

## Course descriptions

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## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-buHI-011/21		<b>Course title:</b> 20th Century Slovak History			
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 5.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Martin Vašš, PhD., PhDr. Tomáš Černák, PhD.					
<b>Last change:</b> 05.11.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-001/21	<b>Course title:</b> AHS - Genesis and Development
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 1.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Recommended prerequisites:</b> .	
<b>Course requirements:</b> Final test, class activities, 2 accepted absences. Student is required to achieve at least 60 percent success in the individual components of the evaluation in order to successfully complete the course. Scale of assessment (preliminary/final): 20/80	
<b>Learning outcomes:</b> Student will have a basic overview of main auxiliary historical sciences (AHS), especially paleography, epigraphy, codicology, diplomacy, heraldry, sphragistics, genealogy, chronology, numismatics. He will master the basic terms and development of the main phenomena with a focus on the territory of Slovakia (basic periodization of historical writings, scriptoria and book codices, chanceries and structure of official documents, historical inscriptions, coats of arms, seals, family relations, time measurement in the past, currency in our history, weights and measures).	
<b>Class syllabus:</b> <ul style="list-style-type: none"> <li>- AHS as historical subdisciplines dealing with selected sources</li> <li>- Literacy and the development of Latin writing (paleography)</li> <li>- Book codices, scriptoria (codicology)</li> <li>- Official documents, chanceries (diplomatics)</li> <li>- Historical inscriptions and epigraphy</li> <li>- Measuring time in the past (chronology)</li> <li>- Coats of arms, seals, flags (heraldry, sphragistics, vexillology)</li> <li>- Gender relations (genealogy)</li> <li>- Basic historical measures, scales, currencies (metrology, numismatics).</li> </ul>	
<b>Recommended literature:</b> <ul style="list-style-type: none"> <li>- Pomocné vedy historické – súčasný stav a perspektívy. (VRTEL, Ladislav editor). Dolný Kubín, ŠOKA 1986.</li> </ul>	

- HLAVÁČEK, Ivan – KAŠPAR, Jaroaslav – NOVÝ, Rostislav. Vademecum pomocných věd historických. Praha : Svoboda 1988. (resp. novšie vydania)
- ZUBÁČKA, Ida – ZEMENE, Marián. Kapitoly z PVH. Bratislava : UK 1993.
- KAČÍREK, Ľuboš - RAGAČ, Radoslav - TIŠLIAR, Pavol. Múzeum a historické vedy (vysokoškolská učebnica). Krakov : Spolok Slovákov v Poľsku, 2013.

**Languages necessary to complete the course:**

Slovak language (possibility to consult in German or English).

**Notes:**

.

**Past grade distribution**

Total number of evaluated students: 137

A	B	C	D	E	FX
29,93	20,44	20,44	20,44	4,38	4,38

**Lecturers:** prof. PhDr. Juraj Šedivý, PhD.

**Last change:** 11.05.2022

**Approved by:**

## STATE EXAM DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAM/A-boAM-900/21	<b>Course title:</b> Bachelor's Degree Thesis Defence
<b>Number of credits:</b> 12	
<b>Educational level:</b> I.	
<p><b>Course requirements:</b></p> <p>The student must submit the bachelor's thesis within the deadline specified in the schedule of the current academic year for the relevant date of the state exam. The bachelor thesis is submitted in electronic form via AIS. The work must meet the parameters determined by the internal quality system of Comenius University. The provisions of Article 14 of Internal Regulation no. 5/2020 (Study Regulations of the Faculty of Arts of Comenius University) apply to the evaluation of the bachelor's thesis.</p> <p>The supervisor of the final thesis and its opponent will prepare evaluations of the bachelor's thesis and propose a grade in the A-FX grading scale, which the student receives a minimum of three working days before the defence.</p> <p>Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A</p>	
<p><b>Learning outcomes:</b></p> <p>The student has mastered the basic requirements of writing a scientific text in compliance with the rules of academic ethics, is able to work creatively in the field of study in which he completed the study program, and has adequate knowledge and understanding of the relevant issues. The student can apply his skills in the collection, interpretation, and processing of basic scientific literature, or even in its application in practice, or has the ability to solve a partial task related to the focus of the bachelor's thesis. After a successful defence of the bachelor's thesis, the student is able to logically deal with the theoretical background of the bachelor's thesis and respond to questions relating to the relevant issues.</p>	
<p><b>Class syllabus:</b></p> <ol style="list-style-type: none"> <li>1. The contribution of the bachelor's thesis, the fulfilment of the goals of the thesis in its assignment, and the requirements for the content of the bachelor's thesis given by the internal quality system of Comenius University. The following is assessed: demonstration of knowledge and skills, ability to work creatively in the study program, ability applied in the collection, interpretation, and processing of basic scientific literature; in the case of an empirically oriented bachelor's thesis also mastering the application of theoretical principles in practice and verifiability of hypotheses.</li> <li>2. Originality of the work (bachelor thesis must not be plagiarized, must not infringe the copyrights of other authors); the documentation for the defence of the bachelor's thesis also includes protocols of originality from the CRZP and Theses systems, to the results of which the thesis supervisor and the opponent express their opinions in their evaluations.</li> <li>3. Correctness and accuracy of citation of used information sources, research results of other authors and group authors, correctness of the description of methods and working procedures of other authors or group authors.</li> <li>4. Compliance of the structure of the bachelor's thesis with the prescribed composition defined by the internal quality system of Comenius University.</li> </ol>	

<p>5. Respecting the recommended length of the bachelor's thesis (the recommended length of the bachelor's thesis is usually 30 – 40 standard pages = 54,000 to 72,000 characters, including spaces), the adequacy of the length of the thesis is assessed by the thesis supervisor.</p> <p>6. Linguistic and stylistic level of work and formal adjustments.</p> <p>The student orally presents the content, achieved goals, and conclusions of the bachelor's thesis, and answers the questions and comments of the thesis supervisor, opponent, or members of the examination committee. The committee will comprehensively evaluate the quality of the bachelor's thesis, assess the method and form of defence, and the student's ability to adequately respond to comments and questions from the evaluations of the thesis supervisor and the opponent. The student receives their final grade based on the average of the assessment of the thesis supervisor and opponent from their evaluations, and the assessment of the examination committee.</p>
<b>State exam syllabus:</b>
<p><b>Recommended literature:</b></p> <p>Based on the topic of the bachelor thesis</p>
<b>Last change:</b> 06.04.2022
<b>Approved by:</b>

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAM/A-boAMD-038/21	<b>Course title:</b> Bachelor's Degree Thesis Seminar 1
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week: 2 per level/semester: 28</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 2	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Active work during the semester (definition and gradual narrowing of the research subject, mastery of work methodology, gradual submission of individual chapters of the future bachelor thesis). The range of bachelor thesis chapters (from the introduction to the agreed part) is approximately 15 to 25 standard pages. Attendance: 10 points Active work at seminars: 90 points Elaboration and submission of a bachelor's thesis: 100 points Evaluation scale: "A" - 200 - 185 points "B" - 184 - 170 points "C" - 169 - 155 points "D" - 154 - 140 points "E" - 139 - 120 points "Fx" - 119 - 0 points The student is required to achieve at least 60 percent overall success in order to complete the course. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Student in cooperation with the teacher will be able to choose a relevant topic, define its content, chronologically and geographically, assess the informative value of relevant historical sources, critically evaluate the literature, get acquainted with the appropriate structure of work, master technical procedures in preparing a bachelor's thesis and gain experience. analysis and critique of sources and literature.	
<b>Class syllabus:</b> - Selection of the topic of the bachelor thesis, its definition - Heuristics of sources and literature - Critical evaluation of literature on the chosen topic - Evaluation of relevant historical sources - Structuring and formulating first chapters of the bachelor thesis	
<b>Recommended literature:</b> ECO, Umberto. Jak napsat diplomovou práci. Praha : Votobia 1997. KATUŠČÁK, Dušan. Ako písať vysokoškolské a kvalifikačné práce. Bratislava : Stimul 1998. Other literature according to the topic of the bachelor thesis.	
<b>Languages necessary to complete the course:</b>	

Slovak					
<b>Notes:</b>					
<b>Past grade distribution</b>					
Total number of evaluated students: 70					
A	B	C	D	E	FX
85,71	2,86	10,0	0,0	1,43	0,0
<b>Lecturers:</b> doc. PhDr. Juraj Roháč, CSc., doc. PhDr. Frederik Federmayer, PhD., prof. PhDr. Juraj Šedivý, PhD., Mgr. Ján Valo, PhD., Mgr. Balázs Csiba, PhD., doc. PhDr. Jan Dolák, PhD., doc. Mgr. Ľuboš Kačírek, PhD., Mgr. Lenka Vargová, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAM/A-boAMD-039/21	<b>Course title:</b> Bachelor's Degree Thesis Seminar 2
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week: 2 per level/semester: 28</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 2	
<b>Recommended semester:</b> 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Active work during the semester (gradual submission of individual chapters of the future bachelor thesis). Within the set deadline, he / she will submit a bachelor's thesis prepared formally in accordance with the provisions of the Rector's Directive of UK no. 12/2013. The scope of the work (without the list of sources and appendices) is approximately 35 to 65 normpages. Attendance: 10 points Active work in seminars: 90 points Elaboration and submission of a bachelor's thesis: 100 points Rating scale: "A" - 200 - 185 points "B" - 184 - 170 points "C" - 169 - 155 points "D" - 154 - 140 points "E" - 139 - 120 points "Fx" - 119 - 0 points The student is required to achieve a minimum of 60 percent overall assessment success in order to complete the course. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Scale of assessment (preliminary/final): 50%/ 50%	
<b>Learning outcomes:</b> Ability to critically analyze sources and literature, define the main problem of the chosen topic, summarize the obtained information and knowledge into a synthesis, conceive and edit the thesis.	
<b>Class syllabus:</b> <ul style="list-style-type: none"> <li>- Methodological issues of the bachelor thesis processing</li> <li>- Issues of ethics of scientific work</li> <li>- Formal and content aspects of the bachelor thesis</li> <li>- Criticism and interpretation of source material</li> <li>- Synthesis of obtained information and knowledge</li> <li>- Conception and editing of the text of the bachelor thesis</li> </ul>	
<b>Recommended literature:</b> ECO, Umberto. Jak napsat diplomovou práci. Praha : Votobia 1997. KATUŠČÁK, Dušan. Ako písať vysokoškolské a kvalifikačné práce. Bratislava : Stimul 1998.	

Other literature according to the topic of the bachelor thesis.					
<b>Languages necessary to complete the course:</b> Slovak					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 69					
A	B	C	D	E	FX
75,36	2,9	8,7	1,45	4,35	7,25
<b>Lecturers:</b> doc. PhDr. Juraj Roháč, CSc., doc. PhDr. Frederik Federmayer, PhD., prof. PhDr. Juraj Šedivý, PhD., Mgr. Ján Valo, PhD., Mgr. Balázs Csiba, PhD., doc. PhDr. Jan Dolák, PhD., doc. Mgr. Ľuboš Kačírek, PhD., Mgr. Lenka Vargová, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-028/21	<b>Course title:</b> Basics in Registry Administration
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> The student is obliged to attend regular classes during the teaching part of the semester (two unjustified absences are allowed, each additional one must be replaced by a substitute assignment) - if he / she successfully completes the attendance, the student may take the exam. Within the set deadline (by May 10 of the current year), he / she submits in electronic form (in MS Word and PDF format) and then presents and defends the submitted seminar paper in the exam period. The seminar paper must be formally completed in accordance with the provisions of the Rector's Directive of Charles University no. 12/2013 t.j. in basic formal as well as content requirements as a final work. Extent of own seminar work (from introduction to conclusion) 30 to 50 standard pages (1 standard page = 1800 characters). The topic of the thesis is chosen by each student individually after joint consultation with the subject teacher. As a topic you can choose: Preparation and processing of the registry rules and plan for the selected originator of the registry. Subsequently, the student will take part in an oral exam, which will consist of lectured topics and issues as well as self-study of literature in terms published through the academic information system. Attendance: 10 points Seminar work: 90 points Final oral exam: 100 points Rating scale: "A" - 200 - 185 points "B" - 184 - 170 points "C" - 169 - 155 points "D" - 154 - 140 points "E" - 139 - 120 points "Fx" - 119 - 0 points Exam dates will be published via AIS no later than the last week of the training section. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Weight of the intermediate / final evaluation: 50/50	
<b>Learning outcomes:</b> Students have mastered the legislation concerning the administration of the public administration and business, the terminology, the typology of the authors of the registry in terms of creating archival documents, knowledge of existing registry management systems, classical and electronic registry management, knowledge to use in care and protection of the registry, in the creation and keeping of records on registry records and files stored in the registry center, in the creation and assessment of guidelines for the administration of the registry of state administration, self-government and business entities, have the skills they use in evaluating files and records, in assessing their documentary value and in the preparation of the decommissioning procedure, the	

elaboration of the proposal for decommissioning and the relevant lists and the transfer of archival documents to the archive

**Class syllabus:**

1. Archives - Pre-archival care - Registry management; their subject and object
2. Terminology
3. Legal regulations
4. Registry management systems - classical and electronic
5. Guidelines for registry administration
6. Creation of registration order and registration plan
7. Manipulation actions of the registry administration (receipt, sorting, registration, circulation, processing, storage of registry records in the registry center, their protection and use) - their analysis
8. Types and categories of registry records
9. Excursion to the registration center and archive of the legal entity
10. Presentation of SW application for registry management

**Recommended literature:**

1. Administratíva a hospodárenie školy, poradca pre zamestnancov školy vykonávajúcich činnosti na úseku administratívy, prevádzky a hospodárenia školy, časť E – Registratúra a archív školy, MUNKOVÁ, Mária. 10 príspevkov. Dr. Jozef Raabe Slovensko, s.r.o. odborné nakladateľstvo Bratislava 2013.
2. BITTNER, Ivan a kol. Spisová a archivní služba ve státní správě, samosprávě a v podnikatelské sféře, 3. aktualizované a přepracované vydání podle stavu k 01.06.2005, Linde Praha 2005.
3. KARTOUS, Peter - MRIŽOVÁ, Mária. Správa registratúrnych záznamov a archívnych dokumentov u ich pôvodcov, Bratislava 2003.
4. MRIŽOVÁ, Mária. Modelové požiadavky na správu elektronických dokumentov (Informácia o špecifikácii MoReq2). In Slovenská archivistika 1/2009, s. 211 – 219.
5. MRIŽOVÁ, Mária. Archivovanie elektronických registratúrnych záznamov v kontexte pripravovanej novely zákona o archívoch a registratúrach. In Slovenská archivistika 2/2010, s. 61 – 71.
6. MRIŽOVÁ, Mária - MUNKOVÁ, Mária. Správca registratúry – Archivár II. Pracovný manuál pre účastníkov kurzu akreditovaného Ministerstvom školstva SR, Calypso PM, s.r.o. 2007.
7. MRIŽOVÁ, Mária - MUNKOVÁ, Mária. Správca registratúry – Archivár I. Pracovný manuál pre účastníkov kurzu akreditovaného Ministerstvom školstva SR, Euroedu, s.r.o. 2012.
8. MRIŽOVÁ, Mária - MUNKOVÁ, Mária. Správca registratúry – Archivár II. Pracovný manuál pre účastníkov kurzu akreditovaného Ministerstvom školstva SR, Euroedu, s.r.o. 2012.
9. RÁKOŠ, Elemír. Registratúra a archívny fond. In Slovenská archivistika 2/1995, s. 158 – 170.
10. RÁKOŠ, Elemír. Archívna teória, archívna prax, archívna legislatíva. In Fórum archivárov, roč. IX. č.8 – október 1998, s. 14 – 20.
11. RÁKOŠ, Elemír. Spisy v archívoch. In Slovenská archivistika 1/1998, s. 12 – 21.
12. RÁKOŠ, Elemír. Metodológia a prax archívneho hodnotenia (Poznatky a námety). In Slovenská archivistika 2/2003, s. 13 – 26.
13. ROZLOŽNÍKOVÁ, Virgínia. Automatizácia v archívoch. In Slovenská archivistika 1/2000, s. 166 – 167.
14. SLOBODA, Elo. Dozor nad vyradovaním záznamov z registratúr. In Slovenská archivistika 1/1994, s. 180 – 185.
15. Stručný prehľad vývoja územného a správneho členenia Slovenska, MV SR SVS Bratislava 2007.

16. ŠEREĽI, Jozef. Termín „Spis o fonde“ netradične. In Slovenská archivistika 2/1993, s. 93 – 98.
17. ŠPANKOVÁ, Mária. Problematika správy moderných záznamov. In Slovenská archivistika 1/1997, s. 169 – 170.
18. ŠTULRAJTEROVÁ, Katarína. Sympóziu Registratúra a archív. In Slovenská archivistika 1/1993, s. 173 – 175.
19. TIŠLIAR, Pavol. Konzervačná kópia a digitalizácia archívnych dokumentov. In Slovenská archivistika 2/2003, s. 117 – 125.
20. TKÁČ, Marián. Kurz archívna a spisová služba v bankách. Londýn 09. – 13.09.1996. In Slovenská archivistika 1/1997, s. 164 – 165.
21. Územné zmeny obcí v SR od roku 1990, MV SR SVS Bratislava 2003.
22. Verejná správa po roku 1945 v zrkadle archívnych dokumentov. Zborník príspevkov zo XVI. archívnych dní, Trnava 22. – 24.05.2012.
23. VRTEL, Ladislav. Z činnosti Skartačnej komisie Archívnej správy MV SSR. In Slovenská archivistika 2/1980, s. 226-228.
24. VRTEL, Ladislav. Predarchívna starostlivosť v rokoch 1981 – 1985. In Slovenská archivistika 2/1986, s. 189 – 198.
25. VRTEL, Ladislav. Aktuálne otázky predarchívnej starostlivosti. In Slovenská archivistika 2/1987, s. 182 – 186.
26. VRTEL, Ladislav. K niektorým otázkam archivistiky v predarchívnej sfére. In Slovenská archivistika 1/1988, s. 42 – 53.
27. VRTEL, Ladislav. Axiologické východiská teórie archívnej hodnoty. In Slovenská archivistika 2/1990, s. 100-110.
28. VRTEL, Ladislav. Predarchívna starostlivosť = spisová služba? In Fórum archivárov, roč. III. č.5, máj 1992, s. 5-7.
29. VRTEL, Ladislav. Automatizovaný administratívny systém a archívy. In Slovenská archivistika 2/1993, s. 153 – 156.
30. VRTEL, Ladislav. Identita archivára. In Forum archivárov, roč. V./2, 1994, s. 1 – 3.
31. ŽUDEL, Juraj. Utváranie nového územného a správneho členenia Slovenskej republiky v rokoch 1990 – 1996. In Slovenská archivistika 1/2002, s. 28 – 56.

**Languages necessary to complete the course:**

**Notes:**

**Past grade distribution**

Total number of evaluated students: 32

A	B	C	D	E	FX
81,25	18,75	0,0	0,0	0,0	0,0

**Lecturers:** Mgr. Ján Valo, PhD., doc. PhDr. Juraj Roháč, CSc.

**Last change:** 05.04.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-033/21	<b>Course title:</b> Basics of Conservation and Restoration of Cultural Heritage
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 2 / 1 <b>per level/semester:</b> 28 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Activity at seminars, paper on a chosen issue. A final test, written during the examination period, in which it is necessary to succeed at least in the range of 60%. Grading scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 50%/50%	
<b>Learning outcomes:</b> The student will learn the basic working procedures for the preventive protection of cultural heritage and become familiar with uncomplicated conservation techniques.	
<b>Class syllabus:</b> Preventive protection of collections, the importance of storage and protection of objects Conservation of collections Restoration in Slovakia (on the history and personalities of restoration in Slovakia) Restoration in museology and monument conservation, scope and objectives Documentation of restoration interventions, legislation Intention for restoration - objectives, content Materials I., II. - degradation factors, their elimination and treatment Depository regime Specialised workplaces in museum and monument conservation - restoration workshops and studios	
<b>Recommended literature:</b> Preventívna ochrana zbierkových predmetov. Európsky sociálny fond, SNM v Bratislave, 67s. JIRÁSEK, P., TLACHOVÁ K. (eds.) Zásady ochrany muzeí a kulturních institucí. Asociace českých a moravsko-slezských muzeí a galerií v spolupráci s Českým výborem ICOM, Praha 1998 KOPECKÁ, I., DVOŘÁK. M. Nároky na muzejní úložné prostory z hlediska stability různých materiálů. In. Zprávy památkové péče, 1995, r. 55, č. 8, s. 1 - 16.	

