition and architectonics of text.<br>12. Interpretation as a competence (evaluation of students written assignment).                                                                                                                                                                                                                           |       |       |     |      |       |
| <b>Recommended literature:</b><br>HRABÁK, Josef. Poetika. Praha: Československý spisovatel, 1973.<br>KOLI, František. Interpretačné reflexie. Nitra: Aspekt, 2003. ISBN 80-8050-114-9.<br>MOCNÁ, Dagmar, PETERKA, Josef. Encyklopedie literárních žánrů. Praha: Paseka, 2004. ISBN 80-7185-669-X .<br>NÜNNING, Ansgar (ed.). Lexikon teorie literatury a kultury. Brno: Host, 2006. ISBN 80-7294-170-4<br>VŠETIČKA, František. Kompoziciána. Bratislava: Slovenský spisovateľ, 1986. |       |       |     |      |       |
| <b>Languages necessary to complete the course:</b><br>Slovak                                                                                                                                                                                                                                                                                                                                                                                                                         |       |       |     |      |       |
| <b>Notes:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |       |     |      |       |
| <b>Past grade distribution</b><br>Total number of evaluated students: 522                                                                                                                                                                                                                                                                                                                                                                                                            |       |       |     |      |       |
| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | B     | C     | D   | E    | FX    |
| 31,99                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 22,03 | 20,69 | 9,0 | 1,92 | 14,37 |
| <b>Lecturers:</b> doc. PhDr. Andrea Bokníková, PhD., Mgr. Matej Masaryk, PhD., Mgr. Matúš Mikšík, PhD., Mgr. Zuzana Kubusová                                                                                                                                                                                                                                                                                                                                                         |       |       |     |      |       |
| <b>Last change:</b> 10.02.2022                                                                                                                                                                                                                                                                                                                                                                                                                                                       |       |       |     |      |       |
| <b>Approved by:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |       |       |     |      |       |