KUHN, H. Conservation and Restauration. London 1985  
PÁGO, L. Úvod do múzejní konzervace. Brno 1987  
WAIDACHER, Friedrich: Príručka všeobecnej muzeológie. SNM Bratislava 1999  
ZEMENE, Leopold: Základy muzejní klimatologie. In: Metodický list - Muzejní klimatologie, Brno 1995. s. 3-10.  
A – Z konzervátora. (zost. Josef Gažo). Bratislava: Ústredná správa múzeí a galérií. 1982. 401s.

**Languages necessary to complete the course:**

Slovak

**Notes:**

Teaching is partly carried out outside the building of the FiF UK in memory institutions.

**Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** Ing. Alena Maková

**Last change:** 09.06.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-016/21	<b>Course title:</b> Collecting and Research Activities
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week: 2 per level/semester: 28</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 3.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Final test. The student has to reach 60% points at least. Grading scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A Two absences are accepted. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 0/100	
<b>Learning outcomes:</b> The aim of educational process is the explaining of systematic and scientific collection work of museums a specific scientional research in museums.	
<b>Class syllabus:</b> 1. Museum and its functions. 2. Museum collection item, its diferentiation and importance. 3. The original item and its substitutions. 4. Collection, collection work and collection fund with the relations toward bearings of the museum. 5. Methods of collecting, different forms of documentation. 6. Research in museum. Methods and technics. 7. Scientific processing of collections-the combination of museology and domain sciences. 8. Methodology of collecting - Heritage law, Museum laws.	
<b>Recommended literature:</b> DOLÁK, Jan: Sběratelství a sbírkotvorná činnost muzeí. Bratislava 2018 BENEŠ, Josef: Muzeum a sbírky. Praha 1977. GREGOROVÁ, Anna: Múzeá a múzejníctvo. Martin, Matica slovenská 1984, 308 s. MRUŠKOVIČ, Štefan a kol: Etnomuzeológia. SNM Martin 1993,128 s. Waidacher, Friedrich: Príručka všeobecnej muzeológie. SNM Bratislava 1999, 477 s. ŽALMAN, Jiří a kol.: Příručka muzejníková. Brno 2002, 75 s.	
<b>Languages necessary to complete the course:</b> Slovak, Czech, English.	

<b>Notes:</b>					
<b>Past grade distribution</b>					
Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. PhDr. Jan Dolák, PhD.					
<b>Last change:</b> 23.04.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-032/21	<b>Course title:</b> Cultural Heritage of Slovakia
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Seminar paper - presentation of a selected cultural monument in Slovakia during the course and a final paper in which the student must achieve at least 60% success rate. Grading scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 50%/50%	
<b>Learning outcomes:</b> To provide an overview of the immovable, movable and intangible cultural heritage of Slovakia. Slovak UNESCO sites, Memory of the World and European Cultural Heritage. To clarify the origin and development of the museum phenomenon and museology in the Czech Republic and in the world, the stages of development of the institutional base up to the present.	
<b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Protection of cultural heritage in Slovakia</li> <li>2. UNESCO monuments in Slovakia</li> <li>3. Memory of the World</li> <li>4. Intangible cultural heritage in Slovakia</li> <li>5. Urban conservation areas</li> <li>6. Monument reserves of folk architecture</li> <li>7. Ethnographic and open air museums</li> <li>8. Religious monuments of Slovakia</li> <li>9. Secular monuments in Slovakia</li> <li>10. Minor architecture and monuments</li> </ol>	
<b>Recommended literature:</b> BENŽA, Mojmír. Ľudová architektúra a urbanizmus vidieckych sídiel na Slovensku. Bratislava: Academic Electronic Press, 1998. DUDÁŠ, Miloš –GOJDIČ, Ivan –ŠUKAJLOVÁ, Margita. Drevené kostoly. Bratislava : DAJAMA, 2007.	

DVOŘÁKOVÁ, Viera. Ľudová architektúra. Bratislava : DAJAMA, 2008.  
DVOŘÁKOVÁ, Viera. Svetové kultúrne dedičstvo UNESCO. Bratislava : DAJAMA, 2009.  
DVOŘÁKOVÁ, Viera–KOLLÁR, Daniel. Najkrajšie mestá. Bratislava : DAJAMA, 2007.  
ŽURIŠKA, Zdenko. Národný cintorín. Martin : SNK, 20.  
Interdisciplinarita vo vedeckom výskume pri rozvoji ochrany kultúrneho dedičstva. Bratislava : Slovenská technická univerzita v Bratislave, 2013, CD-ROM. ISBN 978-80-227-3991-7  
KAČÍREK, Ľuboš. Kultúrne dedičstvo Slovenska. Bratislava : Muzeológia a kultúrne dedičstvo, 2016, 116 s. – skr. – dostupné na internete  
LACIKA, Ján. 700 slovenských hradov, zámkov, kaštieľov, panských sídel a pevností. Bratislava : Ikar, 2010.  
LACIKA, Ján. 1000 cirkevných pamiatok Slovenska. Bratislava : Ikar, 2012.  
LACIKA, Ján. Pamätníky a pomníky. Bratislava : DAJAMA, 2013.  
MLYNKA, Ladislav –HABERLANDOVÁ, Katarína. Technické pamiatky. Bratislava : DAJAMA, 2007.  
Ochrana pamiatok dopravy v rámci Slovenska. Košice : Slovenské technické múzeum, 2010, 63 s. ISBN 978-80-970250-3-8  
PLAČEK, Miroslav –BÓNA, Martin. Encyklopédia slovenských hradov. Bratislava : Slovart, 2007.  
SÜLE, Peter –SÜLE, Peter, ml. Encyklopédia miest a obcí Slovenska. Lučenec : PS Line, 2005.  
TURČAN, Vladimír a kol. Archeologické pamiatky. Bratislava : DAJAMA, 2009.

**Languages necessary to complete the course:**

Slovak

**Notes:**

**Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** doc. Mgr. Ľuboš Kačírek, PhD.

**Last change:** 09.06.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-035/21	<b>Course title:</b> Current Issues in Museum And Monuments Studies
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Seminar paper handed in in the last week of regular semester, final test where the student needs to achieve at least 60% success. Classification scale: 60-66% - E, 67-73% - D, 74-80% - C, 81-89% - B, 90-100% - A. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 50%/50%	
<b>Learning outcomes:</b> Students will gain knowledge about trends in museology, monumentology and monument protection in Slovakia and in the European context.	
<b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Current trends in monumental restoration of historic buildings</li> <li>2. Conversion and adaptation of monuments for cultural purposes</li> <li>3. Industrial architecture</li> <li>4. New museology, cooperation of museums and galleries with the public</li> <li>5. New museums</li> <li>6. Current procedures for the rescue and restoration of movable monuments</li> <li>7. Field trip to a selected site</li> </ol>	
<b>Recommended literature:</b> Múzeá na prahu 3. tisícročia. Bratislava, SNM – NMC, 1999, 110 s. ISBN 80-8060-026-0 Múzeum. Metodický, študijný a informačný časopis pre pracovníkov múzeí a galérií Pamiatky a múzeá. Revue pre kultúrne dedičstvo. Bratislava, SNM a PÚ SR Bratislava Renovatio. Periodikum k problémom teórie a praxe reštaurovania kultúrnych pamiatok. PÚ SR Bratislava Informátor archívu Pamiatkového úradu SR. PÚ SR Bratislava MONUMENTORUM TUTELA – OCHRANA PAMÍATOK	

ŠOBÁŇOVÁ, Petra: Muzejní expozice jako edukační médium 1. Olomouc : Univerzita Palackého, 2014, 364s. ISBN 9788024443027 Monument revue, časopis Pamiatkového úradu SR					
<b>Languages necessary to complete the course:</b> Slovak					
<b>Notes:</b> The teaching is partly carried out outside the FiF UK building in memory institutions and sites.					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. PhDr. Jan Dolák, PhD., doc. Mgr. Ľuboš Kačírek, PhD., Mgr. Lenka Vargová, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KKIV/A-boIS-017/15	<b>Course title:</b> Data Analysis and Visualization
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 5	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Attendance and participation– A maximum of two absences with documentation are accepted. Assignments: - 5 assignments during the semester (5 x 3 points) - team project (data analysis, visualization, and interpretation) – 15 points (submission – last week of the semester) All parts of the evaluation are mandatory. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Grading scale: • A 100% - 92% • B 91% - 84% • C 83% - 76% • D 75% - 68% • E 67% - 60% • FX 59% - 0% Scale of assessment (preliminary/final): 100/0	
<b>Learning outcomes:</b> After completing the course, the student has theoretical and practical knowledge in the field of data analysis and visualization. She/he understands basic statistical terms and can apply methods of descriptive statistics in describing data. She/he has an overview of different data types and formats, can choose the appropriate way to visualize them and interpret the results. She/he has practical experience with the use of Excel and other software tools designed for analysis and visualization of text, network and qualitative data.	
<b>Class syllabus:</b> 1. Basic data types and formats. 2. Data collection and cleaning. 3. Basic statistical methods used in data analysis. 4. Relationship between variables. 5. Methods of visualization and interpretation of results.	

6. Excel - data import, functions, charts. 7. Excel - contingency table 8. Data analysis in the database system Access, export, import. 9. Text analysis. 10. Network analysis. 11. Qualitative data analysis					
<b>Recommended literature:</b> DOWNEY, Allen B., 2014. Think Stats [online]. B.m.: Green Tea Press [cit. 31.10.2021]. Available at: <a href="https://greenteapress.com/wp/think-stats-2e/">https://greenteapress.com/wp/think-stats-2e/</a> HANNEMAN, Robert a Mark RIDDLE, 2005. Introduction to Social Network Methods [online] [cit. 31.10.2021]. Available at: <a href="http://faculty.ucr.edu/~hanneman/nettext/">http://faculty.ucr.edu/~hanneman/nettext/</a> NAVARRO, Danielle J a David R FOXCROFT, 2018. Learning statistics with jamovi: a tutorial for psychology students and other beginners [online]. B.m.: Danielle J. Navarro and David R. Foxcroft [cit. 31.10.2021]. Available at: doi:10.24384/HGC3-7P15 WALSH, Brandon, no date. Introduction to Text Analysis: A Coursebook [online] [cit. 31.10.2021]. Available at: <a href="https://walshbr.com/textanalysiscoursebook/assets/introduction-totext-analysis.pdf">https://walshbr.com/textanalysiscoursebook/assets/introduction-totext-analysis.pdf</a> WILKE, Claus O., 2019. Fundamentals of Data Visualization [online] [cit. 31.10.2021]. Available at: <a href="https://clauswilke.com/dataviz/index.html">https://clauswilke.com/dataviz/index.html</a> Presentations available in Moodle.					
<b>Languages necessary to complete the course:</b> Slovak					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 56					
A	B	C	D	E	FX
32,14	19,64	25,0	21,43	1,79	0,0
<b>Lecturers:</b> Ing. Miriam Ondrišová, PhD.					
<b>Last change:</b> 31.03.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-007/21	<b>Course title:</b> Digitalization Process of the Archives Heritage
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 2.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> CONDITIONS: - Regular active participation in courses (2 absences possible, each additional one must be replaced by elaboration of a substitute work) + seminar work in the range of 10 to 20 standard pages (1 standard page = 1800 characters) on a topic chosen by the student in consultation with the teacher(s). It must relate to the digitization of the selected archival or museal sources/entities. + oral examination of lectured topics as well as self-study of the recommended literature. RATING: Attendance: 10 points Seminar work: 90 points Final oral exam: 90 points Student is required to achieve at least a 60 percent overall success rate to complete the course. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Scale of assessment (preliminary/final): 50/50	
<b>Learning outcomes:</b> - knowledge and skills about digitization as such, especially about digitization of archival and other historical cultural heritage in Slovakia and abroad, - basic practical skills with the preparation as well as the digitization, processing and making available of archival, museal and other historical cultural heritage to the general public.	
<b>Class syllabus:</b> 1. Introduction to digitization (its development and basic terms) 2. Digitization of historical sources 3. Examples of successful digitization projects 4. Methodology of digitization: a) preparation of inventory units for digitization, b) Methods of digitization and technical requirements, c) Postprocessing - editing and processing of digitisates 5. Metadata	

6. Presentation of digitisates and metadata to the public
7. Memory portals and their use
8. Practical examples
9. Excursion to a selected museum and / or archive

**Recommended literature:**

Metodické pokyny Odboru archívov a registratúr MV SR č.

MAKULOVÁ, Soňa. Digitálne knižnice budúcnosti : nové smery výskumného programu. In: INFOS 2003: 32. medzinárodné informatické sympóziu [online]. [cit. 2008-01-02]. Dostupné na internete: <<http://www.aib.sk/infos/infos2003/15.htm>>. ISSN 1336-0779

Spolok slovenských knihovníkov. Domáce iniciatívy v oblasti digitalizácie kultúrneho dedičstva [online]. [Cit. 2006 – 02-23]. Dostupné na internete: <<http://www.infolib.sk/index/podstranka.php?id=1079>>

ŠEDIVÝ, Juraj. Moderná a postmoderná koncepcia urbánnych dejín na príklade Bratislavy. In: Jak psát dějiny velkých měst, zost. Radana Červená et alii, Brno 2016, s. 51-72 (dostupné aj online na profile autora na Academia.edu)

VALO, Ján. Digitalizácia a elektronické dokumenty vo výchove a vzdelávaní archivárov, In Memory 2015. - Bratislava : Sport marketing company, 2017. - ISBN 978-80-972770-2-4. - S. 48-56.

VALO, Ján. Prezentácia a možnosti prístupu k digitalizátom archívnych dokumentov, In Zborník Spoločnosti archivárov 2015. - Bratislava : Spoločnosť slovenských archivárov, 2016. - ISBN 978-80-971356-2-1. - S. 118-128.

**Languages necessary to complete the course:**

Slovak language (if necessary - individual consultations in German or English).

**Notes:**

**Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** Mgr. Ján Valo, PhD., prof. PhDr. Juraj Šedivý, PhD.

**Last change:** 11.05.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KAPVH/A-boAMD-013/21		<b>Course title:</b> Diplomatic of the Middle Ages			
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 4.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 96					
A	B	C	D	E	FX
13,54	19,79	23,96	14,58	13,54	14,58
<b>Lecturers:</b> doc. PhDr. Juraj Roháč, CSc.					
<b>Last change:</b> 23.02.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KAPVH/A-boAMD-011/21		<b>Course title:</b> Elementary Categories in Diplomats			
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 4.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 91					
A	B	C	D	E	FX
26,37	17,58	19,78	19,78	12,09	4,4
<b>Lecturers:</b> doc. PhDr. Juraj Roháč, CSc.					
<b>Last change:</b> 25.11.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-boHI-021/21		<b>Course title:</b> Elementary Seminar in History			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 1.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> prof. PhDr. Ján Lukačka, CSc., Mgr. Peter Benka, PhD.					
<b>Last change:</b> 18.10.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KJ/A-boAMD-103/21	<b>Course title:</b> German - Advanced German 1
<b>Educational activities:</b> <b>Type of activities:</b> practicals <b>Number of hours:</b> <b>per week: 4 per level/semester: 56</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 1., 3.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Antirequisites:</b> FiF.KJ/A-boAI-118/15	
<b>Course requirements:</b> a) During the teaching part (continuous) 2 tests (70 points), 1 presentation (30 points) b) During the examination period: (0 points) Grading scale: 100% - 91% - A, 90% - 81% - B, 80% - 73% - C, 72% - 66% - D, 65% - 60% - E, 59% and below - FX (student has not met the credit requirements) The exact date and topics of the mid-term evaluation will be announced at the beginning of the semester. Violation of academic ethics results in the cancellation of earned points in the respective assessment item. The lecturer will accept a maximum of 4 absences with documented evidence. In justified cases (serious health problems, representation abroad, or other unforeseen circumstances), it is necessary to agree with the teacher on the possible assignment of alternative work and the subsequent recognition of the absence. Scale of assessment (preliminary/final): 100/0	
<b>Learning outcomes:</b> Upon successful completion of the course, the students possess selected knowledge necessary for study of German professional and scientific literature. Students are able to report in a foreign language on university studies in Slovakia and its organizations. Students are able to present their own study program, they can describe their application and motivation to study. Students master the techniques of summarizing texts and are able to summarize a shorter professional text and determine the main statements of the text. Students can report on the first written texts from today's territory of Slovakia.	
<b>Class syllabus:</b> Selected topics: <ul style="list-style-type: none"> <li>• University studies, its organization, self-study techniques, techniques of acquiring a foreigner language</li> </ul>	

- Study program, its content, graduate profile, obtaining information about the field studied at foreign universities, comparison of studies in Slovakia and abroad (according to available information)
  - Performance of the profession, necessary competencies of the graduate
  - Language and language conventions in everyday and academic environments
  - Lexical and grammatical means of factual texts
  - Work with model factual texts with regard to the development of speech skills
  - Recognition and acquisition of lexical and grammatical means of factual texts
  - Summarization techniques, determining the main statements in the texts
  - The first written mentions of today's Slovakia in German
  - Archive / Museum: function and tasks in 21st century society
- A structural-functional approach to language phenomena is applied in teaching.

#### **Recommended literature:**

BAUMBACH, Rudolf. Němčina pro historiky a archiváře. Olomouc: Univerzita Palackého, 2005. ISBN 80-244-1161-X.

GRAEFEN, Gabriele a Melanie MOLL. Wissenschaftssprache Deutsch: lesen-verstehensschreiben.

Frankfurt am Main: Peter Lang Verlag, 2011. ISBN 978-3-631-60948-4.

KANICHOVÁ, Renáta, PALLAY, Eduard a Veronika VLČKOVÁ. Grammatik für Humanwissenschaften ein Lehr- und Übungsbuch. Bratislava: Univerzita Komenského, 2011. ISBN 978-80-223-2905-7.

LINGEA. Nemecko-slovenský, slovensko-nemecký veľký slovník. Bratislava: Lingea, 2008. ISBN 978-80-89323-08-1.

PERLMANN-BALME, Michaela, SCHWALB, Susanne a Dörte WEEERS. em-Brückenkurs Deutsch als Fremdsprache für die Mittelstufe. Ismaning: Max Hueber, 2000. ISBN 3-19-001627-5.

Supplementary literature will be presented at the beginning and during the semester. Unpublished materials of the lecturers, as well as other selected professional texts will be available in MS Teams.

#### **Languages necessary to complete the course:**

German, Slovak

The required level of German for enrolment in this course is at least B1.

#### **Notes:**

#### **Past grade distribution**

Total number of evaluated students: 29

A	B	C	D	E	FX
20,69	27,59	20,69	13,79	13,79	3,45

**Lecturers:** Mgr. Ivana Zolcerová, PhD.

**Last change:** 24.06.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KJ/A-boAMD-104/21	<b>Course title:</b> German - Advanced German 2
<b>Educational activities:</b> <b>Type of activities:</b> practicals <b>Number of hours:</b> <b>per week: 4 per level/semester: 56</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 2., 4.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b> FiF.KJ/A-boAMD-103/21 - German - Advanced German 1	
<b>Antirequisites:</b> FiF.KJ/A-boAI-119/15	
<b>Course requirements:</b> a) During the teaching part (continuous) 2 tests (70 points), 1 presentation (30 points) b) During the examination period: (0 points) Grading scale: 100% - 91% - A, 90% - 81% - B, 80% - 73% - C, 72% - 66% - D, 65% - 60% - E, 59% and below - FX (student has not met the credit requirements) The exact date and topics of the mid-term evaluation will be announced at the beginning of the semester. Violation of academic ethics results in the cancellation of earned points in the respective assessment item. The lecturer will accept a maximum of 4 absences with documented evidence. In justified cases (serious health problems, representation abroad, or other unforeseen circumstances), it is necessary to agree with the teacher on the possible assignment of alternative work and the subsequent recognition of the absence. Scale of assessment (preliminary/final): 100 / 0	
<b>Learning outcomes:</b> Students possess knowledge of the language means, styles and genres needed for successful management of foreign language communication processes (oral and written) in the field connected with the study of archiving and history. Students are able to transform the information gained from the study of professional literature into graphs or other forms of visualization and vice versa, they can describe diagrams or graph. They can recognize the main arguments presented in shorter professional texts. The students are able to substantiate their claims in the discussion. Students can work with historical manuscripts and printed sources from the 19th and 20th centuries. Students are familiar with digitized sources.	
<b>Class syllabus:</b> Selected topics: • Issues of factual texts - composition, styles, register	

- Developing reading competence
  - Professional terminology and its use
  - Text transformation into a graph, graph description
  - Text-making techniques and their use in the practice of writing short professional texts (e.g., enumeration and comparative-contrast texts)
  - Presentation of own thoughts based on arguments
  - Research of websites accessing digitized archives (Difmoe database, Anno), standalone search
  - Analysis of available information on the website of the selected archive / museum from German countries, comparison with available information on the pages of the selected Slovak archive / museums
  - Events of the First and Second World War in German press and other authentic sources (personal correspondence from the front)
- A structural-functional approach to language phenomena is applied in teaching.

#### **Recommended literature:**

BAUMBACH, Rudolf. Němčina pro historiky a archiváře. Olomouc: Univerzita Palackého, 2005. ISBN 80-244-1161-X.

GRAEFEN, Gabriele a Melanie MOLL. Wissenschaftssprache Deutsch: lesen-verstehensschreiben.

Frankfurt am Main: Peter Lang Verlag, 2011. ISBN 978-3-631-60948-4.

KANICHOVÁ, Renáta, PALLAY, Eduard a Veronika VLČKOVÁ. Grammatik für Humanwissenschaften ein Lehr- und Übungsbuch. Bratislava: Univerzita Komenského, 2011. ISBN 978-80-223-2905-7.

LINGEA. Nemecko-slovenský, slovensko-nemecký veľký slovník. Bratislava: Lingea, 2008. ISBN 978-80-89323-08-1.

PERLMANN-BALME, Michaela, SCHWALB, Susanne a Dörte WEEERS. em-Brückenkurs Deutsch als Fremdsprache für die Mittelstufe. Ismaning: Max Hueber, 2000. ISBN 3-19-001627-5.

Supplementary literature will be presented at the beginning and during the semester. Unpublished materials of the lecturers, as well as other selected professional texts will be available in MS Teams.

#### **Languages necessary to complete the course:**

German, Slovak

The required level of German for enrolment in this course is at least B1.

#### **Notes:**

#### **Past grade distribution**

Total number of evaluated students: 27

A	B	C	D	E	FX
14,81	18,52	14,81	11,11	18,52	22,22

**Lecturers:** Mgr. Ivana Zolcerová, PhD.

**Last change:** 24.06.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KJ/A-boAMD-110/21	<b>Course title:</b> German - Advanced German 3
<b>Educational activities:</b> <b>Type of activities:</b> practicals <b>Number of hours:</b> <b>per week: 4 per level/semester: 56</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 3., 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Antirequisites:</b> FiF.KJ/A-boAI-120/15	
<b>Course requirements:</b> a) During the teaching part (continuous) 2 tests (70 points), 1 presentation (30 points) b) During the examination period: (0 points) Grading scale: 100% - 91% - A, 90% - 81% - B, 80% - 73% - C, 72% - 66% - D, 65% - 60% - E, 59% and below - FX (student has not met the credit requirements) The exact date and topics of the mid-term evaluation will be announced at the beginning of the semester. Violation of academic ethics results in the cancellation of earned points in the respective assessment item. The lecturer will accept a maximum of 4 absences with documented evidence. In justified cases (serious health problems, representation abroad, or other unforeseen circumstances), it is necessary to agree with the teacher on the possible assignment of alternative work and the subsequent recognition of the absence. Scale of assessment (preliminary/final): 100/0	
<b>Learning outcomes:</b> Upon successful completion of the course, students possess selected knowledge necessary for study of professional and scientific German-language literature and for professional and everyday communication. Students are able to work with definitions and define the concept with the help of professional literature by also referring to professional literature. Students can get information for their own paper from professional literature and to cite and paraphrase the source correctly. Students are able to refer on the role of the topic of their study program in society.	
<b>Class syllabus:</b> Selected topics: <ul style="list-style-type: none"> <li>• Developing and consolidating communication competence in the academic environment</li> <li>• Active use of professional vocabulary</li> <li>• Basics of citation and paraphrasing</li> </ul>	

<ul style="list-style-type: none"> <li>• Practical use of citations and paraphrases</li> <li>• Identification of definitions in texts and rules of their use, formulation of definitions with the help of professional literature</li> <li>• Selected professional studies in genealogy, heraldry, diplomacy</li> <li>• Reading archives in currents and fractures</li> <li>• Excursion (available online) through the exhibition of a selected museum and its subsequent analysis</li> </ul> <p>A structural-functional approach to language phenomena is applied in teaching.</p>																	
<p><b>Recommended literature:</b></p> <p>BAUMBACH, Rudolf. Němčina pro historiky a archiváře. Olomouc: Univerzita Palackého, 2005. ISBN 80-244-1161-X.</p> <p>GRAEFEN, Gabriele a Melanie MOLL. Wissenschaftssprache Deutsch: lesen-verstehensschreiben. Frankfurt am Main: Peter Lang Verlag, 2011. ISBN 978-3-631-60948-4.</p> <p>KANICHOVÁ, Renáta, PALLAY, Eduard a Veronika VLČKOVÁ. Grammatik für Humanwissenschaften ein Lehr- und Übungsbuch. Bratislava: Univerzita Komenského, 2011. ISBN 978-80-223-2905-7.</p> <p>LINGEA. Nemecko-slovenský, slovensko-nemecký veľký slovník. Bratislava: Lingea, 2008. ISBN 978-80-89323-08-1.</p> <p>PERLMANN-BALME, Michaela, SCHWALB, Susanne a Dörte WEEERS. em-Brückenkurs Deutsch als Fremdsprache für die Mittelstufe. Ismaning: Max Hueber, 2000. ISBN 3-19-001627-5.</p> <p>Supplementary literature will be presented at the beginning and during the semester. Unpublished materials of the lecturers, as well as other selected professional texts will be available in MS Teams.</p>																	
<p><b>Languages necessary to complete the course:</b></p> <p>German, Slovak</p> <p>The required level of German for enrolment in this course is at least B1.</p>																	
<p><b>Notes:</b></p>																	
<p><b>Past grade distribution</b></p> <p>Total number of evaluated students: 14</p> <table border="1"> <thead> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>FX</th></tr> </thead> <tbody> <tr> <td>35,71</td><td>21,43</td><td>28,57</td><td>7,14</td><td>0,0</td><td>7,14</td></tr> </tbody> </table>						A	B	C	D	E	FX	35,71	21,43	28,57	7,14	0,0	7,14
A	B	C	D	E	FX												
35,71	21,43	28,57	7,14	0,0	7,14												
<p><b>Lecturers:</b> Mgr. Ivana Zolcerová, PhD.</p>																	
<p><b>Last change:</b> 24.06.2022</p>																	
<p><b>Approved by:</b></p>																	

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KJ/A-boAMD-111/21	<b>Course title:</b> German - Advanced German 4
<b>Educational activities:</b> <b>Type of activities:</b> practicals <b>Number of hours:</b> <b>per week: 4 per level/semester: 56</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 4., 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b> FiF.KJ/A-boAMD-110/21 - German - Advanced German 3	
<b>Antirequisites:</b> FiF.KJ/A-boAI-121/15	
<b>Course requirements:</b> a) During the teaching part (continuous) 1 written project (30 points), continuous tasks (20 points) b) During the examination period: 1 presentation of the project (35 points), 1 discussion for own presentation and active participation in colleagues' discussions (15 points) <b>Grading scale:</b> 100% - 91% - A, 90% - 81% - B, 80% - 73% - C, 72% - 66% - D, 65% - 60% - E, 59% and below - FX (student has not met the credit requirements) The exact date and topics of the mid-term evaluation will be announced at the beginning of the semester. Violation of academic ethics results in the cancellation of earned points in the respective assessment item. The lecturer will accept a maximum of 2 absences with documented evidence. In justified cases (serious health problems, representation abroad, or other unforeseen circumstances), it is necessary to agree with the teacher on the possible assignment of alternative work and the subsequent recognition of the absence. Scale of assessment (preliminary/final): 50/ 50	
<b>Learning outcomes:</b> Students possess key language resources, know the styles and genres needed for successful management of foreign language communication processes (oral and written) in the field related to study of archiving and history. Students are able to prepare a presentation on a chosen professional topic. They are able to support their claims with arguments from the studied literature, or their own research. They know how to ask questions and have a discussion with their classmates.	
<b>Class syllabus:</b> Selected topics: <ul style="list-style-type: none"> <li>• Reading archives in currents and fractures</li> <li>• Society in the Middle Ages, its division, tasks of individual states</li> <li>• Mining towns in Hungary and their economic development in the Middle Ages</li> </ul>	

<ul style="list-style-type: none"> <li>• Biographies of selected rulers</li> <li>• Preparation of the presentation: selection of a suitable professional topic</li> <li>• Literature search and its subsequent study</li> <li>• Outline text and keyword selection</li> <li>• Structure of professional work (abstract, keywords, introduction, core, conclusion)</li> <li>• Presentation techniques</li> <li>• Presentation of research data and research results</li> <li>• Selected issues of primary text source translation</li> </ul> <p>A structural-functional approach to language phenomena is applied in teaching.</p>																	
<p><b>Recommended literature:</b>  BAUMBACH, Rudolf. Němčina pro historiky a archiváře. Olomouc: Univerzita Palackého, 2005. ISBN 80-244-1161-X.  GRAEFEN, Gabriele a Melanie MOLL. Wissenschaftssprache Deutsch: lesen-verstehensschreiben. Frankfurt am Main: Peter Lang Verlag, 2011. ISBN 978-3-631-60948-4.  KANICHOVÁ, Renáta, PALLAY, Eduard a Veronika VLČKOVÁ. Grammatik für Humanwissenschaften ein Lehr- und Übungsbuch. Bratislava: Univerzita Komenského, 2011. ISBN 978-80-223-2905-7.  LINGEA. Nemecko-slovenský, slovensko-nemecký veľký slovník. Bratislava: Lingea, 2008. ISBN 978-80-89323-08-1.  PERLMANN-BALME, Michaela, SCHWALB, Susanne a Dörte WEEERS. em-Brückenkurs Deutsch als Fremdsprache für die Mittelstufe. Ismaning: Max Hueber, 2000. ISBN 3-19-001627-5.  Supplementary literature will be presented at the beginning and during the semester. Unpublished materials of the lecturers, as well as other selected professional texts will be available in MS Teams.</p>																	
<p><b>Languages necessary to complete the course:</b>  German, Slovak  The required level of German for enrolment in this course is at least B1.</p>																	
<p><b>Notes:</b></p>																	
<p><b>Past grade distribution</b>  Total number of evaluated students: 13</p> <table border="1"> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>FX</th></tr> <tr> <td>30,77</td><td>23,08</td><td>15,38</td><td>7,69</td><td>7,69</td><td>15,38</td></tr> </table>						A	B	C	D	E	FX	30,77	23,08	15,38	7,69	7,69	15,38
A	B	C	D	E	FX												
30,77	23,08	15,38	7,69	7,69	15,38												
<p><b>Lecturers:</b> Mgr. Ivana Zolcerová, PhD.</p>																	
<p><b>Last change:</b> 24.06.2022</p>																	
<p><b>Approved by:</b></p>																	

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KJ/A-boAMD-101/21	<b>Course title:</b> German Language for beginners 1
<b>Educational activities:</b> <b>Type of activities:</b> practicals <b>Number of hours:</b> <b>per week: 4 per level/semester: 56</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 1., 3.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Antirequisites:</b> FiF.KJ/A-boAI-043/00	
<b>Course requirements:</b> Course requirements: a) continuous short tests on the material covered: 40% b) 1st test on the material covered in the first half of the semester, in 6th - 7th week: 30% c) 2nd test on the material covered in the second half of the semester, in the credit week: 30% d) Exam period: 0% Grading scale: 100 % - 91 % – A, 90 % - 81 % – B, 80 % -73 % – C, 72 % - 66 % – D, 65 % - 60 % – E, 59% and below - FX (student has not met the credit requirements) The exact date and topics of the midterm evaluation will be announced at the beginning of the semester. Violation of academic ethics will result in the cancellation of the points earned in the respective assessment item. The lecturer will accept a maximum of 4 absences with documented evidence. In justified cases (serious health problems, representation abroad, or other unforeseen circumstances), it is necessary to agree with the teacher on the possible assignment of alternative work and the subsequent recognition of the absence. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Upon successful completion of the course, students have the basic knowledge necessary for the study of German-language professional and scientific literature. Students are able to understand simple texts dealing with topics already covered. Students can use the technical and general vocabulary covered in everyday and professional communication. Students have a basic understanding of the morphology and syntax of the German language and are able to apply their knowledge in selected processes of ordinary and professional communication. Students are familiarized with: (a) general lexis related to everyday life with the possibility of application to communicative situations in the areas of study listed above	

<p>(b) the basics of morphology</p> <p>(c) the basics of syntax – getting familiarized and mastering the structure of German sentences (multiple sentences)</p> <p>The student is able to respond to selected topics (hobbies, family, studies) in everyday communication.</p>
<p><b>Class syllabus:</b></p> <p>The course is intended for students of archiving and history with no or minimal knowledge of German.</p> <p>The course is aimed at acquiring:</p> <p>a) general lexis related to everyday life, with the possibility of application in communicative situations in the above-mentioned fields of study</p> <p>b) morphology</p> <p>c) syntax – getting familiarized and acquiring knowledge of the structure of German sentences (multiple sentences)</p> <p>d) acquisition and development of receptive and productive skills which enable students to master everyday communication</p> <p>Selected topics:</p> <ul style="list-style-type: none"> <li>• First contacts, introductions and basic information about oneself</li> <li>• Occupations in the past and today, basics of German pronunciation</li> <li>• Countries, kingdoms and languages in the past and today</li> <li>• Leisure time, formation of the negative</li> <li>• In the workplace, definite and indefinite articles of nouns, days of the week</li> <li>• At university</li> <li>• In a hotel</li> <li>• City plan, landmarks, names of historical offices and buildings</li> <li>• Ancient monuments in Germany</li> <li>• Museums</li> <li>• Food and drink</li> <li>• Food and drink in ancient Rome</li> </ul>
<p><b>Recommended literature:</b></p> <p>Commercially available German language textbooks</p> <p>BAUMBACH, Rudolf. Němčina pro historiky a archiváře. Olomouc: Univerzita Palackého, 2005. ISBN 80-244-1161-X</p> <p>BUSCHA, Anne a Szilvia SZITA. Begegnungen – Sprachniveau A1+. Deutsch als Fremdsprache. Integriertes Kurs- und Arbeitsbuch. Leipzig: Schubert-Verlag, 2013. ISBN 978-3-929526-86-8.</p> <p>BUSCHA, Anne a Szilvia SZITA. Begegnungen – Sprachniveau A2+. Deutsch als Fremdsprache. Integriertes Kurs- und Arbeitsbuch. Leipzig: Schubert-Verlag, 2013. ISBN 978-3-929526-89-9.</p> <p>LINGEA. Nemecko-slovenský, slovensko-nemecký veľký slovník. Bratislava: Lingea, 2008. ISBN 978-80-89323-08-1.</p> <p>ZOLCEROVÁ, Ivana. Deutsch für Archivare und Archäologen. Niveau A2 [online]. Bratislava: Stimul, 2020 [cit. 2015-10-24]. Available: <a href="http://stella.uniba.sk/texty/FIF_IZ_978-80-8127-316-2.pdf">http://stella.uniba.sk/texty/FIF_IZ_978-80-8127-316-2.pdf</a></p> <p>Supplementary literature will be presented at the beginning and during the semester. Unpublished materials of the lecturers, as well as other selected professional texts will be available in MS Teams.</p>
<p><b>Languages necessary to complete the course:</b></p>

No prior knowledge of the German language is required to enrol in the course.					
<b>Notes:</b>					
<b>Past grade distribution</b>					
Total number of evaluated students: 274					
A	B	C	D	E	FX
20,07	18,61	19,71	13,87	16,06	11,68
<b>Lecturers:</b> Mgr. Ivana Zolcerová, PhD.					
<b>Last change:</b> 25.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KJ/A-boAMD-102/21	<b>Course title:</b> German Language for beginners 2
<b>Educational activities:</b> <b>Type of activities:</b> practicals <b>Number of hours:</b> <b>per week: 4 per level/semester: 56</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 2., 4.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b> FiF.KJ/A-boAMD-101/21 - German Language for beginners 1	
<b>Antirequisites:</b> FiF.KJ/A-boAI-044/00	
<b>Course requirements:</b> a) continuous short tests on the material covered: 40% b) 1st test on the material covered in the first half of the semester, in 6th - 7th week: 30% c) 2nd test on the material covered in the second half of the semester, in the credit week: 30% d) exam period: 0% <b>Grading scale:</b> 100 % - 91 % – A, 90 % - 81 % – B, 80 % -73 % – C, 72 % - 66 % – D, 65 % - 60 % – E, 59% and below - FX (student has not met the credit requirements) The exact date and topics of the midterm assessment will be announced at the beginning of the semester. Violation of academic ethics will result in the cancellation of the points earned in the respective assessment item. The lecturer will accept a maximum of 4 absences with documented evidence. In justified cases (serious health problems, representation abroad, or other unforeseen circumstances), it is necessary to agree with the teacher on the possible assignment of alternative work and the subsequent recognition of the absence. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Upon successful completion of the course, students have the basic knowledge necessary for the study of German-language professional and scientific literature. Students are able to understand simple texts. Students are able to use the acquired professional and general lexis in everyday and professional communication, e.g. when describing work activities in archives and museums. Students master the basics of morphology and syntax of the German language and are able to apply their knowledge in selected processes of everyday and professional communication. Students are familiarized with: (a) general lexis related to everyday life with the possibility of application to communicative situations in the areas of study listed above (b) the basics of morphology	

<p>(c) the basics of syntax – getting familiarized and mastering the structure of German sentences (multiple sentences)</p> <p>The student is able to respond to selected topics (hobbies, family, studies) in everyday communication.</p>
<p><b>Class syllabus:</b></p> <p>The course is intended for students of archiving and history with no or minimal knowledge of German.</p> <p>The course is aimed at acquiring:</p> <ol style="list-style-type: none"> <li>a) general lexis related to everyday life, with the possibility of application in communicative situations in the above-mentioned fields of study</li> <li>b) selected topics in morphology</li> <li>c) selected topics in syntax – acquiring and consolidating knowledge of the structure of German sentences (multiple sentences)</li> <li>d) acquisition and development of receptive and productive skills which enable students to master everyday communication</li> </ol> <p>Acquiring information from linguistically available authentic texts (e.g. simpler texts such as annotations, reviews, short dictionary entries, news, stories)</p> <p>Producing selected linguistically available text genres.</p> <p>Selected topics:</p> <ul style="list-style-type: none"> <li>• Schedule of the day, in the workplace</li> <li>• Profession of archivist and museologist, work activities of archivist and museologist, qualities and aptitudes for this profession</li> <li>• Historical events, reading dates and years in German</li> <li>• Weather, travel</li> <li>• Means of transport in the past and today</li> <li>• Housing, description of one's own housing</li> <li>• Housing in ancient Rome</li> <li>• Human body, diseases</li> <li>• Clothing and jewellery in the past</li> </ul>
<p><b>Recommended literature:</b></p> <p>Commercially available German language textbooks</p> <p>BAUMBACH, Rudolf. Němčina pro historiky a archiváře. Olomouc: Univerzita Palackého, 2005. ISBN 80-244-1161-X</p> <p>BUSCHA, Anne a Szilvia SZITA. Begegnungen – Sprachniveau A1+. Deutsch als Fremdsprache. Integriertes Kurs- und Arbeitsbuch. Leipzig: Schubert-Verlag, 2013. ISBN 978-3-929526-86-8.</p> <p>BUSCHA, Anne a Szilvia SZITA. Begegnungen – Sprachniveau A2+. Deutsch als Fremdsprache. Integriertes Kurs- und Arbeitsbuch. Leipzig: Schubert-Verlag, 2013. ISBN 978-3-929526-89-9.</p> <p>LINGEA. Nemecko-slovenský, slovensko-nemecký veľký slovník. Bratislava: Lingea, 2008. ISBN 978-80-89323-08-1.</p> <p>ZOLCEROVÁ, Ivana. Deutsch für Archivare und Archäologen. Niveau A2 [online]. Bratislava: Stimul, 2020 [cit. 2015-10-24]. Available at: <a href="http://stella.uniba.sk/texty/FIF_IZ_978-80-8127-316-2.pdf">http://stella.uniba.sk/texty/FIF_IZ_978-80-8127-316-2.pdf</a></p> <p>Supplemental literature will be presented at the beginning and throughout the semester.</p> <p>Unpublished materials of the lecturers as well as other selected scholarly authentic texts are available in MS TEAMS.</p>
<p><b>Languages necessary to complete the course:</b></p>

German, Slovak German language proficiency of at least A 1.1 is required for enrollment in the course.					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 247					
A	B	C	D	E	FX
16,19	14,98	18,62	11,34	21,86	17,0
<b>Lecturers:</b> Mgr. Ivana Zolcerová, PhD.					
<b>Last change:</b> 25.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KJ/A-boAMD-108/21	<b>Course title:</b> German Language for beginners 3
<b>Educational activities:</b> <b>Type of activities:</b> practicals <b>Number of hours:</b> <b>per week: 4 per level/semester: 56</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 3., 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Antirequisites:</b> FiF.KJ/A-boAI-045/00	
<b>Course requirements:</b> a) continuous short tests on vocabulary and grammar: 40% b) 1st test on the material covered in the first half of the semester, in 6th - 7th week: 30% c) 2nd test on the material covered in the second half of the semester, in the credit week: 30% d) exam period: 0% <b>Grading scale:</b> 100 % - 91 % – A, 90 % - 81 % – B, 80 % -73 % – C, 72 % - 66 % – D, 65 % - 60 % – E, 59% and below - FX (student has not met the credit requirements) The exact date and topics of the midterm assessment will be announced at the beginning of the semester. Violation of academic ethics will result in the cancellation of the points earned in the respective assessment item. The lecturer will accept a maximum of 4 absences with documented evidence. In justified cases (serious health problems, representation abroad, or other unforeseen circumstances), it is necessary to agree with the teacher on the possible assignment of alternative work and the subsequent recognition of the absence. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Upon successful completion of the course, students are able to obtain information necessary for their professional activities from German-language literature. Students are also able to work with texts written in Kurrent and Fraktur, selecting the most relevant information and applying it into a broader context together with other sources. Students are familiar with websites providing digitised historical sources.	
<b>Class syllabus:</b> Selected topics: • Leisure activities in ancient Rome	

- Migration of nations, causes and consequences, character traits of various tribes from surviving sources
- Society in the Middle Ages, its structure, the roles of individual statuses
- Mining towns in Hungary and their economic development in the Middle Ages
- Biographies of selected rulers
- Archives/Museums: function and roles in 21st century society
- Reading archival documents in Kurrent and Fraktur
- Search of websites providing access to digitised archival documents (Difmoe database, Anno), independent search

#### **Recommended literature:**

Commercially available German language textbooks

BAUMBACH, Rudolf. Němčina pro historiky a archiváře. Olomouc: Univerzita Palackého, 2005. ISBN 80-244-1161-X

BUSCHA, Anne a Szilvia SZITA. Begegnungen – Sprachniveau A1+. Deutsch als Fremdsprache. Integriertes Kurs- und Arbeitsbuch. Leipzig: Schubert-Verlag, 2013. ISBN 978-3-929526-86-8.

BUSCHA, Anne a Szilvia SZITA. Begegnungen – Sprachniveau A2+. Deutsch als Fremdsprache. Integriertes Kurs- und Arbeitsbuch. Leipzig: Schubert-Verlag, 2013. ISBN 978-3-929526-89-9.

LINGEA. Nemecko-slovenský, slovensko-nemecký veľký slovník. Bratislava: Lingea, 2008. ISBN 978-80-89323-08-1.

ZOLCEROVÁ, Ivana. Deutsch für Archivare und Archäologen. Niveau A2 [online].

Bratislava: Stimul, 2020 [cit. 2015-10-24]. Available at: [http://stella.uniba.sk/texty/FIF\\_IZ\\_978-80-8127-316-2.pdf](http://stella.uniba.sk/texty/FIF_IZ_978-80-8127-316-2.pdf)

Selection of didacticised authentic texts related to the field of study.

Supplemental literature will be presented at the beginning and throughout the semester.

Unpublished materials of the lecturers as well as other selected scholarly authentic texts are available in MS TEAMS.

#### **Languages necessary to complete the course:**

German, Slovak

German language proficiency of at least A 1.2 is required for enrollment in the course.

#### **Notes:**

#### **Past grade distribution**

Total number of evaluated students: 190

A	B	C	D	E	FX
21,58	21,05	21,58	12,11	18,95	4,74

**Lecturers:** Mgr. Ivana Zolcerová, PhD.

**Last change:** 25.06.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KJ/A-boAMD-109/21	<b>Course title:</b> German Language for beginners 4
<b>Educational activities:</b> <b>Type of activities:</b> practicals <b>Number of hours:</b> <b>per week: 4 per level/semester: 56</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 4., 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b> FiF.KJ/A-boAMD-108/21 - German Language for beginners 3	
<b>Antirequisites:</b> FiF.KJ/A-boAI-046/00	
<b>Course requirements:</b> a) continuous short tests on vocabulary and grammar: 40% b) 1st test on the material covered in the first half of the semester, in 6th - 7th week: 30% c) 2nd test on the material covered in the second half of the semester, in the credit week: 30% d) exam period: 0% <b>Grading scale:</b> 100 % - 91 % – A, 90 % - 81 % – B, 80 % -73 % – C, 72 % - 66 % – D, 65 % - 60 % – E, 59% and below - FX (student has not met the credit requirements) The exact date and topics of the midterm assessment will be announced at the beginning of the semester. Violation of academic ethics will result in the cancellation of the points earned in the respective assessment item. The lecturer will accept a maximum of 4 absences with documented evidence. In justified cases (serious health problems, representation abroad, or other unforeseen circumstances), it is necessary to agree with the teacher on the possible assignment of alternative work and the subsequent recognition of the absence. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Upon successful completion of the course, students are able to obtain information from German-language scientific literature necessary for their professional activities. Students are able to work with professional foreign-language texts, extract the most important ideas and use them in the form of paraphrases or citations appropriately in their own professional activities. Students are able to write short works of scientific genre (annotation, abstract) in the foreign language.	
<b>Class syllabus:</b> Selected topics: <ul style="list-style-type: none"> <li>• Ideas about the future in The Modern Age, inventions, sketches</li> <li>• The first written references in German from the territory of today's Slovakia</li> </ul>	

- Production of selected linguistically available factual texts related to the study
- Analysis of the information available on the website of the selected archive/museum from a German-speaking country, comparison with the information available on the website of the selected Slovak archive/museum
- Events of World War I and II in the German-language press and other authentic sources (personal correspondence from the front)
- Reading of archival material in Kurrent and Fraktur

### **Recommended literature:**

Recommended literature:

Commercially available German language textbooks

BAUMBACH, Rudolf. Němčina pro historiky a archiváře. Olomouc: Univerzita Palackého, 2005. ISBN 80-244-1161-X

BUSCHA, Anne a Szilvia SZITA. Begegnungen – Sprachniveau A1+. Deutsch als Fremdsprache. Integriertes Kurs- und Arbeitsbuch. Leipzig: Schubert-Verlag, 2013. ISBN 978-3-929526-86-8.

BUSCHA, Anne a Szilvia SZITA. Begegnungen – Sprachniveau A2+. Deutsch als Fremdsprache. Integriertes Kurs- und Arbeitsbuch. Leipzig: Schubert-Verlag, 2013. ISBN 978-3-929526-89-9.

LINGEA. Nemecko-slovenský, slovensko-nemecký veľký slovník. Bratislava: Lingea, 2008. ISBN 978-80-89323-08-1.

ZOLCEROVÁ, Ivana. Deutsch für Archivare und Archäologen. Niveau A2 [online]. Bratislava: Stimul, 2020 [cit. 2015-10-24]. Available at: [http://stella.uniba.sk/texty/FIF\\_IZ\\_978-80-8127-316-2.pdf](http://stella.uniba.sk/texty/FIF_IZ_978-80-8127-316-2.pdf)

Selection of didacticised authentic texts related to the field of study.

Supplemental literature will be presented at the beginning and throughout the semester.

Unpublished materials of the lecturers as well as other selected scholarly authentic texts are available in MS TEAMS.

### **Languages necessary to complete the course:**

Languages necessary to complete the course:

German, Slovak

German language proficiency of at least A 2.1 is required for enrollment in the course.

### **Notes:**

### **Past grade distribution**

Total number of evaluated students: 173

A	B	C	D	E	FX
19,65	21,39	17,92	16,76	20,23	4,05

**Lecturers:** Mgr. Ivana Zolcerová, PhD.

**Last change:** 25.06.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-boHI-517/21		<b>Course title:</b> HS: Foreign Policy of the Arpadian Dynasty 1			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 5.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> prof. Mgr. Martin Homza, PhD.					
<b>Last change:</b> 22.10.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-boHI-518/21		<b>Course title:</b> HS: Foreign Policy of the Arpadian Dynasty 2			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 6.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> prof. Mgr. Martin Homza, PhD.					
<b>Last change:</b> 22.10.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KVD/A-boHI-514/21		<b>Course title:</b> HS: Russia and Europe in the Middle Ages 1			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 5.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> prof. PhDr. Miroslav Daniš, CSc.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KVD/A-boHI-515/21		<b>Course title:</b> HS: Russia and Europe in the Middle Ages 2			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 6.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> prof. PhDr. Miroslav Daniš, CSc.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-boHI-581/21		<b>Course title:</b> HS: Slovak National Revival and Its Personages (1780 – 1849)			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 5.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. PhDr. Peter Podolan, PhD.					
<b>Last change:</b> 24.10.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KAPVH/A-boAMD-010/21		<b>Course title:</b> Heraldry, Genealogy			
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 3.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 90					
A	B	C	D	E	FX
20,0	25,56	24,44	12,22	13,33	4,44
<b>Lecturers:</b> doc. PhDr. Frederik Federmayer, PhD.					
<b>Last change:</b> 25.11.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-029/21	<b>Course title:</b> History of Administration 1
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> - During the semester: seminar work (the topic will be selected upon agreement with the teacher) and preliminary written test (in the 8th week, 50 points). - In the examination period: written test (50 points). The dates for the tests will be announced through AIS no later than in the last week of the instruction period. - Grading scale: A – 50-47, B – 46-42, C – 42-38, D – 37-34, E – 33-30, FX – 29-0. - A maximum of two absences will be accepted. In case of more documentation is required. Scale of assessment (preliminary/final): 50/50	
<b>Learning outcomes:</b> The course focuses on the history of public administration in the Kingdom of Hungary to the year 1848. After successfully completing the course, the students have an overview of the periodization, status of the ruler, administrative divisions of the country and their institutions, the most important secular and ecclesiastical dignitaries, who played essential role in governing.	
<b>Class syllabus:</b> Definition, subject, terminology and periodization of the history of public administration in the Kingdom of Hungary Patrimonial state (monarchy) State (monarchy) in the era of feudal fragmentation Absolute monarchy King, royal court, royal council and the diet Prelates and barons	
<b>Recommended literature:</b> SOKOLOVSKÝ, L.eon. Dejiny správy a diplomatika. In Slovenská archivistika XVIII/1, 1983, s. 47-54. SOKOLOVSKÝ, L.eon. Dejiny správy. In: Pomocné vedy historické, súčasný stav a perspektívy. Dolný Kubín : ŠOKA 1986, s. 26-31.	

SOKOLOVSKÝ, L.eon. Prehľad dejín verejnej správy na území Slovenska. 2. vydanie. Bratislava : Metodické centrum v Bratislave 1996. I. časť (Od počiatkov do roku 1526). SOKOLOVSKÝ, L.eon. Prehľad dejín verejnej správy na území Slovenska. 2. vydanie. Bratislava : Metodické centrum v Bratislave 1996. II. časť (Od roku 1526 do roku 1848).					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 140					
A	B	C	D	E	FX
8,57	17,14	19,29	31,43	15,0	8,57
<b>Lecturers:</b> Mgr. Balázs Csiba, PhD., prof. PhDr. Juraj Šedivý, PhD.					
<b>Last change:</b> 07.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-030/21	<b>Course title:</b> History of Administration 2
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> - During the semester: seminar work (the topic will be selected upon agreement with the teacher) and preliminary written test (in the 8th week, 50 points). - In the examination period: written test (50 points). The dates for the tests will be announced through AIS no later than in the last week of the instruction period. - Grading scale: A – 50-47, B – 46-42, C – 42-38, D – 37-34, E – 33-30, FX – 29-0. - A maximum of two absences will be accepted. In case of more documentation is required. Scale of assessment (preliminary/final): 50/50	
<b>Learning outcomes:</b> The course focuses on the history of regional public administration in the Kingdom of Hungary to the year 1848. After successfully completing the course, the students have an overview of the development, forms, institutions and functionaries of urban and rural administration.	
<b>Class syllabus:</b> „Hradské španstvo“ („várispánság“), its functionaries and inhabitants Noble county and its functionaries Regions with distinctive status and administration Institutions and functionaries of urban and rural administration Ottomanic administration Ecclesiastical administration	
<b>Recommended literature:</b> SOKOLOVSKÝ, Leon. Prehľad dejín verejnej správy na území Slovenska. 2. vydanie. Bratislava : Metodické centrum v Bratislave 1996. I. časť (Od počiatkov do roku 1526). SOKOLOVSKÝ, Leon. Prehľad dejín verejnej správy na území Slovenska. 2. vydanie. Bratislava : Metodické centrum v Bratislave 1996. II. časť (Od roku 1526 do roku 1848). SOKOLOVSKÝ, Leon. Správa stredovekej dediny na Slovensku, Bratislava : AEP, 2002. ŽUDEL, Juraj. Stolice na Slovensku. Bratislava : Obzor 1984.	
<b>Languages necessary to complete the course:</b>	

<b>Notes:</b>					
<b>Past grade distribution</b>					
Total number of evaluated students: 131					
A	B	C	D	E	FX
13,74	19,08	25,95	22,14	9,92	9,16
<b>Lecturers:</b> Mgr. Balázs Csiba, PhD., prof. PhDr. Juraj Šedivý, PhD.					
<b>Last change:</b> 07.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-015/21	<b>Course title:</b> History of Monument Fund Protection
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week: 3 per level/semester: 42</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> A paper on a selected topic and a term paper submitted in the last week of the semester and a paper in which the student must demonstrate at least a 60% success rate. Grading scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 50%/50%	
<b>Learning outcomes:</b> Listeners will acquire knowledge about the individual stages of the development of the monument relationship in the world and in Slovakia, the development of methods and legislation for the protection of the monument fund up to the present day.	
<b>Class syllabus:</b> The emergence and formation of the memory relationship in the history of human society. Currents of thought in the protection of monuments in Europe in ancient and medieval times Modern concepts of monument conservation in European countries and the emergence of legislation The formation of monument conservation in the 19th century in Austria and its activities in Slovakia Development of monument protection in Hungary /institutions, methods, restoration actions/ Pioneers of monument protection in the 19th century and their contribution The origins and development of legislative measures for the protection of monuments until the end of the 19th century Methods of conservation and restoration of monuments, European schools and trends in the 19th century Trends in monument conservation in Europe in the early 20th century - the Austrian school and its representatives European trends in monument conservation and their representatives in the 1st half of the 20th century. 20th century Development of restoration methods and theory of monument conservation in the 2nd half of the 20th century International Council on Monuments and Sites ICOMOS and its documents	

Formation of monument conservation in Slovakia in the interwar period - organization, personalities  
 The war period and the 1940s in Slovakia  
 Establishment of the Institute of Monuments and its activities in the 2nd half of the 20th century.  
 20th century - stages, organization, focus of restoration  
 Development and changes in the organisation of monument protection in the Czech Republic since the 1980s  
 Legislative norms in monument care after 1951  
 Membership of Slovakia in international organizations - ICOMOS, ECOVAST and monument protection  
 Current state of the organisation of monument protection, representatives

### **Recommended literature:**

BAKOŠ, Ján: Pamiatky a ideológie. Slovenské pohľady 1991, č.2, s.12-22  
 CIULISOVÁ, Ingrid: Osudy pamiatok Slovenska 1919-1949. Kubko-Goral, Bratislava, 1994  
 JANKOVIČ, Vendelín: Dejiny pamiatkovej starostlivosti na Slovensku v r.1850-1950. Monumentorum Tutela – Ochrana pamiatok 10, 1973, s. 5-82  
 Jubilejný zborník SUPSOP. Bratislava 1981  
 KARASOVÁ, Zuzana: Ideové východiská obnovy pamiatok v 19.storočí. Monumentorum Tutela – Ochrana pamiatok 13, 1988, s. 408-428  
 KRIŽANOVÁ, Eva –PUŠKÁROVÁ, Blanka: Prehľad najzávažnejších pamiatkových akcií v minulosti a v súčasnosti. Monumentorum Tutela – Ochrana pamiatok 13, 1998, s. 5-25  
 KUTLÍK, František: Socialistická zákonnosť v pamiatkovej starostlivosti. SUPSOP Bratislava, 1978  
 MENĎAN, Rastislav: Obnova budov a ochrana pamiatok. Bratislava : Slovenská technická univerzita, 2014, 195 s. ISBN 978-80-227-4188-0  
 Ochrana pamiatok. Medzinárodné dokumenty, odporúčania, charty a rezolúcie. UŠPS Bratislava 1982  
 ORIŠKO, Štefan – BUDAY, Peter: Pramene k umelecko-historickému bádaniu a ochrane pamiatok na Slovensku (1846 – 1918). Bratislava : Stimul, 2017, 262 s. ISBN 978-80-8127-198-4  
 ŠÁŠKY, Ladislav: Pamiatková starostlivosť. In: Slovensko-Kultúra II. Obzor Bratislava 1980  
 Vademecum vlastníka kultúrnej pamiatky, vlastníka nehnuteľnosti v pamiatkovom území a ochrannom pásme, vlastníka a správcu hnutelností v sakrálnom objekte. Bratislava : Pamiatkový úrad Slovenskej republiky, 2015, 28 s. ISBN 978-80-89175-71-0  
 VAVROVIČ, Boris: Obnova budov a ochrana pamiatok. Bratislava : Slovenská technická univerzita, 2014, 234 s. ISBN 978-80-227-4189-7  
 VINTER, Vlastimil: Úvod do dejín a teórie pamiatkovej péče I. , Praha 1971, skr.

### **Languages necessary to complete the course:**

Slovak

### **Notes:**

Teaching is also partly carried out outside the building of the Faculty of Arts of Comenius University in the field.

### **Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** doc. Mgr. Ľuboš Kačirek, PhD., Mgr. Martina Orosová, PhD.

<b>Last change:</b> 09.06.2022
<b>Approved by:</b>

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-006/21	<b>Course title:</b> History of Museum Science
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week: 3 per level/semester: 42</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 2.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> A seminar paper, which is handed in on the last week of classes, and a final paper, in which the student must achieve at least a 60% pass rate. Grading scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 50%/50%	
<b>Learning outcomes:</b> To clarify the origin and development of the museum phenomenon and museology in our country and in the world, the stages of development of the institutional base up to the present.	
<b>Class syllabus:</b> The subject of study of historical museology Genesis of the museum relationship Periodization of the development of the museum phenomenon History of collecting and institutionalization of the museum phenomenon Development of museology in Slovakia - stages Origins of museum theory, representatives The emergence of modern museums and their focus in our country and in Europe. The state of museology at the beginning of the 20th century, stages of development in the 1st half of the 20th century. 20th century Trends of museum development in the 2nd half of the 20th century. 20th century Development of museological theory in the 20th century European and non-European schools of museology and their representatives Czechoslovak Museological School Museology in Slovakia and Czechoslovakia in the interwar period Changes in Slovak museology after 1948, pluses and minuses Development tendencies of Slovak museology after 1989, current status Museum legislation and its changes in the 20th century Museum organisation and international cooperation	

International Council of Museums ICOM					
<b>Recommended literature:</b> GREGOROVÁ, Anna: Múzeá a múzejníctvo. Martin, Matica slovenská 1984, 308 s. LALKOVIČ, Marcel: Dejiny múzejníctva na Slovensku. Liptovský Mikuláš 2000, 70 s. MRUŠKOVIČ, Štefan: Etnografická muzeológia. UK Bratislava 1979. - skr. RAVIK, Slavomír: Velká kniha starožitností a kuriozit. Regia Praha 2003, RYBECKÝ, Milan: Muzeálna slovenská spoločnosť. Martin, Osveta 1983, STRÁNSKÝ, Z.Zbyněk – STRÁNSKÁ, Edita: Základy štúdia muzeológie. UMB Banská Bystrica 2000, skr.- WAIDACHER, Friedrich: Príručka všeobecnej muzeológie. SNM Bratislava 1999, 477 s. ŻYGULSKI, Z.: Muzea na świecie. Warszawa 1982.					
<b>Languages necessary to complete the course:</b> Slovak					
<b>Notes:</b> Teaching is also partly carried out outside the building of the Faculty of Arts of Comenius University in the field (archives, libraries, museums).					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Ľuboš Kačírek, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KMJL/A-boAMD-105/21	<b>Course title:</b> Hungarian Language 1
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week: 2 per level/semester: 28</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 1., 3.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Continuous assessment: written quizzes, homework, activity Final assessment: written test a) During the class period (continuous): ten short written quizzes focusing on vocabulary (each quiz that is graded better than FX is (1%), homework (12%), class activity (8%). b) In the exam period: written test (70%) A minimum of 10% of the continuous assessment is required for admission to the exam. Grading scale: A: 100% - 92% B: 91% - 84% C: 83% - 76% D: 75% - 68% E: 67% - 60% FX: 59% - 0%. Credit will not be awarded to a student who does not master 60% of the material. Violation of academic ethics will result in the nullification of the points earned in the appropriate assessment item. Instructors will accept a maximum of 2 absences with documented evidence. Final exam dates will be posted via AIS no later than the last week of classes. Scale of assessment (preliminary/final): 30/70	
<b>Learning outcomes:</b> After successful completion of the course, the student has a basic repertoire of vocabulary of isolated words and phrases (from areas such as meeting, dating, countries, nationalities, extended family, basic human characteristics, etc.), and knowledge of related morphological and syntactic structures. The student is able to understand short and simple texts; is able to understand and ask simple questions about personal details, own living space, possessions; is able to understand and respond to simple questions and instructions addressed to him/her; is able to introduce himself/herself and others; is able to use everyday basic phrases. The student's knowledge of Hungarian on the basis of the Common European Framework of Reference for Languages is at A1 level.	

**Class syllabus:**

1. Specific features of Hungarian
2. Vowel system, alphabet, vowel harmony, pronunciation
3. Public signs, social contacts (address, greetings)
4. Definite and indefinite articles in sentences
5. Nominal clause
6. Plural I, concrete nouns
7. Plural II, concrete adjectives (properties)
8. Gradation of adjectives
9. Adverbial suffixes of place, furnishings
10. Adverbial cases of place, buildings and institutions
11. Postpositions, names of institutions
12. Accusatives, common objects
13. Demonstrative pronouns

**Recommended literature:**

- ERDŐS, József, PRILESZKY, Csilla. Halló, itt Magyarország! 1 magyar nyelvkönyv külföldieknek. Budapest: Akadémia Kiadó, 2001. ISBN 963-05-7575-2.
  - HIZSNYAIOVÁ, Ildikó, SITÁROVÁ HUSÁRIKOVÁ, Marianna. Maďarčina pre samoukov s CD. Bratislava: SNP, 2014. ISBN 978-80-10-01560-3.
  - SZITA, Szilvia, PELCZ, Katalin. MagyarOK A1 kompakt. Pécs: Pécsi Tudományegyetem, 2020. ISBN: 978-963-429-501-3.
  - SZITA, Szilvia, PELCZ, Katalin. MagyarOK. Magyar nyelvkönyv és nyelvtani munkafüzet A1+. Pécs: Pécsi Tudományegyetem, 2013. ISBN 978-963-7178-68-9.
  - SZITA, Szilvia, GÖRBE, Tamás. Gyakorló magyar nyelvtan. Budapest: Akadémiai Kiadó, 2014. ISBN 978-963-05-8933-8.
  - GYÖNGYÖSSY, Livia, HETESSY, Bálint. Sok kicsi sokra megy. Gyakorlókönyv magyarul tanulóknak. Budapest: Akadémia Kiadó, 2020. ISBN 978-963-05-9958-0.
  - Aktiv MagyarOK [online]. ©2021 [cit. 2021-10-18]. Available at: <https://aktiv-magyar-ok.hu/>
  - MagyarOK – Magyarul beszélni menő [online]. ©2019 [cit. 2021-10-18]. Available at: <https://www.youtube.com/channel/UCv4OI7fdvsdcXhe8DPyyQrg>
- Supplementary literature will be presented at the beginning and during the semester.

**Languages necessary to complete the course:**

Slovak (C1)

**Notes:****Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** Mgr. Veronika Dančová Jakabová

**Last change:** 01.04.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KMJL/A-boAMD-106/21	<b>Course title:</b> Hungarian Language 2
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week: 2 per level/semester: 28</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 2., 4.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Continuous assessment: written quizzes, homework, activity Final assessment: written test a) During the class period (continuous): ten short written quizzes focusing on vocabulary (each quiz that is graded better than FX is (1%), homework (12%), class activity (8%). b) In the exam period: written test (70%) A minimum of 10% of the continuous assessment is required for admission to the exam. Grading scale: A: 100% - 92% B: 91% - 84% C: 83% - 76% D: 75% - 68% E: 67% - 60% FX: 59% - 0%. Credit will not be awarded to a student who does not master 60% of the material. Violation of academic ethics will result in the nullification of the points earned in the appropriate assessment item. Instructors will accept a maximum of 2 absences with documented evidence. Final exam dates will be posted via AIS no later than the last week of classes. Scale of assessment (preliminary/final): 30/70	
<b>Learning outcomes:</b> After successful completion of the course, the student's basic language knowledge and skills will be extended to other areas of language use (e.g. shopping, restaurants, leisure, everyday life, extended family). Accordingly, the student's vocabulary will be expanded to include new isolated words and habitual phrases, and his/her knowledge will be extended to include the relevant morphological and syntactic structures of the Hungarian language. The student is able to understand simple texts (e.g. menus, advertisements, brochures) and find specific predictable information in them; he/she can understand and ask simple questions related to the topics covered during the semester; he/she can communicate in everyday situations on familiar topics that require a simple and direct answer. The student's knowledge of Hungarian on the basis of the Common European Framework of Reference for Languages is at A1 level.	
<b>Class syllabus:</b>	

1. Dative, possessive
2. Possessive syntax I., family relations
3. Appropriative syntax II, body parts
4. Habeo-costructure (sing.), common diseases
5. Habeo-construction (plur.)
6. Numerals I.
7. Numerals II.
8. Instrumentals, subordinate numerals
9. Personal pronouns in adverbial cases
10. Formation of pronouns using possessive suffixes
11. To whom? To whom?
12. Who? What?

#### **Recommended literature:**

- ERDŐS, József, PRILESZKY, Csilla. Halló, itt Magyarország! 1 magyar nyelvkönyv külföldieknek. Budapest: Akadémia Kiadó, 2001. ISBN 963-05-7575-2.
  - HIZSNYAIÓVÁ, Ildikó a SITÁROVÁ HUSÁRIKOVÁ, Marianna. Maďarčina pre samoukov s CD. Bratislava: SNP, 2014. ISBN 978-80-10-01560-3.
  - SZITA, Szilvia, PELCZ, Katalin. MagyarOK A1 kompakt. Pécs: Pécsi Tudományegyetem, 2020. ISBN: 978-963-429-501-3.
  - SZITA, Szilvia, PELCZ, Katalin. MagyarOK. Magyar nyelvkönyv és nyelvtani munkafüzet A1+. Pécs: Pécsi Tudományegyetem, 2013. ISBN 978-963-7178-68-9.
  - SZITA, Szilvia, GÖRBE, Tamás. Gyakorló magyar nyelvtan. ISBN 978-963-05-8933-8.
  - GYÖNGYÖSSY, Livia, HETESSY, Bálint. Sok kicsi sokra megy. Gyakorlókönyv magyarul tanulóknak. Budapest: Akadémia Kiadó, 2020. ISBN 978-963-05-9958-0.
  - Aktiv MagyarOk [online]. ©2021 [cit. 2021-10-18]. Available at: <https://aktiv-magyar-ok.hu/>
  - MagyarOK – Magyarul beszélni menő [online]. ©2019 [cit. 2021-10-18]. Available at: <https://www.youtube.com/channel/UCv4OI7fdvsdcXhe8DPyyQrg>
- Supplementary literature will be presented at the beginning and during the semester.

#### **Languages necessary to complete the course:**

Slovak (C1), Hungarian (A1)

#### **Notes:**

#### **Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** Mgr. Veronika Dančová Jakabová

**Last change:** 01.04.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KMJL/A-boAMD-112/21	<b>Course title:</b> Hungarian Language 3
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week: 2 per level/semester: 28</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 3., 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Continuous assessment: written quizzes, homework, activity Final assessment: written test a) During the class (continuous): ten short written quizzes focusing on vocabulary (each quiz that is graded better than FX is 1%), homework (12%), in-class activity (8%). b) In the exam period: written test (70%) The condition for admission to the exam is the achievement of at least 10% of the continuous assessment. Violation of academic ethics will result in the nullification of the points earned in the respective assessment item. Grading scale: A: 100% - 92% B: 91% - 84% C: 83% - 76% D: 75% - 68% E: 67% - 60% FX: 59% - 0%. Credit will not be awarded to a student who has not mastered 60% of the material. Instructors will accept a maximum of 2 absences with documented evidence. Final exam dates will be posted via AIS no later than the last week of classes. Scale of assessment (preliminary/final): 30/70	
<b>Learning outcomes:</b> After successful completion of the course, the student will have a basic knowledge of more complex morphological phenomena in Hungarian, such as the use of verb prefixes or the definite and indefinite tenses of verbs. The student is able to understand longer texts; the student is able to form longer sentences, to describe various actions and to conjugate verbs in the present tense and the reporting mode. The student's linguistic knowledge of Hungarian on the basis of the Common European Framework of Reference for Languages is at A2 level.	
<b>Class syllabus:</b> 1. Adverbial cases of tense. 2. Adverbial determination of state in a sentence.	

3. Adverbial determination of tense in a sentence. 4. Adverbial determination of mood in a sentence. 5. Infinitive. 6. Transitive and intransitive verbs. 7. Modal verbs. 8. The function of the prefix "meg". 9. The function of the prefix "el". 10. Subjective (indefinite) conjugation I. 11. Subject (indefinite) conjugation II. 12. Subject (definite) conjugation I. 13. Subject (definite) conjugation II.					
<b>Recommended literature:</b> <ul style="list-style-type: none"> <li>• HIZSNYAIÓVÁ, Ildikó, SITÁROVÁ HUSÁRIKOVÁ, Marianna. Maďarčina pre samoukov s CD. Bratislava: SNP – Mladé letá, 2014. ISBN 978-80-10-01560-3.</li> <li>• SZITA, Szilvia, PELCZ, Katalin. MagyarOK. Magyar nyelvkönyv és nyelvtani munkafüzet A1+. Pécs: Pécsi Tudományegyetem, 2013. ISBN 978-963-7178-68-9.</li> <li>• SZITA, Szilvia, PELCZ, Katalin. MagyarOK. Tankönyv és munkafüzet. A1–A2. Pécs: Pécsi Tudományegyetem, 2013. ISBN 978-963-7178-68-9.</li> <li>• SZITA, Szilvia, GÖRBE, Tamás. Gyakorló magyar nyelvtan. Budapest: Akadémiai Kiadó, 2014. ISBN 978-963-05-8933-8.</li> <li>• GYÖNGYÖSSY, Livia, HETESSY, Bálint. Sok kicsi sokra megy. Gyakorlókönyv magyarul tanulóknak. Budapest: Akadémia Kiadó, 2020. ISBN 978-963-05-9958-0.</li> <li>• Aktiv MagyarOk [online]. ©2021 [cit. 2021-10-18]. Available at: <a href="https://aktiv-magyar-ok.hu/">https://aktiv-magyar-ok.hu/</a></li> <li>• MagyarOK – Magyarul beszélni menő [online] ©2019 [2021-10-18]. Available at: <a href="https://www.youtube.com/channel/UCv4OI7fdvsdcXhe8DPyyQrg">https://www.youtube.com/channel/UCv4OI7fdvsdcXhe8DPyyQrg</a></li> </ul> Supplementary literature will be presented at the beginning and during the semester.					
<b>Languages necessary to complete the course:</b> Slovak, Hungarian (A1)					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> Mgr. Szilárd Sebők, PhD.					
<b>Last change:</b> 01.04.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KMJL/A-boAMD-113/21	<b>Course title:</b> Hungarian Language 4
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week: 2 per level/semester: 28</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 4., 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Continuous assessment: written quizzes, homework, activity Final assessment: written test a) During the class (continuous): ten short written quizzes focusing on vocabulary (each quiz that is graded better than FX is 1%), homework (12%), in-class activity (8%). b) In the exam period: written test (70%) The condition for admission to the exam is the achievement of at least 10% of the continuous assessment. Violation of academic ethics will result in the nullification of the points earned in the respective assessment item. Grading scale: A: 100% - 92% B: 91% - 84% C: 83% - 76% D: 75% - 68% E: 67% - 60% FX: 59% - 0%. Credit will not be awarded to a student who has not mastered 60% of the material. Instructors will accept a maximum of 2 absences with documented evidence. Final exam dates will be posted via AIS no later than the last week of classes. Scale of assessment (preliminary/final): 30/70	
<b>Learning outcomes:</b> After successful completion of the course, the student will have a basic knowledge of more complex morphological phenomena in Hungarian, such as the definite and indefinite tenses of verbs in the past and future tense or in the subjunctive and imperative modes. The student is able to understand longer texts; the student understands word formation, is able to form longer sentences and to conjugate verbs in the past and future tense, in the subjunctive and the imperative. The student's knowledge of Hungarian on the basis of the Common European Framework of Reference for Languages is at A2 level.	
<b>Class syllabus:</b>	

1. Past tense I - indefinite conjugation.
2. Past tense II - definite conjugation.
3. Future tense I. - indefinite conjugation.
4. Future tense II - definite conjugation.
5. Conditional mode I. - indefinite conjugation.
6. Conditional mode II - definite conjugation.
7. Imperative I - indefinite conjugation.
8. Imperative II - definite conjugation.
9. Reflexive pronouns.
10. Verbal affixes.
11. Noun affixes.
12. Adjective affixes.
13. Conjunction of words.

**Recommended literature:**

- HIZSNYAIÓVÁ, Ildikó, SITÁROVÁ HUSÁRIKOVÁ, Marianna. Maďarčina pre samoukov s CD. Bratislava: SNP – Mladé letá, 2014. ISBN 978-80-10-01560-3.
  - SZITA, Szilvia, PELCZ, Katalin. MagyarOK. Magyar nyelvkönyv és nyelvtani munkafüzet A1+. Pécs: Pécsi Tudományegyetem, 2013. ISBN 978-963-7178-68-9.
  - SZITA, Szilvia, PELCZ, Katalin. MagyarOK. Tankönyv és munkafüzet. A1–A2. Pécs: Pécsi Tudományegyetem, 2013. ISBN 978-963-7178-68-9.
  - SZITA, Szilvia, GÖRBE, Tamás. Gyakorló magyar nyelvtan. Budapest: Akadémiai Kiadó, 2014. ISBN 978-963-05-8933-8.
  - GYÖNGYÖSSY, Livia, HETESSY, Bálint. Sok kicsi sokra megy. Gyakorlókönyv magyarul tanulóknak. Budapest: Akadémia Kiadó, 2020. ISBN 978-963-05-9958-0.
  - Aktiv MagyarOk [online]. ©2021 [cit. 2021-10-18]. Available at: Dostupné na: <https://aktiv-magyar-ok.hu/>
  - MagyarOK – Magyarul beszélni menő [online] ©2019 [2021-10-18]. Available at: <https://www.youtube.com/channel/UCv4OI7fdvsdcXhe8DPyyQrg>
- Supplementary literature will be presented at the beginning and during the semester.

**Languages necessary to complete the course:**

Slovak, Hungarian (A1)

**Notes:**

**Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** Mgr. Szilárd Sebők, PhD.

**Last change:** 30.03.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KKIV/A-boIS-021/15		<b>Course title:</b> Information Systems			
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 4					
<b>Recommended semester:</b> 1.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 59					
A	B	C	D	E	FX
16,95	23,73	25,42	25,42	6,78	1,69
<b>Lecturers:</b> prof. PhDr. Jaroslav Šušol, PhD.					
<b>Last change:</b> 16.11.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-020/21	<b>Course title:</b> Information systems for archivists and museologists
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 3 <b>per level/semester:</b> 42 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 3.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> The student is obliged to attend regular classes during the teaching part of the semester (two unjustified absences are allowed, each additional one must be replaced by a substitute assignment) - if he / she successfully completes the attendance, the student may take the exam. Within the set deadline (by 31 December of the current year), he / she submits in electronic form (in MS Word and PDF format) and then presents and defends the submitted seminar paper in the exam period. The seminar paper must be formally completed in accordance with the provisions of the Rector's Directive of Charles University no. 12/2013 t.j. in basic formal as well as content requirements as a final work. Extent of own seminar work (from introduction to conclusion) 15 to 20 standard pages (1 standard page = 1800 characters). The topic of the thesis is chosen by each student individually after joint consultation with the subject teacher. As a topic you can choose: Processing of the selected information system or database. Subsequently, the student will take part in an oral exam, which will consist of lectured topics and issues as well as self-study of literature in terms published through the academic information system. Attendance: 10 points Seminar work: 90 points Final oral exam: 100 points Rating scale: "A" - 200 - 185 points "B" - 184 - 170 points "C" - 169 - 155 points "D" - 154 - 140 points "E" - 139 - 120 points "Fx" - 119 - 0 points Exam dates will be published via AIS no later than the last week of the training section. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Weight of the intermediate / final evaluation: 50/50	
<b>Learning outcomes:</b> Students have knowledge of the basics of informatics, information on the use of information technology, computer technology, digitization and digitization projects in archives as well as in museums, intranet application of the central register of archives and collections of the Slovak A-Funds, as well as knowledge and skills with museum registration tools ( CEMUZ), as well as the use of application software used mainly in Slovak museums and archives or. Electronic archive of Slovakia.	
<b>Class syllabus:</b> 1. Archive (electronic) information system and Museum information system	

2. Central records of the archival heritage of the Slovak Republic and the Records of the Monument Fund 3. Analogue vs. digital form of information 4. What is digitization? 5. Digitization in archives 6. Digitization in museums and galleries 7. Archival standards and Museological standards 8. Metadata and Types of carriers 9. Long-term archiving of digital copies 10. Legislation and internal acts of management in archives and museology 11. Requirements for electronic registry management systems 12. Electronic archival documents 13. Application software 14. Excursions to selected memory and fund institutions					
<b>Recommended literature:</b> ČERNICKÝ, Š. Základy informatiky. Bratislava 1994. RAUCH, Jan. Metody zpracování informací I - II. Praha 1994. Príručka archivára. Bratislava 1999. HANUS, Jozef, PÉKOVÁ, Monika (zost.) Sprístupňovanie archívnych fondov a nové technológie – Archívy 21. storočia. Zborník prednášok z konferencie, XI. Archívne dni, 23.-25. 5. 2007 Žilina, CD ROM : Spoločnosť slovenských archivárov, Bratislava 2007, ISBN 978-80-969750-6-8. SVS-OA-2011/23406-001 - Metodický pokyn odboru archívov sekcie verejnej správy Ministerstva vnútra SR o postupe štátnych archívov pri digitalizácii archívnych dokumentov a tvorby povinných metadát.					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 52					
A	B	C	D	E	FX
100,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> Mgr. Ján Valo, PhD.					
<b>Last change:</b> 05.04.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-027/21	<b>Course title:</b> Introduction into Archiving
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> The student is obliged to attend regular classes during the teaching part of the semester (two unjustified absences are allowed, each additional one must be replaced by a substitute assignment) - if he / she successfully completes the attendance, the student may take the exam. Within the set deadline (by 31 December of the current year), he / she submits in electronic form (in MS Word and PDF format) and then presents and defends the submitted seminar paper in the exam period. The seminar paper must be formally completed in accordance with the provisions of the Rector's Directive of Charles University no. 12/2013 t.j. in basic formal as well as content requirements as a final work. Extent of own seminar work (from introduction to conclusion) 15 to 30 standard pages (1 standard page = 1800 characters). The topic of the thesis is chosen by each student independently after a joint consultation with the subject teacher. As a topic it is possible to choose: Characteristics of the selected archival institution and archive files stored in it. Subsequently, the student will take part in an oral exam, which will consist of lectured topics and issues as well as self-study of literature in terms published through the academic information system. Attendance: 10 points Seminar work: 90 points Final oral exam: 100 points Rating scale: "A" - 200 - 185 points "B" - 184 - 170 points "C" - 169 - 155 points "D" - 154 - 140 points "E" - 139 - 120 points "Fx" - 119 - 0 points Exam dates will be published via AIS no later than the last week of the training section. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Weight of the intermediate / final evaluation: 50/50	
<b>Learning outcomes:</b> Acquisition of basic professional terminology, knowledge of the genesis of archives and their further development in the history of human society, the beginnings of archives in Slovakia and their historical development, the emergence of archival organizations, international archival cooperation.	
<b>Class syllabus:</b> 1. Introduction to the issue 2. Archiving and archiving in relation to ASH 3. Basic archival terminology 4. The origin of archives and their historical development in the history of human society	

5. History of archives and archiving in Slovakia 6. Archival education 7. Archival legislation 8. International archival cooperation and institutions 9. Society of Slovak archivists 10. Excursions to selected archives					
<b>Recommended literature:</b> KUŠÍK, Marián. Archívniectvo v klasifikácii vedy. In Slovenská archivistika 1968,1, s. 3- 17. BRENEKE, A. – LEESCH, W. Archivkunde. Leipzig 1953. FAVIER, J. Les archives. Paris : PUF 2001. ŠŤOURAČOVÁ, J. Úvod do archivnictví. Brno : Masarykova univerzita 1999. Dejiny archívov na Slovensku. (Zost. RAGAČOVÁ, Júlia). Bratislava, MV SR 2008. Vybrané štúdie z časopisov a zborníkov: Slovenská archivistika, Archivní časopis, Sborník archivních prací.					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 91					
A	B	C	D	E	FX
13,19	20,88	19,78	24,18	17,58	4,4
<b>Lecturers:</b> doc. PhDr. Juraj Roháč, CSc.					
<b>Last change:</b> 21.04.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-005/21	<b>Course title:</b> Introduction into Museology
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 3 <b>per level/semester:</b> 42 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 1.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> 1) During the semester: Seminar paper, which is submitted in the last week of teaching and small assignments during the semester. For the purposes of the seminar paper, the student chooses a museum publication and presents it. Presentation during the last class. (total 50 points) 2) During the examination period: final test (50 points), the student needs to obtain at least 60% success. Classification scale: 0-59% -FX, 60-67% -E, 68-75% -D, 76-83% -C, 84-91% -B, 92-100% -A Weight of interim / final evaluation: 50% / 50% Active participation in lectures (max. 2 absences) - A maximum of two unjustified absences are tolerated. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 50%/50%	
<b>Learning outcomes:</b> Students will understand the origin, development and position of museology in our country and in the world, gain an overview of its institutional base and representatives; work with museum and museological literature.	
<b>Class syllabus:</b> Definition of museology, relation to museography Basic terminology of museology and cultural heritage Development of the museum phenomenon and museological thinking The structure of museology as a scientific discipline, important representatives Museology in the system of sciences Interdisciplinarity and multidisciplinary of museology as a science Subject and system of museology studies Theory and methodology of museology Institutional basis of museology in our country, international organizations Current trends and issues Introduction to the management of cultural institutions	

**Recommended literature:**

KAČÍREK, Ľ. – RAGAČ, R. – TIŠLIAR, P.: Múzeum a historické vedy. Krakov 2013, 285s. ISBN 978-83-7490-585-5

BENEŠ, Josef: Základy muzeologie. Slezská univerzita, Opava 1997.

GREGOROVÁ, Anna: Múzeá a múzejníctvo. Martin, Matica slovenská 1984, 308 s.

STRÁNSKÝ, Z. Zbyněk – STRÁNSKÁ, Edita: Základy štúdia muzeológie. UMB Banská Bystrica 2000, 126s. ISBN 80-8055-455-2

WAIDACHER, Friedrich: Príručka všeobecnej muzeológie. SNM Bratislava 1999, 477 s. ISBN 80-8060-015-5

Ochrana, František a kol. Management a hospodárení muzeí. Praha: Karolinum, 2018, 244s. ISBN 978-80-246-3638-2

Burcaw, Ellis G. Introduction to museum work. AltaMira Press, 1983, 210s. ISBN 9780761989264

**Languages necessary to complete the course:**

Slovak

**Notes:****Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** Mgr. Lenka Vargová, PhD., doc. PhDr. Jan Dolák, PhD.

**Last change:** 20.05.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-031/21	<b>Course title:</b> Introduction to the history of administration in Slovakia
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> - During the semester: seminar work (the topic will be selected upon agreement with the teacher) and preliminary written test (in the 8th week, 50 points). - In the examination period: written test (50 points). The dates for the tests will be announced through AIS no later than in the last week of the instruction period. - Grading scale: A – 50-47, B – 46-42, C – 42-38, D – 37-34, E – 33-30, FX – 29-0. - A maximum of two absences will be accepted. In case of more documentation is required. Scale of assessment (preliminary/final): 50/50	
<b>Learning outcomes:</b> After successfully completing the course, the students have an overview of the history of public administration in the territory of Slovakia from Great Moravia until the present.	
<b>Class syllabus:</b> Subject of the public administration of Slovakia Terminology of the Slovak public administration Periodization of the public administration of Slovakia Selected chapter of history of public administration of Slovakia	
<b>Recommended literature:</b> SOKOLOVSKÝ, Leon. Prehľad dejín verejnej správy na území Slovenska. 2. vydanie. I. - III. časť (Od začiatkov do roku 1918.) Bratislava : Metodické centrum v Bratislave, 1996. Kolektív. Dejiny štátu a práva na území Československa v období kapitalizmu. I. 1848 - 1918; II. 1918 - 1945. Bratislava : Vydavateľstvo SAV, 1971 a 1973.	
<b>Languages necessary to complete the course:</b>	
<b>Notes:</b>	

<b>Past grade distribution</b>					
Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> Mgr. Balázs Csiba, PhD., prof. PhDr. Juraj Šedivý, PhD.					
<b>Last change:</b> 07.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-201/21	<b>Course title:</b> Introduction to the history of art
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Active participation, final exam. The teacher will accept a maximum of two absences with documentation. Dates of continuous assessment: in the middle of the semester. The condition for passing the course is to take an exam. Classification scale: 50-47: A, 46-43: B, 42-39: C, 38-35: D, 34-30: E, less than 30: FX Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment.	
<b>Learning outcomes:</b> The student has an overview of the development and selected problems of art and architecture from antiquity to the 20th century, with emphasis on Central European space.	
<b>Class syllabus:</b> An overview of art history from antiquity to the 20th century, with an emphasis on Central European space, respectively today's Slovakia. This basic overview is supplemented by lectures on selected issues and excursions. As part of the excursions, the specific features of the individual style epochs will be presented on the place. Structure (topics) of the course: <ol style="list-style-type: none"> <li>1. Introduction;</li> <li>2. History of art, as a scientific discipline, tasks, terminology;</li> <li>3. Architecture and art of ancient Greece and Rome (topics will vary: architecture and art on the border of the Roman Empire and the barbaricum);</li> <li>4. Ancient Christian art, art of the early Middle Ages (The beginnings and development of Christian iconography);</li> <li>5. Romanesque art and architecture (Romanesque sacral monuments in Slovakia);</li> <li>6. Gothic art and architecture (Mural and panel painting);</li> <li>7. Renaissance (Matthias Corvinus, renaissance culture and politics);</li> <li>8. Baroque and Rococo, the beginnings of classicism (Art of the Theresian period);</li> </ol>	

<p>9. Art of the 19th century: classicism, romanticism, academic art, historicism, the beginnings of institutional monument protection; The role of schools - academies in the Central European region;</p> <p>10. Art of the 20th century, avant-garde, tendencies after 1945 (Interwar art scene in Bratislava and Košice).</p> <p>Excursions (especially Bratislava, monuments, museums, galleries) focused on the Baroque period, 19th and 20th centuries.</p>																	
<p><b>Recommended literature:</b></p> <p>BALEKA, Jan (ed.). Výkladový slovník výtvarného umění. Praha: Academia, 1997. ISBN 80-200-0609-5</p> <p>BLAŽÍČEK, Oldřich Jakub. Slovník pojmů z dějin umění. Praha: Aurora, 2013. ISBN 978-80-7299-104-4</p> <p>HEROUT, Jaroslav. Staletí kolem nás. Praha: Litomyšl: Ladislav Horáček - Paseka, 2002. ISBN 80-7185-389-5</p> <p>CHÂTELET, Albert – GROSLIER, Bernard Philippe (zost.). Světové dejiny umění. Praha: Ottovo nakl., 2004. ISBN 80-7181-936-0</p> <p>BARTOŠOVÁ, Zuzana et al. Umenie na Slovensku, stručné dejiny obrazov. Bratislava: Slovart, 2009. ISBN 978-80-8085-435-5</p> <p>MORAVČÍKOVÁ, Henrieta et al. Architektúra na Slovensku, stručné dejiny. Bratislava: Slovart, 2005. ISBN 80-8085-079-8</p> <p>Students will be introduced to the additional literature and electronic sources during the lessons.</p>																	
<p><b>Languages necessary to complete the course:</b></p> <p>Slovak</p>																	
<p><b>Notes:</b></p>																	
<p><b>Past grade distribution</b></p> <p>Total number of evaluated students: 0</p> <table border="1"> <thead> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>FX</th></tr> </thead> <tbody> <tr> <td>0,0</td><td>0,0</td><td>0,0</td><td>0,0</td><td>0,0</td><td>0,0</td></tr> </tbody> </table>						A	B	C	D	E	FX	0,0	0,0	0,0	0,0	0,0	0,0
A	B	C	D	E	FX												
0,0	0,0	0,0	0,0	0,0	0,0												
<p><b>Lecturers:</b> Mgr. Peter Buday, PhD.</p>																	
<p><b>Last change:</b> 28.06.2022</p>																	
<p><b>Approved by:</b></p>																	

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KKSF/A-boAMD-107/21		<b>Course title:</b> Latin Morphology 1			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 4 <b>per level/semester:</b> 56 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 4					
<b>Recommended semester:</b> 3.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Ľudmila Eliášová Buzássyová, PhD., doc. Mgr. Marcela Andoková, PhD.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KKSF/A-boAMD-108/21		<b>Course title:</b> Latin Morphology 2			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 4 <b>per level/semester:</b> 56 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 4					
<b>Recommended semester:</b> 4.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Ľudmila Eliášová Buzássyová, PhD., doc. Mgr. Marcela Andoková, PhD.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-002/21	<b>Course title:</b> Latin Palaeography of the Antiquity and Early Middle Ages
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 1.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Regular attendance - 2 hours can be missed without adequate excuse (+ 1 hour extra for "A" from the continuous test), fulfillment of continuous activities = 30% of the evaluation (consists of the student's activity, his / her continuous home preparation for reading documents and 1 shorter test during the semester) final evaluation during the examination period = 70% (evaluation of the student's theoretical and practical knowledge in the form of a written test). The student is required to achieve at least 60 percent success in the individual components of the evaluation in order to successfully complete the course. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Scale of assessment (preliminary/final): 30/70	
<b>Learning outcomes:</b> Students will get acquainted with the development of the former research, of the subject and of paleographic methods. After a brief overview of the development of writing (general paleography), we will focus on the Latin writing (Latin paleography). Students will get acquainted with the development in the antiquity, in the period of particularism (so-called national scriptures) and in the Carolingian period. At the same time, the course participants will learn to read historical texts, explain abbreviations and acquire the skills of dating and critical assessment of the submitted written material on the basis of script analysis through practical demonstrations.	
<b>Class syllabus:</b> <ul style="list-style-type: none"> <li>- Subject of paleography research</li> <li>- History of paleography as a science</li> <li>- Methodology, terminology and nomenclature of paleography</li> <li>- Geographical groups of historical scripts</li> <li>- Origin, periodization and nomenclature of Latin script.</li> <li>- Word abbreviation systems in antiquity and the Middle Ages</li> <li>- Latin script in antiquity (6th century AD to 5th / 7th century).</li> </ul>	

<ul style="list-style-type: none"> <li>- Latin script in the period of particularism (5th / 7th century to 9th / 12th century).</li> <li>- Latin script in the Carolingian period (8th to 12th centuries).</li> </ul>					
<b>Recommended literature:</b> <b>INTRODUCTION:</b> <ul style="list-style-type: none"> <li>- SOKOLOVSKÝ, Leon. Paleografia na Slovensku? In: Slovenská archivistika 26, 1991, č. 1, s. 36 – 55.</li> <li>- ŠEDIVÝ, Juraj. Dejiny latinského písma na Slovensku – stav a perspektívy. In: Studia historica Tyrnaviensia 2, 2002, s. 73 – 82.</li> </ul> <b>GENERAL PALEOGRAPHY:</b> <ul style="list-style-type: none"> <li>- KRUPA, Viktor – GENZOR, Jozef. Písma sveta. Bratislava 1989.</li> <li>- KÉKI, Béla. 5000 let písma. Praha 1984.</li> </ul> <b>LATIN PALEOGRAPHY:</b> <ul style="list-style-type: none"> <li>- ŠEDIVÝ, Juraj. Úvod do latinskej paleografie I (CD-Rom). Bratislava 2019.</li> <li>- PÁTKOVÁ, Hana. Česká středověká paleografie. České Budějovice 2008.</li> <li>- HÚŠČAVA, Alexander. Dejiny a vývoj nášho písma. Bratislava 1951.</li> </ul> <b>ALTERNATIVE:</b> <ul style="list-style-type: none"> <li>- The Oxford Handbook of Latin Palaeography, ed. by Frank Coulson and Robert Babcock, New York 2019.</li> <li>- BISCHOFF, Bernhard. Paläographie des römischen Altertums und des abendländischen Mittelalters (=Grundlagen der Germanistik 24). 2 opr. vyd. Berlin 1986.</li> <li>- STIENNON, Jacques – HASENOHR, Geneviève. Paléographie du moyen âge. Paris 1973.</li> <li>- PETRUCCI, Armando. Breve storia della scrittura latina. Roma 11989, 21992.</li> </ul> <b>PALEOGRAPHIC ATLASSES:</b> <ul style="list-style-type: none"> <li>- STEFFENZ, Franz. Lateinische Pläographie. 3. vyd. Berlin/Leipzig 1929; Repr. Berlin 1971.</li> <li>- NOVÁK, Jozef. Paleografická čítanka. Martin 2001.</li> </ul>					
<b>Languages necessary to complete the course:</b> Slovak language (if necessary - individual consultations in German or English).					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 165					
A	B	C	D	E	FX
30,91	23,03	18,18	15,15	7,88	4,85
<b>Lecturers:</b> prof. PhDr. Juraj Šedivý, PhD.					
<b>Last change:</b> 11.05.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-003/21	<b>Course title:</b> Latin Palaeography of the Gothic Period
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 2.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Regular attendance (2 hours can be missed + 1 extra for "A" from the continuous test) + fulfillment of continuous activities = 30% of the evaluation (consists of the student's activity, his / her continuous home preparation for reading digitised sources, a shorter test in the middle of the semester) final evaluation during the examination period = 70% (evaluation of the student's theoretical and practical knowledge in the form of a written test). Student is required to achieve at least 60 percent success in the individual components of the evaluation in order to successfully complete the course. Scale of assessment (preliminary/final): 30/70	
<b>Learning outcomes:</b> The course extends chronologically the course on Latin paleography of the earliest period without the necessary need to complete the course Latin paleography of Antiquity and Early Middle Ages. The focus is on the development of medieval Latin script in book and charters from cca 12th C. to early 16th C. Theoretical lectures are connected with practical reading of the historical texts in copies at each lesson. The students will gain theoretical knowledge about the development of writing in the Gothic period, be able to practically read the sources of that time and gain the ability to critically assess it (eg, date and / or locate them).	
<b>Class syllabus:</b> - A brief overview of the development of the Latin script until the end of the Carolingian period - The beginnings of the Gothic style in written culture and historical background - Gothic book scripts (development of Gothic minuscule, semi-cursiva, cursiva and bastarda / process of gothisation, coursivisation and hybridisation) - Gothic book scripts (development of Gothic book minuscule, semi-coursiva, cursiva and bastarda) - Specifics of documents in vernacular languages (especially in German and Czech/Slovak) - New elements at the end of the Middle Ages (penetration of italianisms and renaissance elements).	

**Recommended literature:**

Obligatory:

ŠEDIVÝ, Juraj. Úvod do latinskej paleografie II (CD-Rom), Bratislava 2019.

Only recommended titles:

PÁTKOVÁ, Hana. Česká středověká paleografie. Praha 2008.

BISCHOFF, Bernhard – LIEFTINCK, Gerard Isaac – BATTELI, Giulio. Nomenclature des écritures livresques du IXe au XVIe siècle. Paris 1954.

**Languages necessary to complete the course:**

Slovak language (if necessary - then individual consultations in German or English). Basic Latin is welcome.

**Notes:**

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**Past grade distribution**

Total number of evaluated students: 147

A	B	C	D	E	FX
27,89	21,09	23,13	15,65	6,12	6,12

**Lecturers:** prof. PhDr. Juraj Šedivý, PhD.

**Last change:** 11.05.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-009/21	<b>Course title:</b> Latin Palaeography of the Modern Times
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 3.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Regular attendance (2 hours can be missed without adequate excuse) Fulfillment of continuous activities (= especially preparation for reading and transcription of texts) makes up 30% of the total evaluation (consists of student's activity, his / her continuous home preparation for reading and transcribing documents, 1 shorter test at the beginning and 1 in the middle of the semester) Final evaluation during the trial period = 70% (comprehensive evaluation of theoretical and practical knowledge in the form of a test). The student is required to achieve at least 60 percent success in the individual components of the evaluation in order to successfully complete the course. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Scale of assessment (preliminary/final): 30/70	
<b>Learning outcomes:</b> Lectures connected with practical exercises will specialize in modern Latin script, used mainly in the diplomatic field from the 16th to the 19th century. During one semester, students will get acquainted with the nomenclature of modern scripts and with the development of individual styles, forms and types of scripts in Europe (with a focus on sources from Hungarian Kingdom) both in chronological order and by geographical regions. The main goal of the course is to learn to read modern texts through practical demonstrations and to gain the ability to date and critically assess the submitted modern written material based on the analysis of its writing.	
<b>Class syllabus:</b> - The development of Latin script until the end of the Middle Ages (short overview) - Specifics of modern development of Latin script - Modern humanistic and neo-Gothic scripts in Italy, France and England - Central European ("German") scripts in the period from the Gothic to the early Baroque period (16th to early 17th century), in the Baroque period (17th century) and in the 18th (and 19th) centuries.	

**Recommended literature:****OBLIGATORY:**

ŠEDIVÝ, Juraj. Úvod do latinskej paleografie II (CD-Rom), Bratislava 2019.

**RECOMMENDED FOR BROADER VIEW:**

KAŠPAR, Jaroslav. Novověká paleografie po druhé světové válce. In: Acta Universitatis Carolinae. Philosophica et historica 1971, s. 209 – 218.

POLÁK, Stanislav. Studium novověkého písma. Problémy paleografie. Příbram 1973.

KAŠPAR, Jaroslav. K problematice novověké latinské paleografie. In: Sborník In memoriam Zdeňka Fialy – Z pomocných věd historických 1978, s. 171 – 186.

Tenže: Příspěvek k metodice výskumu novověkého písma v Čechách (Problematika evidence psaného písma). In: Acta Universitatis Carolinae - řada Phil. et Hist. 1980, s. 69 – 85.

SEDLÁK, František. Rozvoj štúdia paleografie na báze novodobých písomností. In: Slovenská archivistika 26, 1991, s. 108 – 115.

KAŠPAR, Jaroslav. Názvosloví lat. písma v novověku. In: Archivní časopis 1970, č. 2, s. 73 – 102.

**Učebnice resp. knihy ukážok:**

Vývoj novodobého písma ve fotografických ukázkách. Výběr a red.: František ROUBÍK a Richard MARSINA a Juraj ŽUDEL. In: Archivní časopis 1956-1959 - samostatná příloha (26, 20, 8 s., 28, 24 tb.)

GÓRSKI, Karol. Neografia gotycka. Podręcznik písma neogotyckiego XVI-XX w., I (texty) II (ukázky). Toruń 1960.

MUZIKA, František. Krásné písmo II. Praha 1969.

POLÁK, Stanislav. Studium novověkého písma. In: Sborník Podbrdská 7, 1977, s. 3 – 154.

KAŠPAR, Jaroslav. Úvod do novověké latinské paleografie se zvláštním zřetelem k českým zemím I. Texty, II. Obr. příl.. Praha 1975 - 2. vyd. Praha 1987.

**Languages necessary to complete the course:**

Slovak language (knowledge of German is an advantage // if necessary - individual consultations in German or English).

**Notes:****Past grade distribution**

Total number of evaluated students: 115

A	B	C	D	E	FX
24,35	21,74	22,61	12,17	14,78	4,35

**Lecturers:** prof. PhDr. Juraj Šedivý, PhD.

**Last change:** 11.05.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KKSF/A-boAMD-114/21		<b>Course title:</b> Latin Syntax 1			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 4 <b>per level/semester:</b> 56 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 4					
<b>Recommended semester:</b> 5.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Ľudmila Eliášová Buzássyová, PhD.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KKSF/A-boAMD-115/21		<b>Course title:</b> Latin Syntax 2			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 4 <b>per level/semester:</b> 56 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 4					
<b>Recommended semester:</b> 6.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Ľudmila Eliášová Buzássyová, PhD.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-024/21	<b>Course title:</b> Modern Times Diplomats 1
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> The student is obliged to attend regular classes during the teaching part of the semester (two unjustified absences are allowed, each additional one must be replaced by a substitute assignment) - if he / she successfully completes the attendance, the student may take the exam. Within the set deadline (by 31 December of the current year), he / she submits in electronic form (in MS Word and PDF format) and then presents and defends the submitted seminar paper in the exam period. The seminar paper must be formally completed in accordance with the provisions of the Rector's Directive of Charles University no. 12/2013 t.j. in basic formal as well as content requirements as a final work. Extent of own seminar work (from introduction to conclusion) 20 to 30 standard pages (1 standard page = 1800 characters). The topic of the thesis is chosen by each student individually after joint consultation with the subject teacher. As a topic you can choose: Diplomatic analysis of selected documents. Subsequently, the student will take part in an oral exam, which will consist of lectured topics and issues as well as self-study of literature in terms published through the academic information system. Attendance: 10 points Seminar work: 90 points Final oral exam: 100 points Rating scale: "A" - 200 - 185 points "B" - 184 - 170 points "C" - 169 - 155 points "D" - 154 - 140 points "E" - 139 - 120 points "Fx" - 119 - 0 points Exam dates will be published via AIS no later than the last week of the training section. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Weight of the intermediate / final evaluation: 50/50	
<b>Learning outcomes:</b> Students have theoretical knowledge of the development of diplomatic practice of the highest Hungarian institutions (Hungarian Royal Office, Hungarian Governor's Council, Hungarian Chamber) and regional offices in the period 1526 - 1848.	
<b>Class syllabus:</b> Hungarian Royal Office 1526-1848 a) stages in the development of the administration of the institution, the functioning of the office, the powers of officials b) written production, typology of documents, external and internal features of documents of the Hungarian Royal Office in modern times	

<p>Governor's Council, Hungarian Royal Governor's Council</p> <p>a) development of the institution, changes in its position in individual periods after 1526</p> <p>(b) diplomatic production, office work and individual officials</p> <p>Gubernium</p> <p>a) causes, origin of the governor, powers</p> <p>b) running of the office, written production</p> <p>Financial administration in Hungary</p> <p>(a) the organization of the Hungarian Chamber, its powers, tasks and written production</p> <p>b) the issue of the establishment of the Spiš Chamber, its officials and diplomatic production</p> <p>Military administration and military commanders</p> <p>a) military-defense aspects of the organization of state power after 1526</p> <p>b) The Court Military Council and its written production</p> <p>c) The Main Military Committee and its tasks</p> <p>d) Military commanders, their powers and diplomatic production</p> <p>Turkish administration in the occupied territory of Hungary</p> <p>(a) Turkish administrative districts, individual officials and officials</p> <p>(b) diplomatic production by the Turkish authorities and individual officials, the informative value of the sources</p> <p>Trusted places after 1526</p> <p>a) changes in the number and activity of credible cities, deterioration of their position due to adverse conditions</p> <p>b) diplomatic production, protocols of issued documents as a new symbol of authenticity</p> <p>Capital administration and its documents after 1526</p> <p>(a) the organization of the seat administration, the chairmen and their powers</p> <p>b) typology of capital documents, division of the agenda into administrative and judicial, increase of written production in the 18th century</p> <p>Cities and their diplomatic production in the modern age</p> <p>a) development of town administration in the 16th - 19th century, three elected municipal bodies</p> <p>b) increase in written production, division of city books, creation of a file unit in the city registry in the second half of the 18th century</p> <p>Feudal estates and documents of the administration of the manor in the modern age</p> <p>a) changes in the possession of feudal estates after 1526, the emergence of compositio-corporations</p> <p>b) the administration of the estate and its division depending on the size of the estate</p>
<p><b>Recommended literature:</b></p> <p>LEHOTSKÁ, Darina. Príručka diplomatiky. Bratislava 1972.</p> <p>LEHOTSKÁ, Darina. Základné diplomatické kategórie. Bratislava 1988.</p> <p>LEHOTSKÁ, Darina. Príručka diplomatiky. Bratislava 1972.</p> <p>LEHOTSKÁ, Darina. Základné diplomatické kategórie. Bratislava 1988.</p> <p>SEDLÁK, František. Klasifikácia písomností patrimoniálnej správy. SA, 17, 1982/2.</p> <p>NEMCOVÁ, Zuzana. Odraz reformnej činnosti Márie Terézie a Jozefa II. v písomnostiach Bratislavskej stolice. Zborník FFUK Historica, roč. XLV, Bratislava : Univerzita Komenského v Bratislave 2002, s. 103-109.</p> <p>ŽIFČÁK, František. Kancelárie Levoče v druhej polovici 16. storočia, In SA, 11, 1976/2.</p>
<p><b>Languages necessary to complete the course:</b></p>
<p><b>Notes:</b></p>

<b>Past grade distribution</b>					
Total number of evaluated students: 83					
A	B	C	D	E	FX
21,69	22,89	25,3	16,87	12,05	1,2
<b>Lecturers:</b> doc. PhDr. Juraj Roháč, CSc., Mgr. Balázs Csiba, PhD., Mgr. Ján Valo, PhD.					
<b>Last change:</b> 05.04.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-025/21	<b>Course title:</b> Modern Times Diplomats 2
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> The student is obliged to attend regular classes during the teaching part of the semester (two unjustified absences are allowed, each additional one must be replaced by a substitute assignment) - if he / she successfully completes the attendance, the student may take the exam. Within the set deadline (by May 10 of the current year), he / she submits in electronic form (in MS Word and PDF format) and then presents and defends the submitted seminar paper in the exam period. The seminar paper must be formally completed in accordance with the provisions of the Rector's Directive of Charles University no. 12/2013 t.j. in basic formal as well as content requirements as a final work. Extent of own seminar work (from introduction to conclusion) 20 to 30 standard pages (1 standard page = 1800 characters). The topic of the thesis is chosen by each student individually after joint consultation with the subject teacher. As a topic you can choose: Diplomatic analysis of selected documents. Subsequently, the student will take part in an oral exam, which will consist of lectured topics and issues as well as self-study of literature in terms published through the academic information system. Attendance: 10 points Seminar work: 90 points Final oral exam: 100 points Rating scale: "A" - 200 - 185 points "B" - 184 - 170 points "C" - 169 - 155 points "D" - 154 - 140 points "E" - 139 - 120 points "Fx" - 119 - 0 points Exam dates will be published via AIS no later than the last week of the training section. Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Weight of the intermediate / final evaluation: 50/50	
<b>Learning outcomes:</b> Students have theoretical and practical knowledge of the development of diplomatic practice of the highest Hungarian institutions (Hungarian Royal Office, Hungarian Governor's Council, Hungarian Chamber) and regional offices in the period 1526 - 1848. They will also gain a detailed overview of diplomatic production in the Czechoslovak Republic 1939 - 1945), the Czechoslovak Socialist Republic, the Czech and Slovak Federal Republic as well as the current Slovak Republic.	
<b>Class syllabus:</b> Recent diplomacy (a) definition of the subject (b) the relationship between recent diplomacy and archival science	

Administration of official documents in the highest Hungarian regional offices 1526-1848 (a) the subsequent establishment of an organic file unit in Hungary (b) the file service and its breakdown (c) from book registries to file registries Administration of official documents in the period of neo-absolutism a) Hauer's file service directive Document management in the period of dualism (a) basic registration units (b) changes in the file service of the judicial administration r. 1898 (c) regulation of the concept service and file handling of county munitions Administration of official documents in the period of the First Czechoslovakia (a) a brief description of the office and file rules used b) Office Rules for County and District Offices of 1922 (1923) Slovak national authorities and their documents a) definition of the term, periodization of the development of state authorities and administration after 1945 b) division of state administration and description of its functions, division of acts no. news Distribution of credentials according to the main sections no. news (a) the characteristic types of written documents on the mandates (b) administrative-political administration documents (c) economic report documents (d) cultural and social administration documents					
<b>Recommended literature:</b> RÁKOŠ, Elemír. Otázky diplomatiky najnovšieho obdobia. In Slovenská archivistika 1986/2, s. 133-142. RÁKOŠ, Elemír. Z dejín správy úradných písomností v r. 1526-1918. In Slovenská archivistika 1993/1, s.10-28. RÁKOŠ, Elemír. Z dejín správy úradných písomností v r. 1918-1945. In Slovenská archivistika 1993/2, s. 15-32. RÁKOŠ, Elemír. Slovenské národné orgány a ich písomnosti. In Slovenská archivistika 1982/2, s.16-36, Slovenská archivistika 1983/2, s. 3-22, Slovenská archivistika 1984/1, s.29-44. RÁKOŠ, Elemír. Spisy v archívoch. In Slovenská archivistika 1998/1, s. 12-21. SEDLÁK, František. Problematika vzťahu archivistiky k diplomatike. In Slovenská archivistika 1990/1, s. 114-120.					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 80					
A	B	C	D	E	FX
27,5	18,75	21,25	16,25	12,5	3,75
<b>Lecturers:</b> Mgr. Ján Valo, PhD., doc. PhDr. Juraj Roháč, CSc.					
<b>Last change:</b> 05.04.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-017/21	<b>Course title:</b> Museography
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 2 / 1 <b>per level/semester:</b> 28 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 3.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> 1) During the semester: Presentation and seminar paper (together 30 points), thematically focused on the field of applied museology set in a selected museum. The seminar paper is submitted in the last week of regular semester. Plus small tasks as preparation for classes. 2) In the examination period: Final test (70 points) in which the student needs to obtain at least 60% success. Grading scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A The exact date for continuous evaluation will be announced at the beginning of the semester. The dates for the final test will be announced through AIS no later than in the last week of the instruction period. Active participation in lectures (max. 2 absences) - A maximum of two unjustified absences is tolerated. Three to five absences may be accepted upon presentation of a note from the physician, or a relevant explanation that the teacher will recognize, but additional tasks will be required. More than five absences are not accepted. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 30%/70%	
<b>Learning outcomes:</b> Students will master the application of theoretical principles of museology in the practice of museums, as defined by legislative standards. At the same time, they will learn the basics of registration of collections and cultural monuments in accordance with applicable legal standards, including the use of computer technology and information systems.	
<b>Class syllabus:</b> 1. Museography in the system of museology, its definition and components 2. Legislative norms governing museum practice 3. Registration, documentation and cataloging in the museum 4. Collection fund management - depository regime, loans, exports, imports 5. Conservation, preparation and restoration - introduction to the issue	

6. Museum exhibitions and work with the public (visitor research) - introduction to the issue
7. Museum marketing, presentation and promotion of museums
8. Technology in the museum, information systems and multimedia
9. Museum buildings, architecture, operation, security
10. Information system of the monument fund
11. Categorization of collections and cultural monuments

**Recommended literature:**

GREGOROVÁ, Anna. Múzeá a múzejníctvo. Martin, Matica slovenská 1984, 308 s.  
 WAIDACHER, Friedrich. Príručka všeobecnej muzeológie. SNM Bratislava 1999, 477 s. ISBN 80-8060-015-5  
 VADEMECUM MÚZEJNÍKA. Výber z právnych predpisov Slovenskej republiky na ochranu kultúrneho a prírodného dedičstva. SNM Bratislava 2005, 181 s.  
 Zákon o múzeách a galériách č.206/2009 a vyhláška k zákonu č. 523/2009 Z.z.  
 ŽALMAN, Jiří. Kapesní průvodce po muzeu a muzejnictví. Praha: Národní muzeum, 2016, 247s. ISBN 978-80-7036-504-5  
 Running a museum. A practical handbook. ICOM, 2004, 235s. ISBN 92-9012-157-2  
 Etický kódex múzeí, ICOM.  
 JOHNNOVÁ, Radka. Marketing kulturního dědictví a umění. Grada, 2008, 288s. ISBN 9788024727240  
 AMBROSE, Timothy, PAINE, Crispin. Museum basics. 3rd ed. London: Routledge, 2012. ISBN 9780415619349.

**Languages necessary to complete the course:**

Slovak with the addition of English literature

**Notes:**

Teaching is also partly carried out outside the building of the Faculty of Arts of Comenius University in museums.

**Past grade distribution**

Total number of evaluated students: 0

A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** Mgr. Lenka Vargová, PhD.

**Last change:** 09.06.2022

**Approved by:**

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boMU-019/21	<b>Course title:</b> Museology Seminar
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week: 2 per level/semester: 28</b> <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 4.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> A seminar paper of at least 25 pages to be handed in no later than the last week of the semester and its presentation during the examination period. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 80%/20%	
<b>Learning outcomes:</b> Based on the experience, students will produce a museum evaluation report, focusing on an analysis of the exhibitions and displays of the museum or heritage site.	
<b>Class syllabus:</b> On the basis of the methodology and structure of the progressive work, the student prepares a comprehensive analysis of the history of the museum, the structure of the collections, the level of professional activities, organization and management, expositions and exhibition activities, with a proposal for measures to improve its work, or prepares a comprehensive analysis of the condition of the monument with a proposal for measures to improve its condition. The student will also prepare the thesis in cooperation with a memory institution or other professional workplace.	
<b>Recommended literature:</b> KATUŠČÁK, Dušan: Ako písať vysokoškolské a kvalifikačné práce. Enigma Bratislava 1998, 2004, 119 s. WAIDACHER, Friedrich: Príručka všeobecnej muzeológie. SNM Bratislava 1999, 477 s. Zároveň literatúra podľa vybranej problematiky, odporučená školiteľom postupovej práce.	
<b>Languages necessary to complete the course:</b> slovak	
<b>Notes:</b> Teaching is partly carried out outside the building of the Faculty of Arts of Comenius University in memory institutions.	

<b>Past grade distribution</b>					
Total number of evaluated students: 32					
A	B	C	D	E	FX
34,38	18,75	18,75	12,5	3,13	12,5
<b>Lecturers:</b> doc. Mgr. Ľuboš Kačírek, PhD., doc. PhDr. Jan Dolák, PhD., Mgr. Lenka Vargová, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KEM/A-boAMD-018/21	<b>Course title:</b> Museum as an Institution
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 4.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Seminar paper - PPT presentation focused on the introduction of the selected museum, its analysis through a SWOT analysis and a final paper in which the student must achieve at least 60% success rate. Grading scale: 0-59%-FX, 60-67%-E, 68-75%-D, 76-83%-C, 84-91%-B, 92-100%-A. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 50%/50%	
<b>Learning outcomes:</b> To present the functioning of the museum as a memory institution, its focus, the system and division of museums and galleries, as well as individual professional museum institutions.	
<b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Functions and features of the museum, Basic legal standards</li> <li>2. The museum's charter of incorporation, Code of ethics for museums</li> <li>3. Cultural policy of the Slovak Republic in relation to memory institutions</li> <li>4. System and division of museums and galleries, register of museums and galleries in Slovakia</li> <li>5. Professional museum institutions</li> <li>6. Functional buildings of museums in the world and in Slovakia</li> <li>7. Structure of museum premises</li> <li>8. Museums in nature / open air museums</li> <li>9. New museums</li> <li>10. SWOT analysis</li> </ol>	
<b>Recommended literature:</b> BENEŠ, Josef: Múzejní prezentace. Praha 1981. BRABCOVÁ, Alexandra (ed.): Brána muzea otevřená. Průvodce na cestě muzea k lidem a lidí do muzea. Náhod nakladatelství JUKO ve spolupráci s Nadací Open Society Fund Praha, 2003. DOLÁK, Jan: Nová muzeologie a ekomuzeologie. In: Věstník AMG, 2004 č. 1, s. 11-16. Dostupné na internete	

DOLÁK, Jan – HOLMAN, Pavel – JAGOŠOVÁ, Lucie – JŮVA, Vladimír – MRÁZOVÁ, Lenka – ŠERÁK, Michal – ŠOBÁŇOVÁ, Petra: Základy muzejní pedagogiky. Studijní texty. Brno : Moravské zemské muzeum, 2014. GREGOROVÁ, Anna: Múzeá a múzejníctvo. Bratislava 1984. JŮVA, Vladimír: Dětské muzeum jako edukační fenomén 21. století. Brno : Paido, 2005. LALKOVIČ, Marcel: Typológia múzeí. Banská Bystrica : UMB 2005. ŠOBÁŇOVÁ, Petra: Muzejní expozice jako edukační médium 1. Olomouc : Univerzita Palackého, 2014. WAIDACHER, Friedrich: Príručka všeobecnej muzeológie. Bratislava : SNM 1999. Zákon č. 206/2009 o múzeách a galériách a o ochrane predmetov kultúrnej hodnoty v znení neskorších predpisov Účelové budovy múzeí včera, dnes a zajtra. Zborník z konferencie. Košice : VSM, 2002					
<b>Languages necessary to complete the course:</b> Slovak					
<b>Notes:</b> Teaching is partly carried out outside the building of the Faculty of Arts of Comenius University in memory institutions.					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Ľuboš Kačírek, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KAPVH/A-boAMD-021/21		<b>Course title:</b> Old Slovak and Czech Language			
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 3.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> prof. PhDr. Pavol Žigo, CSc.					
<b>Last change:</b> 22.02.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAM/A-boAMD-023/21	<b>Course title:</b> Professional Excursion 2
<b>Educational activities:</b> <b>Type of activities:</b> excursion <b>Number of hours:</b> <b>per week:</b> <b>per level/semester:</b> 5d <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 1	
<b>Recommended semester:</b> 3.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> During the semester the student is obliged to attend classes regularly - active participation in several excursions to selected archives and museums in Slovakia or abroad (two unexcused absences are allowed, each additional one must be replaced by a substitute assignment). Submit electronically and subsequently present and defend the submitted seminar paper - which is directly related to the selected archive or museum - by the set deadline (31 December of the current year). The minimum length of the thesis is 7 standard pages. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Getting to know the current archival and museum organization in Slovakia, selected state and other public or private archives as well as other memory and fund institutions, their archival and museum material and activities. Familiarisation with current problems of archives, museology and archival science.	
<b>Class syllabus:</b> Administrative agenda in archives and museums Research agenda Basic recording aids and their use in professional work Arranging and accessing archival material - basics of inventory and cataloguing Museum records	
<b>Recommended literature:</b> BUZINKAYOVÁ, A. a kol. Príručka archivára. Bratislava 1999. HERČKO, Ivan a kol. Dejiny múzejnej kultúry na Slovensku. Banská Bystrica : Univerzita Mateja. Bela, 2009. HORVÁTH, Vladimír – KARTOUS, Peter – WATZKA, Jozef. Ochrana, sprístupňovanie a využívanie archívnych dokumentov. Bratislava 1988. PODUŠELOVÁ, Gabriela a kol. 120 rokov Slovenského národného múzea. Bratislava : SNM, 2013.	

Vybrané analytické a syntetické archívne pomôcky konkrétneho archívneho pracoviska. Vybrané štúdie v časopise Slovenská archivistika.					
<b>Languages necessary to complete the course:</b> Slovak					
<b>Notes:</b> Teaching takes place outside the FiF UK building in the field.					
<b>Past grade distribution</b> Total number of evaluated students: 59					
A	B	C	D	E	FX
98,31	0,0	0,0	0,0	0,0	1,69
<b>Lecturers:</b> Mgr. Ján Valo, PhD., doc. Mgr. Ľuboš Kačírek, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAM/A-boAMD-022/21	<b>Course title:</b> Professional Training 1
<b>Educational activities:</b> <b>Type of activities:</b> practice <b>Number of hours:</b> <b>per week: per level/semester:</b> 10d <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 2	
<b>Recommended semester:</b> 4.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> The student is obliged to actively participate in a professional practice in the Ministry of Interior of the Slovak Republic - Slovak National Archives in Bratislava or in the Slovak National Museum for 10 working days of 8 working hours during the summer semester of the current academic year, then he/she will receive an evaluation from the archive. The student submits electronically by the specified deadline (10 May of the current year) and then presents and discusses the submitted seminar paper - a report on archival practice, which must be at least 5 standard pages in length, during the examination period. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Getting to know the organizational structure of an archival workplace - the Ministry of the Interior of the Slovak Republic - the Slovak National Archives in Bratislava or the Slovak National Museum - and its professional as well as scientific activities. Familiarisation with practical activities - access to archive files, basics of scientific work of archives. Documentary studies in museum work. To gain practical experience of the museum's activities, to get acquainted with individual departments and expositions. Selection of a topic to be worked on by the student as a Progress Thesis.	
<b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Basic acquaintance with the archive, its history and current focus.</li> <li>2. Pre-archival ageing of the archive, taking over new archival documents</li> <li>3. System of work, protection of archival documents</li> <li>4. Public services</li> <li>5. Scientific and professional activities of the archives</li> </ol>	
<b>Recommended literature:</b> BUZINKAYOVÁ, A. a kol.. Príručka archivára. Bratislava 1999. HORVÁTH, Vladimír – KARTOUS, Peter – WATZKA, Jozef. Ochrana, sprístupňovanie a využívanie archívnych dokumentov. Bratislava 1988.	

KARTOUS, Peter – MRIŽOVÁ, Mária. Správa registratúrnych záznamov a archívnych dokumentov u ich pôvodcov. Bratislava 2003.					
<b>Languages necessary to complete the course:</b> Slovak					
<b>Notes:</b> Teaching takes place outside the FiF UK building in memory institutions.					
<b>Past grade distribution</b> Total number of evaluated students: 81					
A	B	C	D	E	FX
100,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> Mgr. Ján Valo, PhD., doc. Mgr. Ľuboš Kačírek, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAM/A-boAMD-036/21	<b>Course title:</b> Professional Training 2
<b>Educational activities:</b> <b>Type of activities:</b> practice <b>Number of hours:</b> <b>per week:</b> <b>per level/semester:</b> 15d <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 4	
<b>Recommended semester:</b> 5.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> Choice of a memory institution (museum, gallery, archive, heritage office) according to the focus of the bachelor thesis. The student is obliged to actively participate in a professional practice in the selected museum or archive or other institution (it is necessary to apply using a duly filled in and confirmed by the institution) for 15 working days of 8 working hours, after which he/she will receive an evaluation from the institution. Submit electronically by the specified deadline (10 May of the current year) and subsequently present and discuss the submitted seminar paper - a report on professional practice, which must be at least 5 standard pages in length, during the examination period. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Gain practical experience and background for writing a bachelor's thesis.	
<b>Class syllabus:</b> 1. Selection of the institution according to the focus of the bachelor thesis 2. Familiarisation with the activities and focus of the institution 3. Heuristic research on the topic of the bachelor thesis	
<b>Recommended literature:</b> HORVÁTH, Vladimír – KARTOUS, Peter – WATZKA, Jozef. Ochrana, sprístupňovanie a využívanie archívnych dokumentov. Bratislava, 1988. Selected analytical and synthetic archival aids of a specific archival department. Selected studies in the journal Slovenská archivistika. Other professional scientific literature related to the topic of the student's bachelor thesis.	
<b>Languages necessary to complete the course:</b> Slovak	
<b>Notes:</b>	

Teaching takes place outside the FiF UK building in memory institutions.					
<b>Past grade distribution</b>					
Total number of evaluated students: 54					
A	B	C	D	E	FX
100,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> Mgr. Ján Valo, PhD., doc. Mgr. Ľuboš Kačírek, PhD.					
<b>Last change:</b> 09.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KVD/A-boHI-329/21		<b>Course title:</b> SC: Comparative History of Medieval Central-Eastern Europe			
<b>Educational activities:</b> <b>Type of activities:</b> lecture + seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 6.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Dušan Zupka, PhD.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KVD/A-boHI-303/21		<b>Course title:</b> SC: Introduction into Church History			
<b>Educational activities:</b> <b>Type of activities:</b> lecture + seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 5.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. Mgr. Vincent Múcska, PhD.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-boHI-388/21		<b>Course title:</b> SC: Slovakia between 1945 and 1953			
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 5.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> PhDr. Tomáš Černák, PhD.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-boHI-391/21		<b>Course title:</b> Selected chapters from the late medieval history of Central Europe			
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 5.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> Mgr. Stanislava Kuzmová, PhD.					
<b>Last change:</b> 26.01.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-004/21	<b>Course title:</b> Seminar in Palaeography
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 3	
<b>Recommended semester:</b> 2.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> - During the semester: activity on the seminars, reading historical texts, based upon will the students receive points, colloquium at the end of the semester. - Grading scale: A – 50-47, B – 46-42, C – 42-38, D – 37-34, E – 33-30, FX – 29-0. - A maximum of two absences will be accepted. In case of more documentation is required.	
<b>Learning outcomes:</b> The course augments and amends the course Latin paleography in the gothic era. The students can during the readings check their theoretical knowledge about the development of Latin fonts written in books and charters from the 12th to the beginning of the 16th century. After successfully completing the course, the students are able to read historical sources from the aforementioned period.	
<b>Class syllabus:</b> Reading and paleographic commentary to bookish texts from the gothic era Reading and paleographic commentary to fonts in charters in the gothic era (minuscule, cursive, bastarda) Charters written in national languages (German, Czech/Slovak).	
<b>Recommended literature:</b> STEFFENS, Franz. Lateinische Paläographie. 3. vyd. Berlin/Leipzig 1929; Repr. Berlin 1971. NOVÁK, Jozef. Paleografická čítanka. Pomôcka na čítanie rukopisov z 12. – 19. storočia. Martin 2001.	
<b>Languages necessary to complete the course:</b> Latin	
<b>Notes:</b>	

<b>Past grade distribution</b>					
Total number of evaluated students: 133					
A	B	C	D	E	FX
35,34	21,05	25,56	11,28	3,76	3,01
<b>Lecturers:</b> Mgr. Balázs Csiba, PhD.					
<b>Last change:</b> 30.06.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KAPVH/A-boAMD-014/21		<b>Course title:</b> Seminar on medieval diplomatical			
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 4					
<b>Recommended semester:</b> 4.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 96					
A	B	C	D	E	FX
13,54	19,79	23,96	14,58	13,54	14,58
<b>Lecturers:</b> Mgr. Balázs Csiba, PhD.					
<b>Last change:</b> 22.02.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAPVH/A- boAMD-026/21	<b>Course title:</b> Seminar on modern diplomatical
<b>Educational activities:</b> <b>Type of activities:</b> seminar <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 2	
<b>Recommended semester:</b> 6.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> The student is obliged to attend regular classes during the teaching part of the semester (two unjustified absences are allowed, each additional one must be replaced by a substitute assignment), the student is obliged to actively work in seminars and develop homework on a regular basis. Attendance: 50 points Active work in seminars: 150 points Rating scale: "A" - 200 - 185 points "B" - 184 - 170 points "C" - 169 - 155 points "D" - 154 - 140 points "E" - 139 - 120 points "Fx" - 119 - 0 points Violation of academic ethics results in the cancellation of the obtained points in the relevant evaluation item. Weight of the intermediate / final evaluation: 100/0	
<b>Learning outcomes:</b> Following the course in Modern Diplomacy, students have expanded their theoretical knowledge and especially practical skills in modern diplomacy and have the ability to read, interpret and translate various types of documents, coming from the offices of several modern and modern institutions, especially from the Slovak and Czechoslovak geographical area.	
<b>Class syllabus:</b> <ol style="list-style-type: none"> <li>1. Capital documents</li> <li>2. Documents of cities and towns</li> <li>3. Documents of the central modern offices</li> <li>4. Turkish documents from the territory of Hungary</li> <li>5. Documents of Czechoslovak central authorities</li> <li>6. Documents of sole proprietors and companies</li> <li>7. Slovak state and its diplomatic documents</li> <li>8. Slovak National Council and Board of Commissioners - diplomatic production</li> <li>9. Ministries of the Slovak Republic and their written production</li> <li>10. Written production of commercial subjects after 1989</li> <li>11. Documents of a private and personal nature</li> </ol>	
<b>Recommended literature:</b> LEHOTSKÁ, Darina. Průručka diplomatiky. Bratislava, 1972.	

<p>LEHOTSKÁ, Darina. Transkripčné pravidlá, odborná terminológia a ukážka latinských textov. Bratislava, 1982.</p> <p>časopis Studia historica Brunensia, roč. 67, č. 1 - Formy a preměny diplomatické produkce v novověku II.</p> <p>EBELOVÁ, Ivana (ed.). Formy a proměny diplomatické produkce v novověku III. Diplomatika a proměny kulturní krajiny v novověku (1500-1945). Praha : Karolinum, 2020.</p> <p>Ďalšie štúdie a články publikované v časopise Slovenská archivistika.</p>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> Mgr. Ján Valo, PhD.					
<b>Last change:</b> 05.04.2022					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KAPVH/A-boAMD-012/21		<b>Course title:</b> Sfragistics, Numismatics, Phaleristics			
<b>Educational activities:</b> <b>Type of activities:</b> lecture / seminar <b>Number of hours:</b> <b>per week:</b> 1 / 1 <b>per level/semester:</b> 14 / 14 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 4.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 88					
A	B	C	D	E	FX
14,77	25,0	26,14	14,77	10,23	9,09
<b>Lecturers:</b> doc. PhDr. Frederik Federmayer, PhD.					
<b>Last change:</b> 25.11.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-buHI-009/21		<b>Course title:</b> Slovak History 1780-1918			
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 4.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> doc. PhDr. Peter Podolan, PhD., prof. PhDr. Roman Holec, DrSc.					
<b>Last change:</b> 29.10.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-buHI-005/21		<b>Course title:</b> Slovak History before 1526			
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 2.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> prof. Mgr. Martin Homza, PhD., prof. PhDr. Ján Lukačka, CSc.					
<b>Last change:</b> 22.10.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022					
<b>University:</b> Comenius University Bratislava					
<b>Faculty:</b> Faculty of Arts					
<b>Course ID:</b> FiF.KSD/A-boHI-012/21		<b>Course title:</b> Slovak History between 1526-1780			
<b>Educational activities:</b> <b>Type of activities:</b> lecture <b>Number of hours:</b> <b>per week:</b> 2 <b>per level/semester:</b> 28 <b>Form of the course:</b> on-site learning					
<b>Number of credits:</b> 3					
<b>Recommended semester:</b> 3.					
<b>Educational level:</b> I.					
<b>Prerequisites:</b>					
<b>Course requirements:</b>					
<b>Learning outcomes:</b>					
<b>Class syllabus:</b>					
<b>Recommended literature:</b>					
<b>Languages necessary to complete the course:</b>					
<b>Notes:</b>					
<b>Past grade distribution</b> Total number of evaluated students: 0					
A	B	C	D	E	FX
0,0	0,0	0,0	0,0	0,0	0,0
<b>Lecturers:</b> PhDr. Eva Benková, PhD., Mgr. Peter Benka, PhD.					
<b>Last change:</b> 24.09.2021					
<b>Approved by:</b>					

## COURSE DESCRIPTION

<b>Academic year:</b> 2021/2022	
<b>University:</b> Comenius University Bratislava	
<b>Faculty:</b> Faculty of Arts	
<b>Course ID:</b> FiF.KAM/A-boAMD-008/21	<b>Course title:</b> Specialized Excursion 1
<b>Educational activities:</b> <b>Type of activities:</b> excursion <b>Number of hours:</b> <b>per week: per level/semester:</b> 5d <b>Form of the course:</b> on-site learning	
<b>Number of credits:</b> 1	
<b>Recommended semester:</b> 2.	
<b>Educational level:</b> I.	
<b>Prerequisites:</b>	
<b>Course requirements:</b> During the semester the student is obliged to attend classes regularly - active participation in several excursions to selected archives and museums in Slovakia or abroad (two unexcused absences are allowed, each additional one must be replaced by a substitute assignment). Submit electronically and subsequently present and defend the submitted seminar paper - which is directly related to the selected archive or museum - by the set deadline (10 May of the current year). The minimum length of the thesis is 7 standard pages. Violation of academic ethics will be punished, and the student will lose all the received points in the relevant assessment. Scale of assessment (preliminary/final): 100%/0%	
<b>Learning outcomes:</b> Getting to know the current archival and museum organization in Slovakia, selected state and other public or private archives as well as other memory and fund institutions, their archival and museum material and activities. Familiarisation with current problems of archival science, museology and archival science.	
<b>Class syllabus:</b> The current organisation of archives and museums in Slovakia Archival Administration - Ministry of the Interior of the Slovak Republic, Department of Archives and Registries Ministry of Culture of the Slovak Republic and its tasks in the field of museology Slovak National Museum and its tasks Public archives - state archives and specialised archives Private archives Municipal museums Tour of selected memory and fund institutions.	
<b>Recommended literature:</b> HERČKO, Ivan a kol. Dejiny múzejnej kultúry na Slovensku. Banská Bystrica : Univerzita Mateja. Bela, 2009.	

PODUŠELOVÁ, Gabriela a kol. 120 rokov Slovenského národného múzea. Bratislava : SNM, 2013.

KOLLÁROVÁ, Zuzana – HANUS, Jozef. Sprievodca po slovenských archívoch. Prešov, Universum 1999.

STIEBEROVÁ, Mária a kol. Informatívny sprievodca štátnych archívov Slovenskej republiky I., II/1, II/2. Bratislava, MV SR 2000- 2001.

RAGAČOVÁ, Júlia a kol. Informatívny sprievodca osobitných archívov Slovenskej republiky. Bratislava, MV SR 2001.

Publikovaná archívna legislatíva.

**Languages necessary to complete the course:**

Slovak

**Notes:**

Teaching takes place outside the FiF UK building in the field.

**Past grade distribution**

Total number of evaluated students: 82

A	B	C	D	E	FX
100,0	0,0	0,0	0,0	0,0	0,0

**Lecturers:** Mgr. Ján Valo, PhD., doc. Mgr. Ľuboš Kačírek, PhD.

**Last change:** 09.06.2022

**Approved by:**